

**BOARD OF DIRECTORS
MEETING**

Board of Supervisors Chambers
700 H Street - Suite 1450
Sacramento, California



AGENDA

Thursday

January 25, 2024

9:00 AM

DIRECTORS

Chair
Patrick Kennedy

Vice-Chair
Sarah Aquino

Bret Daniels
Rich Desmond
Sue Frost
Eric Guerra

Patrick Hume
Caity Maple
Kevin Papineau
Sergio Robles

Phil Serna
Karina Talamantes
Donald Terry
Mai Vang

ANNOUNCEMENTS

Members of the public may participate in the meeting in-person, by video conference via Zoom, conference line, and by submitting written comments electronically by email at boardclerk@airquality.org.

Comments submitted will be delivered to the Board of Directors by staff. Public comments regarding matters under the jurisdiction of the Board of Directors will be acknowledged by the Chairperson during the meeting. Public comments will be accepted live until the adjournment of the meeting, distributed to the Board of Directors, and included in the record.

Submit public comments via email to: boardclerk@airquality.org

Zoom Meeting Link:

<https://us06web.zoom.us/j/87314130035?pwd=pTxA45BE35JssyS9bsq2AAvu2Zgaab.1>

Meeting ID: 873 1413 0035

Passcode: 101299

Call In Number

(669) 900-6833

(408) 638-0968

Teleconference Locations:

Folsom City Hall, 50 Natoma St., Folsom, CA 95630

840 S Jaye St, Porterville, CA 93257

CALL TO ORDER/ROLL CALL

PLEDGE OF ALLEGIANCE

BOARD CLERK ANNOUNCEMENTS

BROWN ACT

CONSENT CALENDAR

1. District Counsel Agreement 2024 - 2027

Recommendation: Authorize the Chair of the Board to approve a new Employment

Agreement with Kathrine Pittard for three years, ending January 31, 2027, to continue serving as District Counsel.

2. October 26, 2023 Board of Directors Meeting Minutes

Recommendation: Approve the October 26, 2023 Board of Director Meeting Minutes.

3. Contract with Bar None Auction

Recommendation: Authorize the Executive Director/Air Pollution Control Officer to: 1) execute a two-year contract with Bar None Auction (BNA) for salvage yard/dismantling, auctioning and salvage inspection services under the Lower-Emission Vehicle Incentive Program (LEVIP) for a total not to exceed amount of \$400,000 (\$200,000 per year), with an option to renew for two additional years in an amount not to exceed \$200,000 for each additional year, and 2) make minor revisions to the contract, in consultation with District Counsel and within the funding limits, that may be necessary to fully implement its intent.

4. Fiscal Year 2022-23 Annual Comprehensive Financial Report and Single Audit

Recommendation: Adopt a resolution accepting 1) the Sacramento Metropolitan Air Quality Management District's Annual Comprehensive Financial Report for the Fiscal Year Ended June 30, 2023, and 2) the letter to the Board of Directors titled Auditor's Communication with Those Charged with Governance.

5. Targeted Airshed Grant Memorandum of Understanding with Placer County Air Pollution Control District

Recommendation: Authorize the Air Pollution Control Officer to 1) execute a Memorandum of Understanding (MOU) with the Placer County Air Pollution Control District (Placer County APCD) related to the administration of pass-through United States Environmental Protection Agency (EPA) grant funds designated for the Targeted Airshed Grant (TAG), 2) disburse TAG designated EPA pass-through grant funds to the Placer County APCD in accordance with the terms of the MOU, and 3) make minor changes to the MOU, in consultation with District Counsel, that may be necessary to fully implement their intent.

6. Hearing Board Vacancies Notification

Recommendation: Receive and file an informational report notifying the Board that 1) two Hearing Board member positions are open for recruitment, the member from the medical profession and the professional engineer member, and 2) the District has commenced the advertising and selection process for new appointments.

7. Quarterly Contracts Report (October 2023 – December 2023)

Recommendation: Receive and file a report on certain contracts executed by the Air Pollution Control Officer under the Non-Incentive Purchasing Authority for the quarter October 2023 – December 2023.

8. SoftChoice Contract for Microsoft Enterprise Software License and Support

Recommendation: Authorize the Air Pollution Control Officer to 1) execute an initial three-year licensing contract with SoftChoice for Microsoft Enterprise Office 365 software and support services for a total not to exceed amount of \$300,000, 2) execute up to two subsequent three-year contracts for Microsoft Enterprise Office 365 software and support services for a maximum of nine years and a total not to exceed amount of \$1,000,000, and 3) make minor revisions to the contract, in consultation with District Counsel and within the funding limits, that may be necessary to fully implement its intent.

9. Job Classification Update - Change Division Manager Classification Title to Director

Recommendation: Approve an administrative update to the District Classification Plan, changing the title for the Division Manager classification to Director, and adopt an updated Unrepresented Personnel Resolution to reflect the change in title from Division Manager to Director.

10. Annual Report on Entities Accepting over \$250,000 from the Low-Emission Vehicle Incentive Program

Recommendation: Receive and file an annual report identifying all individuals and organizations accepting more than \$250,000 in incentive funding from the District within the previous five years under the Low-Emission Vehicle Incentive Program.

11. Transportation Incentive Grants to Sierra Northern Railroad, Sacramento City Unified School District, and San Juan Unified School District

Recommendation: Authorize the Executive Director/Air Pollution Control Officer to execute the following agreements under the Low Emission Vehicle Incentive Program: 1) Sierra Northern Railway in an amount not to exceed \$14,443,500, 2) Sacramento City Unified School District in an amount not to exceed \$2,300,000, 3) San Juan Unified School District in an amount not to exceed \$1,850,335, and 4) San Juan Unified School District amendment in an amount not to exceed \$2,112,226.

DISCUSSION CALENDAR

12. Community Air Protection Program Update- Transitioning South Sacramento-Florin to Emission Reductions

Recommendation: Receive and file an update on Assembly Bill 617 (AB 617) Community Air Protection Program for the South Sacramento-Florin community.

13. Community Air Protection Incentives Program

Recommendation: Receive and file a presentation on the Assembly Bill 617 (AB617) Community Air Protection Incentives Program efforts, challenges and future plans.

AIR POLLUTION CONTROL OFFICER'S REPORT

14. Air Pollution Control Officer Presentation

Recommendation: Receive and file a presentation from the Air Pollution Control Officer, including the following topics: 2023 Accomplishment; 2024 Priorities; Office Relocation Update; and EPA's New Annual PM 2.5 Standard.

BOARD IDEAS, COMMENTS AND AB 1234 REPORTS

PUBLIC COMMENT

ADJOURN

Agenda Revision: This agenda may be revised. A final agenda will be posted on the website (www.airquality.org) and at the meeting site 72 hours in advance of the meeting. Materials submitted within 72 hours of the meeting and after distribution of the agenda packets will be made available on the Sac Metro Air District website subject to staff's ability to post the documents prior to the meeting. The order of the agenda items are listed for reference and may be taken in any order deemed appropriate by the Board of Directors. The agenda provides a general description and staff recommendation; however, the Board of Directors may take action other than what is recommended.

Testimony: The Board of Directors welcomes and encourages participation in Board meetings. When it appears there are several members of the public wishing to address the Board on a specific item, at the outset of the item the Chair of the Board will announce the maximum amount of time that will be allowed for presentation of the testimony. Matters under the jurisdiction of the Board and not on the posted agenda may be addressed by the general public immediately prior to the close of the meeting. The Board limits testimony on matters not on the agenda to five minutes per person and not more than 15 minutes for a particular subject.

Meeting Broadcast: The meeting is videotaped in its entirety and will be cablecast without interruption on Metro Cable 14, the Government Affairs Channel and will be webcast at <https://metro14live.saccounty.gov>. This morning's meeting is being cablecast live and will be rebroadcast on Saturday, January 27, 2024 at 2:00 p.m. on Channel 14.

Closed Captioning: Metro Cable now provides closed captioning of the Sac Metro Air District Board meetings for the deaf and hard of hearing community. The captioning will be available on both the live and playback broadcasts on the Metro Cable television channel (Channel 14).

Assisted Listening: Assisted listening devices are available for use by the public. Please see the Clerk of the Board for further information.

Board Action: The Board of Directors may take action on any of the items listed on this agenda.

Information: Full staff reports are available for public review on the District's website (www.airquality.org), including all attachments and exhibits, or for public inspection at the District's office at 777 12th Street, Suite 300, Sacramento, CA. Copies of items prepared by staff and distributed for the first time at the meeting will be available at the back of the meeting room or may be obtained from the Board Clerk. Copies of items that were not prepared by staff may be obtained after the meeting from the Clerk. Materials related to an item on this Agenda submitted to Sac Metro Air District after distribution of the agenda packet are available for public inspection in the Clerk of the Board's office during normal business hours. For information regarding this agenda, please contact Salina Martinez, Clerk of the Sac Metro Air District Board of Directors, at 279-207-1164.

Meeting Date: 1/25/2024
Report Type: CONSENT CALENDAR
Report ID: 2024-0125-1.



Title: District Counsel Agreement 2024 - 2027

Recommendation: Authorize the Chair of the Board to approve a new Employment Agreement with Kathrine Pittard for three years, ending January 31, 2027, to continue serving as District Counsel.

Rationale for Recommendation: The Board of Directors (Board) has determined that it requires in-house legal counsel to provide legal services to the Board and District management and staff, and previously contracted with Ms. Pittard to provide these services.

The most recent agreement for legal services expired on October 31, 2023, at which point it automatically converted into a month-to-month agreement. The Board and Ms. Pittard wish to enter into a new agreement (included as Attachment 1) for the same services. The term of this Agreement will be for three years, beginning February 1, 2024 and ending January 31, 2027.

A redline version of the agreement is included as Attachment 2. **There are four substantive updates to the contract:**

1) The starting salary has been adjusted to reflect the current salary. The current and prior contract provide for annual Cost of Living Adjustments (COLA) (see paragraphs 2.7.1 and 2.7.2 in the attached contract). The updated salary includes the COLA adjustments already in effect.

2) Section 2.7.8 has been updated to reflect the District's current deferred compensation match, which rose from \$30 to \$35.

3) Section 2.7.9,iii. and iv. have been clarified to show the District covers the basic dental premium and employee pays for any additional coverage.

4) Section 2.2.12 was revised to replace the fixed contribution cap with the annual IRS limit.

There are other minor clean-up changes that do not alter the contract terms and conditions. The Administrative Services Division Manager analyzed the compensation package outlined in these contract changes and her analysis and recommendations support the changes. Her memorandum is contained in Attachment 3.

Contact: Kathy Pittard, District Counsel, 279-207-1122

Presentation: No

ATTACHMENTS:

Attachment 1 - Pittard Contract 2024-2027
Attachment 2 - Pittard Contract 2024-2027 Tracked Changes
Attachment 3 - Memo on Compensation Analysis

Approvals/Acknowledgements

Executive Director or Designee: Alberto Ayala, Report Approved 1/9/2024

District Counsel or Designee: Kathrine Pittard, Approved as to Form 12/15/2023

**EMPLOYMENT AGREEMENT
FOR DISTRICT COUNSEL
FOR THE SACRAMENTO METROPOLITAN
AIR QUALITY MANAGEMENT DISTRICT**

This Agreement (Agreement) is entered into between the Sacramento Metropolitan Air Quality Management District (District) and Kathrine Pittard (Employee), an attorney licensed to practice law in California.

1.0 Recitals

- 1.1 The District was created under Division 26, Part 3, Chapter 11 of the California Health and Safety Code.
- 1.2 The District Board of Directors (Board) has determined that it requires in-house legal counsel to provide legal services to the Board and District management and staff and previously contracted with Employee to provide these services.
- 1.3 The Board and Employee wish to enter into a new agreement for the same services.

2.0 Terms and Conditions

2.1 Appointment and Employment

The Board appoints and employs the Employee as District Counsel for the Sacramento Metropolitan Air Quality Management District.

2.2 Term of Agreement

The term of this Agreement will be for three years, beginning February 1, 2024, and ending January 31, 2027. At the end of this period, the contract will convert to a month-to-month agreement until a new contract is executed.

2.3 Duties

Employee, under the direction and authority of the Board, will perform the duties as required to carry out the policies and directives of the Board. These duties and services generally include the following:

- 2.3.1 Attend meetings of the Board and its committees and provide written and oral legal advice on a variety of matters.
- 2.3.2 Prepare resolutions, ordinances, and rules and regulations for consideration by the Board.

- 2.3.3 Serve as legal representative for the District.
 - 2.3.4 Attend management meetings, as necessary, and advise managers regarding District authority, jurisdiction, function, operation, and administrative procedures.
 - 2.3.5 Provide legal representation for the District and the Air Pollution Control Officer (APCO) including before other agencies, in hearings conducted by the Hearing Board, and in labor negotiations.
 - 2.3.6 Represent the District in litigation, including preparation of legal pleadings and memoranda of law, negotiation and settlement of legal proceedings, and conduct of trials or supervising outside legal counsel retained by the Board to represent the District in litigation.
 - 2.3.7 Monitor proposed legislation and court decisions relating to the District, draft proposed legislation at the direction of the Board, and provide testimony before the State Legislature as required.
 - 2.3.8 Provide such other professional legal services as the Board may require.
- 2.4 District Counsel Authority:
- In the performance of the duties and services set forth in this Agreement, Employee has the authority to do the following:
- 2.4.1 Allocate resources within the budget for the District Counsel Office, subject to budgetary limits annually set by the Board and policies adopted by the Board.
 - 2.4.2 Hire and manage legal staff subject to budgetary limits annually set by the Board and personnel policies adopted by the Board. This authority includes hiring staff on either a contract or permanent basis for either full-time or part-time positions.
- 2.5 Tenure and Termination
- 2.5.1 Before holding a closed session to determine whether to terminate this agreement, the Board must give Employee at least 24 hours written notice of its intent so that Employee may demand that the meeting be conducted in an open session.
 - 2.5.2 After giving the notice required under paragraph 2.5.1, the Board may terminate this Agreement at any time for neglect of duty, malfeasance, or misconduct in office or other good cause. The Board may act on its own initiative, or in response to a written accusation filed with the Board.
 - i. If the Board receives a written accusation against the Employee

that requests termination, and the Board intends to consider termination or other disciplinary action, the Board must personally serve the accusation on the District Counsel and give the District Counsel not less than ten business days to file a written answer to the accusation.

- ii. If the Board determines by an eight-fourteenths vote to terminate Employee, it must notify Employee and the APCO/ Executive Director of this determination in writing.

2.5.3 The District Board may terminate this Agreement for any other reason by an eight-fourteenths vote of the Board. If the Board terminates Employee under this section, it will pay her a lump sum cash payment equal to accrued vacation balances. Consistent with Government Code § 53260, the Board will also pay a lump sum equal to the monthly salary of Employee multiplied by the number of months left on the unexpired term of the contract, up to a maximum of 18 months.

2.5.4 The Agreement may be terminated by Employee at any time upon the provision of not less than thirty (30) calendar days' advance written notice to the Chairperson of the Board. If Employee terminates under this section, she agrees to continue to render her services to the effective date of the termination and will be paid regular compensation as set forth in this Agreement.

2.6 Performance Evaluation

2.6.1 The Board will use its best efforts to conduct a Performance Evaluation on Employee at least once annually in advance of the adoption of the annual operating budget. The review and evaluation will follow criteria developed by the Board and Employee. The criteria may be modified from time to time by the Board after consultation with the Employee.

2.6.2 In conjunction with the review, the Board and Employee will define goals and performance objectives that determine the proper operation of the office of District Counsel and in the attainment of the Board's policy objectives and establish a relative priority among those various goals and objectives.

2.7 Compensation and Fringe Benefits

For the services performed under this Agreement, Employee will receive the following compensation and fringe benefits:

2.7.1 Salary: Employee will receive a minimum monthly salary of \$22,205.88, plus any adjustments authorized in section 2.7.2 (Cost of Living Adjustment), continuing annually through the life of this Agreement. The Board may grant salary increases at its discretion. The Board may use

performance, the District's financial condition, or any other relevant criteria to establish future salary increases.

- 2.7.2 Cost of Living Adjustment (COLA): Employee will receive the annual COLA received by management employees on the first day of the pay period that includes July 1, unless otherwise specified by the Board.
- 2.7.3 Vacation: Vacation leave is accrued at a rate of 27 days per year during each year of this Agreement. Employee may accumulate up to 400 hours of vacation time and may cash out up to 80 hours of vacation leave per fiscal year.
- 2.7.4 Sick Leave: Annual sick leave is accrued at the rate of 15 days per year, which has unlimited accumulation and Employee will be paid one-half of accrued sick leave upon retirement unless such payment is waived. Unpaid sick leave is convertible to PERS retirement service credits.
- 2.7.5 Administrative Leave: Employee will receive 10 days of administrative leave annually, which may be used for any purpose desired by Employee and may be taken at any time during the fiscal year. Employee will be credited with the full administrative leave on the first day of the first full pay period in the fiscal year. Administrative leave not taken by the end of the fiscal year may not be rolled forward into the subsequent year. Administrative leave has no monetary value, therefore, any unused hours will be canceled upon termination.
- 2.7.6 Holidays: Employee is entitled to the same paid holidays as all other District employees.
- 2.7.7 Insurance: The District will provide \$50,000 in Life and Accidental Death and Dismemberment (AD&D) Insurance for Employee, and Long-Term Disability Insurance of 60% of Employee's pre-disability earnings up to \$9,000 per month.
- 2.7.8 Deferred Compensation: The District will contribute an employer match of up to \$35.00 per pay period for Employee in the District's deferred compensation program.
- 2.7.9 Health Benefit Allowance: District will contribute \$150 per month plus the legislated minimum employer health premium to Employee during her active employment, and upon retirement from the District as an annuitant, as prescribed by Government Code Section 22892 of the Public Employees Medical and Hospital Care Act (PEMHCA).
- 2.7.9 Cafeteria Plan Allowance: The Employee will receive a monthly cafeteria plan allowance of up to 80% of the Kaiser Family Premium for Employee's respective CalPERS region, less the health benefit allowance above. Employee may only use the cafeteria plan allowance to purchase the plan benefits listed below. The Employee is eligible to receive a maximum cashback amount of \$490 per month less any amount used for the purchase of benefits. Cashback is taxed as ordinary income. The premiums, or

portions thereof, are paid directly by the District where indicated. Premiums not paid directly by the District may be covered with the cafeteria plan allowance. Unless otherwise elected in writing by the employee, remaining “out of pocket” premiums are paid by Employee through payroll deductions using pre-tax income, except Supplemental Life, which is paid with post-tax income.

- i. Health – Optional. May be purchased by Employee. Proof of continuing equivalent coverage is required if this benefit is not selected.
- ii. Dental Basic – Participation in the District-sponsored dental plan is mandatory at the employee-only level. Family coverage is optional. The District will pay 100% of the premium for Employee and family coverage.
- iii. Dental - Plus – Optional. Employee may elect to enroll in the Enhanced Dental plan in place of the Basic Dental plan. The District will pay the premium equivalent to the Basic Dental plan and the difference in premium will be paid by the employee.
- iv. Vision – Optional. Employee may enroll in vision insurance. The District agrees to pay the premium for employee-only vision coverage. Family coverage may be purchased by the Employee.
- v. Aflac Insurance – Optional. Employee may purchase Aflac coverage, for example, accident, cancer, intensive care, and specified health event.
- vi. Supplemental Life and AD&D Insurance – Optional. Employee may, if eligibility requirements are met, purchase additional life and AD&D insurance for themselves and their dependents.
- vii. The changes to the deferred compensation match, enhanced dental, and vision premium coverage for the employee are retroactive to July 1, 2022.

2.7.10 Retirement: The District provides “2% at 55” retirement benefits for “classic” employees through the California Public Employee Retirement System (CalPERS). Employee is a classic employee. The District agrees to pay the employer’s share of CalPERS retirement costs. Employee must pay the 7% employee contribution to CalPERS.

2.7.11 Employee Assistance Program: The Employee and eligible household members will have access to the District’s Employee Assistance Program.

2.7.12. Flexible Spending Accounts: The District offers a flexible spending account (FSA) program that allows the Employee to set aside pre-tax income to cover out-of-pocket health and childcare expenses. The maximum annual employee contribution is limited to the Internal Revenue Service allowable amount for each plan. Employee may enroll in either or both plans. Contributions to the health plan cannot be used for childcare expenses and

vice versa. The Health FSA includes a carryover option that allows the Employee to carry over up to \$500 of unused contributions to be used at any time during the following plan year.

2.7.13 Dues and Subscriptions: Professional dues and subscriptions necessary for the continuation and full participation in national, regional, State, and local associations and organizations, including fees for membership in the California State Bar or any successor organization and the cost of fulfilling continuing education requirements established by the California State Bar or any successor organization. The monetary limit on these dues and the cost of fulfilling continuing education requirements will be established in the annual budget adopted by the Board.

2.7.14 Travel: District paid travel, subsistence, registration, and incidental expenses for professional and official travel, meetings, and occasions as necessary: (1) to continue Employee's professional growth and membership in the California State Bar or any successor organization; (2) to attend meetings with counsel from other Air Quality Districts; and (3) to adequately pursue official and other functions beneficial to the District. Payment of these expenses will be consistent with any travel policy adopted by the Board and must be consistent with the annual budget adopted by the Board.

2.8 Conflict of Interest

Employee covenants that she presently has no interest and will not acquire any interest, direct or indirect, that would conflict or appear to conflict in any manner or degree with the performance of services required to be performed under this Agreement. If an activity of the Employee may be construed to constitute a conflict of interest with her responsibilities under this Agreement, she will obtain permission for the activity from the Board before proceeding further with such activity.

2.9 Work Product

Employee agrees that all files, notes, documents, data, correspondence, drawings, reports, and other material prepared by or furnished to her in connection with her work as District Counsel are the sole and exclusive property of the District.

2.10 Compliance with Laws

Employee agrees to comply with all applicable federal, State, and local laws, rules, regulations, and ordinances.

2.11 Sole Agreement

This Agreement contains the entire agreement of the parties relating to the rights granted and the obligations assumed. Any oral representations or modifications

concerning this Agreement are ineffective unless made in writing and executed by the parties to this Agreement. This Agreement supersedes all prior agreements between the parties.

IN WITNESS WHEREOF, this Agreement has been executed as of the date accompanying the signature of the parties hereto.

Dated:

By:

Patrick Kennedy
Chairperson
Sac Metro Air District

ATTEST:

Dated:

By:

Kathrine Pittard
District Counsel
Sac Metro Air District

**EMPLOYMENT AGREEMENT
FOR DISTRICT COUNSEL
FOR THE SACRAMENTO METROPOLITAN
AIR QUALITY MANAGEMENT DISTRICT**

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2.1 Appointment and Employment

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The term of this Agreement will be for three years, beginning ~~November~~February 1, ~~2020~~2024, and ending ~~October~~January 31, ~~2023~~2027. At the end of this period, the contract will convert to a month-to-month agreement until a new contract is executed.

2.3 Duties

Employee, under the direction and authority of the Board, will perform the duties as required to carry out the policies and directives of the Board. These duties and services generally include the following:

- 2.3.1 Attend meetings of the Board and its committees and provide written and oral legal advice on a variety of matters.

- 2.3.2 Prepare resolutions, ordinances, and rules and regulations for consideration by the Board.
 - 2.3.3 Serve as legal representative for the District.
 - 2.3.4 Attend management meetings, as necessary, and advise managers regarding District authority, jurisdiction, function, operation, and administrative procedures.
 - 2.3.5 Provide legal representation for the District ~~with other agencies and before~~ the Air Pollution Control Officer (APCO) including before other agencies, in hearings conducted by the Hearing Board, and in labor negotiations.
 - 2.3.6 Represent the District in litigation, including preparation of legal pleadings and memoranda of law, negotiation and settlement of legal proceedings, and conduct of trials or supervising outside legal counsel retained by the Board to represent the District in litigation.
 - 2.3.7 Monitor proposed legislation and court decisions relating to the District, draft proposed legislation at the direction of the Board, and provide testimony before the State Legislature as required.
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- 2.4.1 Allocate resources within the budget for the District Counsel Office, subject to budgetary limits annually set by the Board and policies adopted by the Board.
 - 2.4.2 Hire and manage legal staff subject to budgetary limits annually set by the Board and personnel policies adopted by the Board. This authority includes hiring staff on either a contract ~~basis~~ or permanent basis for either full-time or part-time positions.
- 2.5 Tenure and Termination
- 2.5.1 ~~Prior to~~Before holding a closed session to determine whether to terminate this agreement, the Board must give Employee at least 24 ~~hours~~ written notice of its intent so that Employee may demand that the meeting be conducted in an open session.
 - 2.5.2 After giving the notice required under paragraph 2.5.1, the Board may terminate this Agreement at any time for neglect of duty, malfeasance, or misconduct in office or other good cause. The Board may act on its own

initiative, or in response to a written accusation filed with the Board.

- i. If the Board receives a written accusation against the Employee that requests termination, and the Board intends to consider termination or other disciplinary action, the Board must personally serve the accusation on the District Counsel and give the District Counsel not less than ten business days to file a written answer to the accusation.
- ii. If the Board determines by an eight-fourteenths vote to terminate Employee, it must notify Employee and the APCO/ Executive Director of this determination in writing.

2.5.3 The District Board may terminate this Agreement for any other reason by an eight-fourteenths vote of the Board. If the Board terminates Employee under this section, it will pay her a lump sum cash payment equal to accrued vacation balances. Consistent with Government Code § 53260, the Board will also pay a lump sum equal to the monthly salary of Employee multiplied by the number of months left on the unexpired term of the contract, up to a maximum of 18 months.

2.5.4 The Agreement may be terminated by Employee at any time upon the provision of not less than thirty (30) calendar days' advance written notice to the Chairperson of the Board. If Employee terminates under this section, she agrees to continue to render her services to the effective date of the termination and will be paid regular compensation as set forth in this Agreement.

2.6 Performance Evaluation

2.6.1 The Board will use its best efforts to conduct a Performance Evaluation on Employee at least once annually in advance of the adoption of the annual operating budget. The review and evaluation will ~~be in accordance~~ with follow criteria developed by the Board and Employee. The criteria may be modified from time-~~to~~-time by the Board after consultation with ~~the~~ Employee.

2.6.2 In conjunction with the review, the Board and Employee will define goals and performance objectives that determine the proper operation of the office of District Counsel and in the attainment of the Board's policy objectives and establish a relative priority among those various goals and objectives.

2.7 Compensation and Fringe Benefits

For the services performed under this Agreement, Employee will receive the following compensation and fringe benefits:

- 2.7.1 Salary: Employee will receive a minimum monthly salary of ~~\$20,127.94~~\$22,205.88, plus any adjustments authorized in section 2.7.~~45~~
~~(COLA2 (Cost of Living Adjustment))~~, continuing annually through the life of this Agreement. The Board may grant salary increases at ~~theits~~
~~discretion-of-the-Board.~~ The Board may use performance, the District's financial condition, or any other relevant criteria to establish future salary increases.
- 2.7.2 Cost of Living Adjustment (COLA): Employee will receive the annual COLA received by management employees on the first day of the pay period that includes July 1, unless otherwise specified by the Board.
- 2.7.3 Vacation: Vacation leave is accrued at a rate of 27 days per year during each year of this Agreement. Employee may accumulate up to 400 hours of vacation time and may cash-out up to ~~the District 80-~~ hours of vacation leave per fiscal year.
- 2.7.34 Sick Leave: Annual sick leave is accrued at the rate of 15 days per year, which has unlimited accumulation and ~~will be convertible to PERS retirement service credit.~~ Employee ~~may cash-out~~will be paid one-half of accrued sick leave upon retirement-unless such payment is waived.
Unpaid sick leave is convertible to PERS retirement service credits.
- 2.7.45 Administrative Leave: Employee will receive 10 days of administrative leave annually, which may be used for any purpose desired by Employee and may be taken at any time during the fiscal year. Employee will be credited with the full administrative leave on the first day of the first full pay period in the fiscal year. Administrative leave not taken by the end of the fiscal year may not be rolled forward into the subsequent year. Administrative leave has no monetary value, therefore, any unused hours will be canceled upon termination.
- 2.7.56 Holidays: Employee is entitled to the same paid holidays as all other District employees.
- 2.7.67 Insurance: The District will provide \$50,000 in Life and Accidental Death and Dismemberment (AD&D) Insurance for Employee, and Long-Term Disability Insurance of 60% of Employee's ~~base pay~~pre-disability earnings up to \$9,000 per month.
- 2.7.78 Deferred Compensation: The District will contribute an employer match of up to ~~\$3035~~.00 per pay period for Employee in the District's deferred compensation program.
- 2.7.9 Health Benefit Allowance: District will contribute \$150 per month plus the legislated minimum employer health premium to Employee during her active employment, and upon retirement from the District as an annuitant, as prescribed by Government Code Section 22892 of the Public Employees Medical and Hospital Care Act (PEMHCA).

2.7.9 Cafeteria Plan Allowance: The Employee will receive a monthly cafeteria plan allowance of up to 80% of the Kaiser Family Premium for Employee's respective CalPERS region, less the health benefit allowance above. Employee may only use the cafeteria plan allowance to purchase the plan benefits listed below. ~~Up to \$490 of any unused portion of the cafeteria allowance may be received as cash back. The Employee is eligible to receive a maximum cash back amount of \$490 per month less any amount used for the purchase of benefits.~~ Cash back is taxed as ordinary income. The premiums, or portions thereof, are paid directly by the District where indicated. Premiums not paid directly by the District may be covered with the cafeteria plan allowance. ~~Remaining~~ Unless otherwise elected in writing by the employee, remaining "out of pocket" premiums are paid by Employee through payroll deductions using pre-tax income, except ~~additional~~ Supplemental Life ~~and additional Long Term Disability~~, which ~~are~~ is paid with post-tax income.

- i. Health – Optional, ~~may~~. May be purchased by Employee. Proof of continuing equivalent coverage is required if this benefit is not selected.
- ii. Dental Basic – Participation in the District ~~-~~sponsored dental plan is mandatory at the employee-only level. Family coverage is optional. The District will pay 100% of the ~~cost for all dental coverage premium~~ for Employee and family coverage.
- iii. Dental - Plus – Optional. Employee may elect to enroll in the Enhanced Dental plan in place of the Basic Dental plan. The District will pay the premium equivalent to the Basic Dental plan and the difference in premium will be paid by the employee.
- ~~iii~~.iv. Vision – Optional, Employee may enroll in vision insurance. The District agrees to pay the premium for employee-only vision coverage. Family coverage may be purchased by the Employee.
- ~~iv~~.v. ~~AFLAC~~ Aflac Insurance – Optional, ~~may be purchased by Employee (specifically may purchase Aflac coverage, for example, accident, cancer, intensive care, and specified health event).~~
- vi. Supplemental Life and AD&D Insurance – Optional. Employee may, if eligibility requirements are met, purchase additional life and AD&D insurance for themselves ~~or~~ and their dependents ~~above the District provided \$50,000 insurance benefit for Employee.~~
- ~~v~~.vii. The changes to the deferred compensation match, enhanced dental, and vision premium coverage for the employee are retroactive to July 1, 2022.

2.7.10 Retirement: The District provides "2% at 55" retirement benefits for "classic" employees through the California Public Employee Retirement System (CalPERS). Employee is a classic employee. The District agrees to pay the employer's share of CalPERS retirement costs. Employee must pay the 7% employee contribution to CalPERS.

- 2.7.11 Employee Assistance Program: The Employee and eligible household members will have access to the District's Employee Assistance Program.
- 2.7.12. Flexible Spending Accounts: The District offers a flexible spending account (FSA) program that allows the Employee to set aside pre-tax income to cover out—of—pocket health and ~~child—care~~childcare expenses. ~~Annual Employee~~The maximum annual employee contribution limits is limited to the Internal Revenue Service allowable amount for health and child care flexible spending accounts are established each yearplan. Employee may enroll in either or both plans. Contributions to the health plan cannot be used for childcare expenses and vice versa. The Health FSA includes a carryover option that allows the Employee to carry over up to the max limits \$500 of unused contributions to be used at any time during the following plan year.
- 2.7.13 Dues and Subscriptions: Professional dues and ~~subscriptions~~subscriptions necessary for the continuation and full participation in national, regional, State, and local associations and organizations, including fees for membership in the California State Bar or any successor organization and the cost of fulfilling continuing education requirements established by the California State Bar or any successor organization. The monetary limit on these dues and the cost of fulfilling continuing education requirements will be established in the annual budget adopted by the Board.
- 2.7.14 Travel: District paid travel, subsistence, registration, and incidental expenses for professional and official travel, meetings, and occasions as necessary: (1) to continue Employee's professional growth and membership in the California State Bar or any successor organization; (2) to attend ~~semi-annual~~ meetings with counsel from other Air Quality Districts; and (3) to adequately pursue official and other functions beneficial to the District. Payment of these expenses will be consistent with any travel policy adopted by the Board and must be consistent with the annual budget adopted by the Board.

2.8 Conflict of Interest

Employee covenants that she presently has no interest and will not acquire any interest, direct or indirect, that would conflict or appear to conflict in any manner or degree with the performance of services required to be performed under this Agreement. ~~In the event that~~If an activity of ~~Employee's~~the Employee may be construed to constitute a conflict of interest with her responsibilities under this Agreement, she will obtain permission for the activity from the Board before proceeding further with such activity.

2.9 Work Product

Employee agrees that all files, notes, documents, data, correspondence, drawings, reports, and other material prepared by or furnished to her in connection with her work as District Counsel are the sole and exclusive property of the District.

2.10 Compliance with Laws

Employee agrees to comply with all applicable federal, State, and local laws, rules, regulations, and ordinances.

2.11 Sole Agreement

This Agreement contains the entire agreement of the parties relating to the rights granted and the obligations assumed. Any oral representations or modifications concerning this Agreement are ineffective unless made in writing and executed by the parties to this Agreement. This Agreement supersedes all prior agreements between the parties.

IN WITNESS WHEREOF, this Agreement has been executed as of the date accompanying the signature of the parties hereto.

Dated:

By:

~~Erie Guerra~~ Patrick Kennedy

Chairperson

Sac Metro Air District

ATTEST:

Dated:

By:


Kathrine Pittard

District Counsel

Sac Metro Air District

Memo



To: Kathy Pittard, District Counsel
cc: Board of Directors, Sacramento Metropolitan Air Quality Management District
From: Jamille Moens, Administrative Services Division Manager 
Date: December 15, 2023
Re: Legal Counsel Compensation Analysis

You recently completed your review with the Board of Directors and asked that I complete a compensation analysis for your position. The review is complete, and this memo includes my summary and recommendations.

A salary survey indicates your current pay is fair and competitive, and Administrative Leave, Sick Leave and Holidays are on par with industry standards. The health/cafeteria plan, life insurance and long-term disability are all competitive and align with those offered to other District employees; making changes to these benefits would require negotiation, creation and maintenance of individual plans with the District benefit providers. However, to ensure consistency with other District employees and maintain competitiveness, I recommend certain adjustments be included in your new contract.

The items listed below reflect benefits recently negotiated and implemented for our Air District employees:

- 1) Vision plan – the District agrees to pay the premium for employee-only vision coverage
- 2) Deferred compensation (457) plan – District match increased from an amount up to \$30 to up to \$35 per pay period
- 3) Dental plan – clarifying language to indicate premiums are paid by the District for the Dental Basic plan, and added the Dental Plus plan giving the employee the option to enroll in the plan with the difference in premium between Dental Basic to Dental Plus being paid by the employee
- 4) Flexible Spending Account – removed the fixed contribution cap and replaced it with “IRS limit” language

I recommend the Board include items 1-4 above in your contract and authorize the deferred compensation match and vision premium coverage changes to be made retroactive to July 1, 2022, the date these benefits were effective for represented and unrepresented District employees.

Please let me know if you have any questions.

Meeting Date: 1/25/2024
Report Type: CONSENT CALENDAR
Report ID: 2024-0125-2.



Title: October 26, 2023 Board of Directors Meeting Minutes

Recommendation: Approve the October 26, 2023 Board of Director Meeting Minutes.

Rationale for Recommendation: Minutes serve as the official record of the actions that occurred at board or committee meetings. It is the Board of Directors practice to approve the meeting minutes at subsequent Board meeting.

Contact: Salina Martinez, Administrative Supervisor/ Clerk of the Board, 279-207-1164

Presentation: No

ATTACHMENTS:

Attachment A: October 26, 2023 BOD Meeting Minutes

Approvals/Acknowledgements

Executive Director or Designee: Alberto Ayala, Report Approved 1/18/2024

District Counsel or Designee: Kathrine Pittard, Approved as to Form 1/17/2024

[Board Meeting Video](#)**MINUTES**

BOARD OF DIRECTORS
 Sacramento Metropolitan Air Quality Management District
 700 H Street, Suite 1450
 Sacramento, California

Thursday**October 26, 2023****9:00 AM****DIRECTORS**

Chair
 Patrick Kennedy

Vice-Chair
 Sarah Aquino

Bret Daniels
 Rich Desmond
 Sue Frost
 Eric Guerra

Patrick Hume
 Sean Loloee
 Caity Maple
 Kevin Papineau

Phil Serna
 Bobbie Singh-Allen
 Donald Terry
 Mai Vang

ANNOUNCEMENTS

Members of the public may participate in the meeting in-person, by video conference via Zoom, conference line, and by submitting written comments electronically by email at boardclerk@airquality.org.

Comments submitted will be delivered to the Board of Directors by staff. Public comments regarding matters under the jurisdiction of the Board of Directors will be acknowledged by the Chairperson during the meeting. Public comments will be accepted live until the adjournment of the meeting, distributed to the Board of Directors, and included in the record.

Submit public comments via email to: boardclerk@airquality.org

Zoom Meeting Link:

<https://us06web.zoom.us/j/85796091854?pwd=VldDejEwWnEremgzTHZJOFdRUjRrQT09>

Meeting ID: 857 9609 1854

Passcode: 940560

Call In Number

(669) 900-6833

(408) 638-0968

Teleconference Locations:

Elk Grove City Hall, 8401 Laguna Palms Way, Elk Grove, CA 95758

Rancho Cordova City Hall, 2729 Prospect Park Dr, Rancho Cordova, CA 95670

Folsom City Hall, 50 Natoma St., Folsom, CA 95630

6529 Ranch Hand Way, Citrus Heights, CA 95621

CALL TO ORDER/ROLL CALL

Meeting was called to order.

Directors Present: Sarah Aquino, Bret Daniels, Sue Frost, Eric Guerra, Patrick Kennedy, Phil Serna, Donald Terry and Mai Vang.

Directors Absent: Rich Desmond, Patrick Hume, Sean Loloee, Caity Maple, Kevin Papineau and Bobbie Singh-Allen.

PLEDGE OF ALLEGIANCE

BOARD CLERK ANNOUNCEMENTS

CONSENT CALENDAR

ACTION:

Mai Vang Moved /Phil Serna Seconded

Ayes: Sarah Aquino, Bret Daniels, Sue Frost, Eric Guerra, Patrick Kennedy, Phil Serna, Donald Terry, and Mai Vang.

Absent: Rich Desmond, Patrick Hume , Sean Loloee, Caity Maple, Kevin Papineau, and Bobbie Singh-Allen.

1. September 28, 2023 Board of Directors Meeting Minutes

Recommendation: Approve the September 28, 2023 Board of Director Meeting Minutes.

Approved

2. Contract Amendment with Fluxx Labs Inc. for Clean Cars 4 All Program

Recommendation: Authorize the Executive Director to amend the contract with Fluxx Labs, Inc. (Fluxx) to: 1) increase the contract amount by \$193,810, for a new not-to-exceed amount of \$350,000, 2) extend the contract until December 31, 2026, and 3) make minor revisions to the contract, in consultation with District Counsel and within the funding limits, that may be necessary to fully implement its intent.

Authorized

3. Contract with Zipcar Inc. for the Our Community CarShare Program

Recommendation: Authorize the Executive Director/Air Pollution Control Officer to execute a two-year contract with Zipcar, Inc. (Zipcar) in an amount not to exceed \$2,000,000, and make minor revisions to the contract, in consultation with District Counsel and within the funding limits, that may be necessary to fully implement its intent.

Authorized

4. Hearing Board Vacancy Notification

Recommendation: Receive and file an informational report notifying the Board that the Medical Profession member of the Hearing Board term expires January 23, 2024, and the District has commenced the advertising and selection process for a new appointment.

Received and filed

5. Quarterly Contracts Report (July 2023 – September 2023)

Recommendation: Receive and file a report on certain contracts executed by the Air Pollution Control Officer under the Non-Incentive Purchasing Authority for the quarter July 2023 – September 2023.

Received and filed

6. Memorandum of Understanding with CAPCOA for Greenhouse Gas Reduction Measure Quantification

Recommendation: Authorize the Executive Director/Air Pollution Control Officer to enter into a Memorandum of Understanding (MOU) with the California Air Pollution Control Officers Association (CAPCOA) for CAPCOA to be a subrecipient of the Climate Pollution Reduction Grant (CPRG) the Sac Metro Air District received from the U.S. Environmental Protection Agency (EPA) for an amount not to exceed \$140,000.

Authorized

AIR POLLUTION CONTROL OFFICER'S REPORT

7. Air Pollution Control Officer Presentation

Recommendation: Receive and file a presentation from the Air Pollution Control Officer.

Alberto Ayala, Executive Director/Air Pollution Control Officer gave a presentation.

Received and filed.

DISCUSSION CALENDAR

8. Community Air Protection - South Sacramento/Florin Community Program Update

Recommendation: Receive and file an update on Assembly Bill 617 (AB 617) Community Air Protection Program for the South Sacramento-Florin community.

Janice Lam Snyder, Monitoring, Planning and Rules Division gave an update on the Community Air Protection Program (AB 617).

Received and filed.

9. Update on Pending New National Ambient Air Quality Standards for Annual PM_{2.5} Concentration

Recommendation: Receive and file an update on pending new National Ambient Air Quality Standards for annual PM_{2.5} concentration.

Janice Lam Snyder, Monitoring, Planning and Rules Division gave a presentation on Pending National Ambient Air Quality Standards for PM_{2.5}.

Received and filed.

10. District Headquarters Relocation

Recommendation: Receive and file a presentation on the District's Headquarters Relocation Plan.

Pat Smith, Administrative Services Division gave a presentation on District Headquarters Relocation.

Received and filed.

CLOSED SESSION

11. Executive Appraisal and Contract Renewal – District Counsel (Government Code Section 54957)

Kathy Pittard, District Counsel reported that there was no action taken during closed session.

BOARD IDEAS, COMMENTS AND AB 1234 REPORTS

PUBLIC COMMENT

ADJOURN

Meeting Date: 1/25/2024
Report Type: CONSENT CALENDAR
Report ID: 2024-0125-3.

Title: Contract with Bar None Auction

Recommendation: Authorize the Executive Director/Air Pollution Control Officer to: 1) execute a two-year contract with Bar None Auction (BNA) for salvage yard/dismantling, auctioning and salvage inspection services under the Lower-Emission Vehicle Incentive Program (LEVIP) for a total not to exceed amount of \$400,000 (\$200,000 per year), with an option to renew for two additional years in an amount not to exceed \$200,000 for each additional year, and 2) make minor revisions to the contract, in consultation with District Counsel and within the funding limits, that may be necessary to fully implement its intent.

Rationale for Recommendation: The current contract with Bar None Auction (BNA) for salvage yard/dismantling services expires March 31, 2024. The new contract will commence on April 1, 2024 and will terminate on March 31, 2026. Approving the new contract will allow the District to continue to utilize BNA's inspection, dismantling, and salvage services, which will provide capacity and cost savings benefits to the District. BNA is the only salvage yard/dismantling service within the boundary of Sacramento County that meets program requirements, thereby justifying a sole source contract.

The District's Purchasing Policies require Board approval for non-incentive contracts exceeding \$200,000, therefore, this contract requires Board approval.

Contact: Cindy Mahon, Program Supervisor, Transportation & Climate Change, (916) 207-3457

Presentation: No

Approvals/Acknowledgements

Executive Director or Designee: Alberto Ayala, Report Approved 1/18/2024

District Counsel or Designee: Kathrine Pittard, Approved as to Form 1/17/2024

Discussion / Justification: District staff identified 106 salvage yards/dismantlers within Sacramento County through a list provided by the Bureau of Automotive Repair. The District developed an outreach protocol to gauge the ability of each of these entities to successfully partner with the District. The protocol was developed using past contracts and protocols. Each business was contacted and asked a series of questions relating to the services they provide, permits they possess and pollution control plans they follow. Of all 106 businesses BNA was the only entity able to meet all requirements.

BNA will take possession of the equipment and through the salvage inspection process, confirm and document that the equipment was delivered in working, acceptable condition. In addition, BNA will follow the existing protocol to 'destroy' and auction the equipment returning a predetermined percentage of the proceeds from the auction back to the District. The District will conduct audit inspections in accordance with program guidelines.

Financial Considerations: The total not-to-exceed amount of the two-year contract is \$400,000 (\$200,000 per year). This amount is an estimate of commissions paid to BNA for the sale of each unit. BNA will retain a predetermined commission from sales price of each unit. The District will retain the remaining revenue from the sale of each unit to fund additional clean air projects in the Sacramento region.

BNA is currently performing the salvage inspections and will continue to do so with the new contract, saving the

District an estimated \$100,000+ over the two-year contract term in District staff time. Savings are based on staff estimates that BNA will conduct approximately 210 inspections (pre-salvage & salvage) over the two-year term of the contract that would have otherwise been conducted by District staff at an average of about four staff hours per inspection. The time saved by District staff no longer conducting these inspections will be utilized to help implement other programs and tasks.

Economic Impact: The remaining revenue from the sale of each unit will be used to fund additional eligible clean air projects within the original funding program throughout the Sacramento region.

Meeting Date: 1/25/2024
Report Type: CONSENT CALENDAR
Report ID: 2024-0125-4.



Title: Fiscal Year 2022-23 Annual Comprehensive Financial Report and Single Audit

Recommendation: Adopt a resolution accepting 1) the Sacramento Metropolitan Air Quality Management District's Annual Comprehensive Financial Report for the Fiscal Year Ended June 30, 2023, and 2) the letter to the Board of Directors titled Auditor's Communication with Those Charged with Governance.

Rationale for Recommendation: The FY 2022-23 Annual Comprehensive Financial Report (ACFR), prepared by Sacramento Metropolitan Air Quality Management District (District) staff and audited by Eide Bailly LLP (Auditor), presents the financial position and results of operations of the District. The annual audit of the District's financial statements fulfills requirements of State and Federal funding sources; satisfies State statute, best business practices and due diligence requirements; and ensures the amounts and disclosures contained in the District's financial statements are presented fairly, conform with Generally Accepted Accounting Principles and are free of material misstatements.

The Auditor has issued unmodified opinions or negative assurance, as applicable, on the financial statements and the Single Audit for the year ended June 30, 2023. As the governing body, it is the Board's responsibility to monitor the financial position of the District. Acceptance of the audited financial statements, which reflect the financial health of the District, is consistent with this responsibility.

Contact: Patricia Kepner, Controller, 279-207-1134

Presentation: No

ATTACHMENTS:

FY 2022-23 ACFR Resolution
Exhibit A - ACFR Year Ended June 30, 2023
Exhibit B - Auditor's Communication to Those Charged with Governance

Approvals/Acknowledgements

Executive Director or Designee: Alberto Ayala, Report Approved 1/17/2024

District Counsel or Designee: Kathrine Pittard, Approved as to Form 1/16/2024

Discussion / Justification: The Auditor appropriately prepared and submitted the following: 1) an opinion on whether the District's financial statements are presented fairly and conform with Generally Accepted Accounting Principles, 2) a report on internal control over financial reporting and compliance and other matters based on an audit of the financial statements, 3) an opinion on the compliance of each major federal program and schedule of expenditures of federal awards with the laws, regulations, and terms of conditions of the federal assistance awards, and 4) a letter titled Auditor's Communication with Those Charged with Governance.

The Auditor expressed an unmodified opinion, sometimes referred to as a "clean" audit opinion, on the District's financial statements for the year ended June 30, 2023, and on the Single Auditor Report, and a "negative assurance" stating that the District's internal controls over compliance and financial reporting are in accordance with Government Auditing Standards. "Negative assurance" is a method used by auditors to assure various parties that the financial data under review is correct. Additionally, the Auditor has provided a letter titled

“Auditor’s Communication with Those Charged with Governance” as required by General Accepted Auditing Standards. This letter serves to notify the Board of Directors of any unusual or difficult circumstances or practices encountered during the audit, the measures taken by the audit firm to ensure its independence, upcoming financial pronouncements, and other matters not presented in the audit reports.

The above-referenced documents are attached as exhibits to this report’s resolution as follows:

Exhibit A. Annual Comprehensive Financial Report (ACFR) for the Fiscal Year Ended June 30, 2023

Exhibit B. Auditor’s Communication with Those Charged with Governance

The District is pleased to report that the auditors informed staff that there were no overarching issues noted during the audit, and overall, the District qualified as a low-risk auditee under the Uniform Guidance. For the fiscal year ended June 30, 2023, the auditors did not identify any material weaknesses or significant deficiencies in internal controls over financial reporting. A material weakness is a deficiency, or a combination of deficiencies, in internal control over financial reporting, such that there is a reasonable possibility that a material misstatement of the company’s financial statements will not be prevented or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. There were no prior year findings.

The District is proud to announce that it has once again been honored with the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting for its Annual Comprehensive Financial Report for the Fiscal Year Ended June 30, 2022, and included it in the current ACFR. Furthermore, the District will seek consideration for the same prestigious award in the upcoming year for the ACFR in this report.

RESOLUTION NO. 2024 – XXXX

Adopted by the Sacramento Metropolitan Air Quality Management District
Board of Directors

ANNUAL COMPREHENSIVE FINANCIAL REPORT FOR THE FISCAL YEAR ENDED JUNE 30, 2023

BACKGROUND:

- A. The Sacramento Metropolitan Air Quality Management District (District) prepared its Annual Comprehensive Financial Report, inclusive of the financial statements and the notes to the financial statements, to present the District's financial condition and the results of its activities for the fiscal year ended June 30, 2023.
- B. Eide Bailly LLP (Auditor), an independent auditing firm competitively selected by the District, audited the District's FY 2022/23 financial statements in accordance with Government Auditing Standards, issued by the Comptroller General of the United States.
- C. The Auditor prepared and submitted three individual audit reports, which are included within the Annual Comprehensive Financial Report, and a letter as follows: 1) an opinion on whether the District's financial statements are presented in conformity with Generally Accepted Accounting Principles; 2) an opinion on the compliance of each major federal program and schedule of expenditures of federal awards with laws, regulations, and the terms and conditions of the federal assistance awards; 3) an opinion on internal control over financial reporting and on compliance and other matters based on an audit of financial statements, and 4) the letter titled Auditor's Communication with Those Charged with Governance.
- D. The Auditor rendered its unmodified opinion in the Independent Auditors' Report that the financial statements present fairly, in all material respects, the financial position of the District as of June 30, 2023, in conformity with Generally Accepted Accounting Principles, and that the District is substantially in compliance with laws, regulations, contracts, and grants applicable to its federal programs for the fiscal year ended June 30, 2023.
- E. There were no significant deficiencies, no material weaknesses, and no questioned costs identified by the Auditor for the fiscal year ended June 30, 2023.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE BOARD OF DIRECTORS RESOLVES AS FOLLOWS:

- Section 1. The Annual Comprehensive Financial Report prepared for the Fiscal Year Ended June 30, 2023, attached hereto as Exhibit A, and the letter titled Auditor's Communication with Those Charged with Governance, attached hereto as Exhibit B, are accepted.
- Section 2. Exhibits A and B are attached hereto and are a part of this resolution.

ON A MOTION by Director _____, seconded by Director _____, the foregoing resolution was passed and adopted by the Board of Directors of the Sacramento Metropolitan Air Quality Management District on January 25, 2024, by the following vote:

Ayes:

Noes:

Abstain:

Absent:

ATTEST:

Clerk, Board of Directors
Sacramento Metropolitan Air Quality Management District



Annual Comprehensive Financial Report
For the Fiscal Year Ended June 30, 2023

Sacramento Metropolitan Air Quality Management District

Sacramento, California

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ANNUAL COMPREHENSIVE FINANCIAL REPORT FOR THE FISCAL YEAR ENDED JUNE 30, 2023

Sacramento Metropolitan Air Quality Management District
Sacramento, California



Prepared by the Administrative Services Division
Finance Section in Conjunction with District Staff

Division Manager
Jamille Moens

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Introductory Section



December 20, 2023

LETTER OF TRANSMITTAL

Honorable Chair, Governing Board, and Residents of the
Sacramento Metropolitan Air Quality Management District

We are pleased to present the Annual Comprehensive Financial Report (Annual Report) of the Sacramento Metropolitan Air Quality Management District (District) for the year ended June 30, 2023, which includes the independent auditor's report. The Annual Report is submitted in compliance with state law, which requires local governments to publish a complete set of audited financial statements presented in conformity with generally accepted accounting principles and audited in accordance with generally accepted auditing standards by a firm of licensed certified public accountants.

The District assumes full responsibility for the completeness and reliability of the information presented in this report, based upon a comprehensive internal control framework that was established for this purpose. Since the cost of internal control should not exceed anticipated benefits, the objective is to provide reasonable, rather than absolute, assurance that the financial statements are free of any material misstatements. The District asserts to the best of its knowledge and belief, that this financial report is complete and reliable in all material respects.

The District's financial statements have been audited by Eide Bailly LLP, Certified Public Accountants. The goal of the independent audit is to provide reasonable assurance that the financial statements of the District for the fiscal year ended June 30, 2023, are free of material misstatement. The independent auditors concluded, based upon the audit, there was a reasonable basis for rendering an unmodified (clean) opinion that the District financial statements for the fiscal year ended June 30, 2023, are fairly presented in conformity with accounting principles generally accepted in the United States of America. The independent auditor's report is located at the front of the financial section of this report.

The District's independent financial statement audit was part of a broader, federally mandated "Single Audit" designed to meet the Federal grantor agencies' special needs. The standards governing Single Audit engagements require the independent auditor to report not only on the fair presentation of the financial statements, but also on the audited government's internal controls and compliance with legal requirements, including special emphasis on Federal award compliance.

Management's Discussion and Analysis (MD&A) immediately follows the independent auditor's report and provides a narrative introduction, overview, and analysis of the basic financial statements. The MD&A complements this Letter of Transmittal and should be read in conjunction with it.

Profile of the District

The District is one of five large air quality management districts out of a total of 35 local or regional air agencies in California. It is responsible for monitoring air pollution within the Sacramento region and for programs to reduce ambient air pollution concentrations to meet the health-based ambient air quality standards established by the state and federal governments. The District is also actively pursuing actions

to reduce greenhouse gas emissions and promote low-carbon development. The U.S. Environmental Protection Agency (EPA) has designated the District as a part of the Sacramento Federal Ozone Nonattainment Area (SFNA), which is comprised of all of Sacramento and Yolo Counties, the eastern portion of Solano County, the southern portion of Sutter County and the western slopes of El Dorado and Placer Counties up to the Sierra crest and includes four other local air districts. Roughly 63% of the SFNA's population falls within the District's boundaries.

Population in Sacramento Federal Ozone Nonattainment Area

County	SFNA portion of the County	Population		County in SFNA/Total SFNA ³
		County ¹	SFNA/County ²	
El Dorado	159,292	189,382	84%	6.4%
Placer	400,400	410,310	98%	16.0%
Sacramento	1,573,364	1,573,364	100%	63.0%
Solano	140,095	445,060	31%	5.6%
Sutter	3,222	99,045	3%	0.1%
Yolo	222,430	222,430	100%	8.9%
Total	2,498,803	2,939,591	-	100.0%

¹ The county population data is based on the 2022 California Department of Finance Population Estimates and Components of Change by County (Table E-6) <https://dof.ca.gov/Forecasting/Demographics/Estimates/>. It represents the population estimate as of July 2022.

² The SFNA/County population percentages are based on the 2020 Census Data, which was downloaded from:

https://www2.census.gov/programssurveys/decennial/2020/data/01-Redistricting_File--PL_94-171/California/ on 02/10/2022.

³ Percentage values are rounded to one decimal point.

Air quality in the SFNA is designated nonattainment for the federal National Ambient Air Quality Standards (NAAQS) for ozone. The region is also administratively designated for nonattainment of the particulate matter NAAQS, although technically the short-term PM2.5 and PM10 standards have been met and maintained. A redesignation is expected once the requirement for a maintenance plan for each standard is completed. A combination of many active sources of smog-precursor emissions, poor atmospheric ventilation, a capping temperature inversion, bordering mountains, and plenty of sunny days act to enhance smog formation and effectively trap pollutants in the Sacramento Valley Basin. The District Board approved a regional State Implementation Plan (SIP) for the 2008 ozone NAAQS, which projects attainment by 2024. The Plan was submitted to the EPA in 2018 and is awaiting final approval. The District is also leading the development of a SIP for the 2015 ozone NAAQS, which is slated for submittal to the EPA in late 2023. The required maintenance plans for the PM standards are in development.

Air and climate pollution emissions in the Sacramento region come from mobile, stationary, and area-wide sources. The largest contributor is the transportation sector - motor vehicles, trucks, airplanes, locomotives, and other fossil fuel combustion engines. State and federal regulations coupled with local financial incentive programs focusing on fleet modernization projects will help reduce pollution emissions and improve our air quality in the region.

The District implements a broad range of programs and strategies to combat air and climate pollution and accomplish its mission. From the development of clean air rules and enforcement of industrial emission permits to land use planning and deployment of millions of dollars in public funding for incentives for clean air projects, the annual budget serves as the foundation for the District's financial planning and controls. The Governing Board is required to adopt an annual budget by July 1 of each fiscal year. The budget is organized by fund and division and is adopted on a budgetary basis that includes encumbrances and expenditures. All annual appropriations lapse at fiscal year-end to the extent they have not been expended or encumbered. Amendments to increase the budget must be approved by the Governing Board.

The District maintains budgetary controls through both signature authority and automated budget verification. The objective of these controls is to ensure compliance with the annual appropriated budget approved by the Governing Board. As reflected in the statements and schedules included in the financial section of this report, the District continues to meet its responsibility for sound financial management.

Factors Affecting Financial Condition

This section contains information useful in assessing the District's economic condition and includes a discussion of the local economy, long-term financial planning, and major initiatives that may have a significant impact on revenues or expenditures.

Local Economy

The 2019 annual unemployment rate in Sacramento County averaged 3.8% and increased to 9.3% in 2021, due to the pandemic. As of August 2023, the unemployment rate has returned to pre-COVID levels and is approximately 4.5%. The latest published economic forecast by the California Department of Transportation for Sacramento County expects a relatively high rate of home building, positive population growth, and expanding job opportunities to contribute to a relatively fast recovery and positive outlook over the next five years.

Sacramento County is becoming an emerging hub for technology firms largely because corporations like HP, Intel, Oracle, and Apple already have prominent infrastructure in the region. Employment in the manufacturing and transportation industries has grown consistently since 2012; steady growth in these industries is forecast over the next five years. The professional and business services sector will create a major share of future jobs in Sacramento County over the next several years. Finally, the government, education, and healthcare sectors are projected to show gains through 2027. The economic forecast indicates relative stability in revenue from permit and other fees for the District; with Board approval however, continued growth in fee revenue is anticipated as a result of Consumer Price Index adjustments to help keep pace with rising costs and other fee increases to ensure full cost recovery for services.

Long-term Financial Planning

Management presents a five-year financial forecast in the budget that elevates potential internal, external, and programmatic elements that could affect revenues and expenditures. This forecast identifies a funding gap between revenues and expenditures, which will require attention by the District. The imbalance is due primarily to the rising costs of doing business, such as employee services and capital expenditures outpacing current revenue increases, new state mandates that are not adequately funded, and a legacy lack of full cost-recovery for many of the District's programs.

To address the projected funding gap in prior years, the District streamlined operations, scaled back some activities, held vacancies open, and "right-sized" funding for professional services and collaborations, resulting in a return of approximately \$4.2 million to the District's General Fund over the last three years. Going forward, the District is anticipated to be fully staffed and will work closely with the Board of Directors to implement new funding solutions necessary to attain full cost recovery, ensure the integrity of the District's clean air efforts to enable the region to remain eligible for federal transportation funding and continue to implement state low-carbon development and greenhouse gas (GHG) emission reduction programs. Fortunately, the financial reserves in the General Fund will bridge the necessary support for near-term operations until long-term fund stability is achieved.

General Fund

The District's General Fund receives revenue from a variety of sources, including permit fees paid by stationary pollution sources (e.g., local businesses equipped with technologies that rely on any kind of combustion engine); automobile registration fees collected by the State of California Department of Motor Vehicles (DMV) and distributed to air districts for motor vehicle emission reduction programs; federal, local government and state subvention funds; and local sales tax. The General Fund does not receive property tax support as is the case for some air districts.

There are a few anticipated changes that may have a moderate to significant impact on revenues over the five-year forecast. To pursue full-cost recovery and address the ongoing issue of unfunded mandates, a fee study will be initiated soon that is anticipated to inform a potential permit fee increase. In addition, District staff is actively participating in regional discussions of a new sales tax measure. In previous efforts, the District was slated to receive 2.2% of the net sales tax proceeds in the expenditures plans of prior initiatives. Staff will continue to advocate for measures that can bring additional funding to the District and the region for clean transportation projects.

Expenditures for the General Fund are expected to gradually increase to address recurring expenses such as rising labor costs, long-term pension liabilities, and non-recurring capital improvement expenditures, most notably the rehabilitation and replacement of several aging ambient air monitoring regulatory stations. The ambient air quality monitoring network is critical District infrastructure and a part of a national network. Improvements are planned for various monitoring stations over the next few years to remain in compliance with applicable federal requirements. The network is also an important foundation for additional localized monitoring under the AB 617 Community Air Protection Program (CAPP), with a new mobile air monitoring laboratory recently added to the existing air monitoring network as part of the District's AB 617 efforts.

Internal Service Fund

The District Headquarters (Covell Building) is the primary asset in the Internal Service Fund and has historically been a very stable fund. The headquarters building is about 38,000 square feet and a portion of the building is leased to a third-party tenant. The District's tenant recently submitted notice that they will be vacating the building when their lease agreements expire in FY 2023/24. Given the pending vacancy along with the anticipated changing needs for the use of space due to a new hybrid (remote and onsite) work model, the District completed a comprehensive building assessment of several alternatives. With Board support, the District will proceed to sell the current headquarters and lease or purchase a smaller HQ facility, which is better suited for our hybrid-work arrangement.

As a result, this fund may experience short-term volatility due to 1) a period of extended reduced rental income given the termination of tenant leases while a potential buyer is identified, and/or 2) enhanced liquidity from the sale of an asset.

Special Revenue Fund

The Special Revenue Fund serves to track restricted revenue sources, primarily various emission technology and community air protection incentive grants from programs like Carl Moyer and CAPP. These programs are expected to be relatively stable for the next decade since the state has committed to a continuous appropriation for them. In addition, a significant amount of new state revenue continues to be directed to the California Air Resources Board for new and existing mobile source emission reduction programs and to address the disproportionate impacts of air pollution in environmental justice communities. Unfortunately, these grants rarely cover the full cost of implementation, and other funding is used to cover the shortfall. Continuation and/or expansion of programs supported by this fund will directly depend on the availability of DMV and sales tax revenue until such time that the percentage of the grant allowed for program administration is realistic. There are no capital expenditures associated with this fund.

Major Initiatives

The FY 2023/24 District Budget was approved on May 25, 2023, and represents a status quo budget that includes funding for mission-critical programs such as attainment of the NAAQS, advancing the region's decarbonization efforts, and CAPP.

The budget also included funding to replace two of the District's major software applications (Permitting/Compliance and Transportation Incentives) and various shadow systems into a single enterprise-level solution (AiriA) to improve efficiencies, accuracy, customer service, and lower operating costs. Process improvement is expected to coincide with this software implementation and the inclusion of best practices wherever possible to optimize software utilization. The project is expected to last 18-24 months. The initial software development and implementation expense is non-recurring; however, there will be ongoing costs for annual maintenance fees.

Another new key project for the District is the Climate Pollution Reduction Grant (CPRG). CPRG is an EPA program funded by the Inflation Reduction Act for local actions that reduce greenhouse gases and associated criteria and toxic air pollution, create green jobs that strengthen the transition to a low-carbon economy, and provide tangible benefits to communities impacted by environmental injustice. The District is serving as the lead agency for the seven-county Sacramento-Roseville-Folsom Metropolitan Statistical Area under the EPA CPRG designation. As such, the District received \$1 million to develop three required deliverables – a Priority Climate Action Plan, a Comprehensive Climate Action Plan, and a Status Report. As the lead agency, the District is working with many regional partners on the various Phase 1 planning deliverables and will apply for Phase 2 implementation grants. Due to the timing of the CPRG Phase 1 award, the funding and expenditures for this grant were not included in the FY 2023/24 budget. There is the potential for significant incentive funding for the District and the region under the CPRG program in the future.

Other important initiatives include expanding regional partnerships, enhancing performance management in the hybrid work environment, and relocating the District's Headquarters.

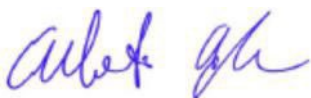
Awards and Acknowledgments

The Government Finance Officers Association (GFOA) awarded the Certificate of Achievement for Excellence in Financial Reporting to the District for the FY 2022/23 Annual Report. In addition to receiving the award for the Annual Report, the District also received the Distinguished Budget Presentation Award for its FY 2023/24 Budget Book. The Certificate of Achievement is a prestigious national award recognizing conformance with the highest standards for the preparation of state and local government financial reports and budgets. This Annual Report will also be submitted to GFOA to determine its eligibility for the certificate as it is believed to also meet the requirements of the program.

The preparation of the Annual Report was made possible by the dedicated services of the finance and management staff of the District's Administrative Services Division. These members have our sincere appreciation for the contribution made in the preparation of this report.

Recognition is also given to the Governing Board for their leadership and support, and to all employees of the District who continue to improve operations to accomplish the District's mission in a fiscally responsible manner.

Respectfully submitted,



Alberto Ayala, PhD, MSE
Executive Director and Air Pollution Control Officer



Jamille Moens
Administrative Services Division Manager



Government Finance Officers Association

Certificate of
Achievement
for Excellence
in Financial
Reporting

Presented to

**Sacramento Metropolitan Air Quality
Management District
California**

For its Annual Comprehensive
Financial Report
For the Fiscal Year Ended

June 30, 2022

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Executive Director/CEO

Board of Directors

Patrick Kennedy, Chair
Vice Chair
Sacramento County Board of Supervisors

Sarah Aquino, Vice-Chair
Council Member
City of Folsom

Bret Daniels
Vice Mayor
City of Citrus Heights

Rich Desmond
Chair
Sacramento County Board of Supervisors

Sue Frost
Supervisor
Sacramento County Board of Supervisors

Eric Guerra
Vice Mayor
City of Sacramento

Patrick Hume
Supervisor
Sacramento County Board of Supervisors

Sean Loloee
Council Member
City of Sacramento

Caity Maple
Council Member
City of Sacramento

Kevin Papineau
Council Member
City of Galt

Phil Serna
Supervisor
Sacramento County Board of Supervisors

Bobbie Singh-Allen
Mayor
City of Elk Grove

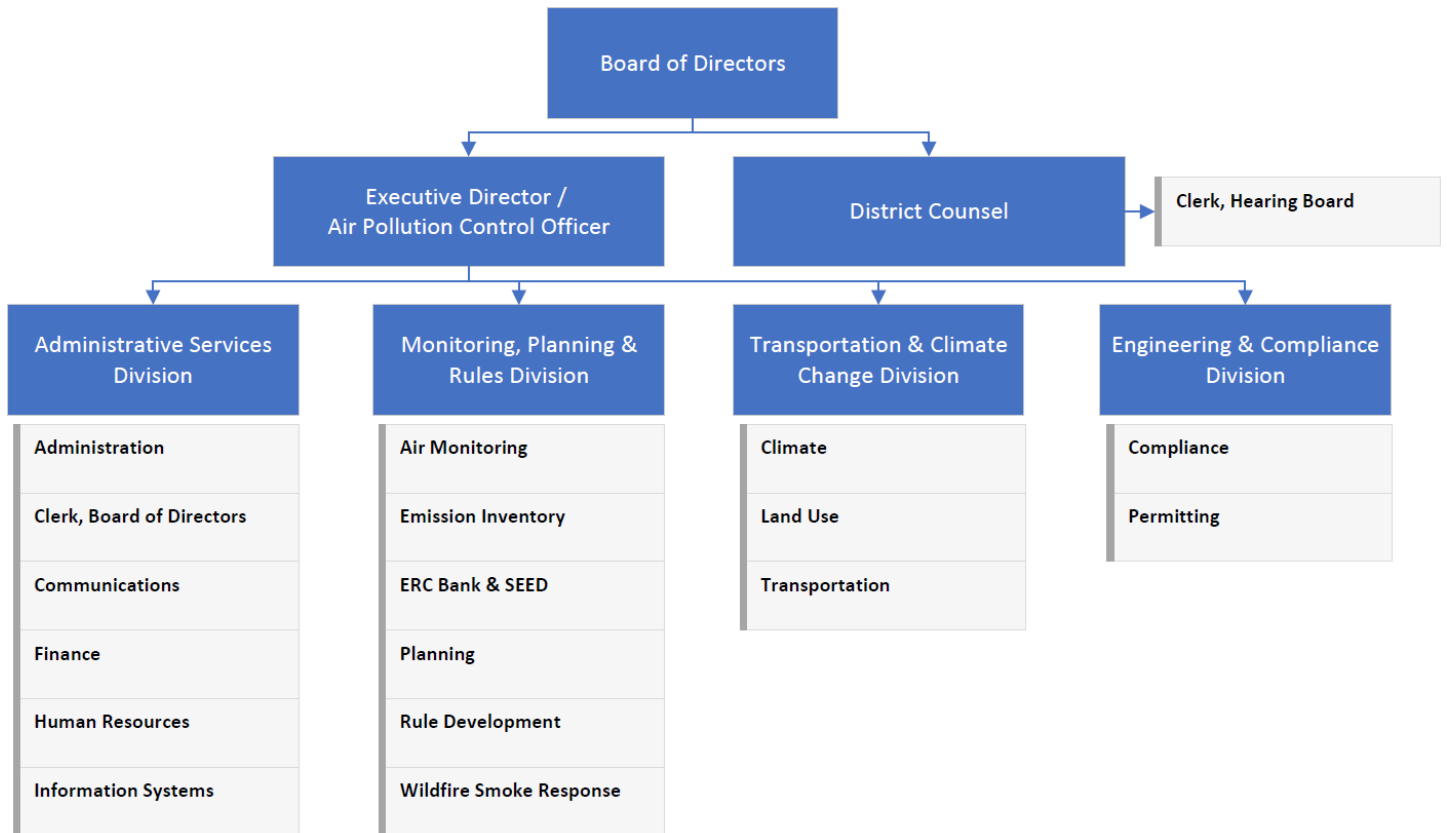
Donald Terry
Council Member
City of Rancho Cordova

Mai Vang
Mayor Pro Tem
City of Sacramento

Executive Director /
Air Pollution Control Officer
Alberto Ayala, Ph.D., M.S.E.

District Council
Kathrine Pittard

Organization Chart



Financial Section



Independent Auditor's Report

To the Board of Directors
Sacramento Metropolitan Air Quality Management District
Sacramento, California

Report on the Audit of the Financial Statements

Opinions

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Sacramento Metropolitan Air Quality Management District (District) as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the District, as of June 30, 2023, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards (Government Auditing Standards)*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Adoption of New Accounting Standard

As discussed in Note 1 to the financial statements, the District has adopted the provisions of Government Accounting Standards Board (GASB) Statement No. 96, *Subscription Based Information Technology Arrangements* for the year ended June 30, 2023. Accordingly, a restatement has been made to the governmental activities net position as of July 1, 2022, to restate beginning net position. Our opinions are not modified with respect to this matter.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America; and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, the budgetary comparison information, the schedule of changes in the net OPEB liability and related ratios, the schedule of OPEB contributions, the schedule of proportionate share of the net pension liability, and the schedule of pension contributions, as listed in the table of contents, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with GAAS, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The budgetary schedules and the schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with GAAS. In our opinion, the budgetary schedules and the schedule of expenditures of federal awards are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Information

Management is responsible for the other information included in the annual report. The other information comprises the introductory and statistical section but does not include the basic financial statements and our auditor's report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated December 20, 2023, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

A handwritten signature in black ink that reads "Eide Bailly LLP". The signature is written in a cursive, flowing style.

Sacramento, California
December 20, 2023

MANAGEMENT'S DISCUSSION AND ANALYSIS

This section of the District's Annual Comprehensive Annual Financial Report provides a narrative overview and analysis of the District's financial activities for the fiscal year that ended June 30, 2023. Please read this document in conjunction with the transmittal letter located in the introductory section and the District's financial statements which follow this discussion.

Financial Highlights

- The District's overall net position at June 30, 2023 was \$73.7 million, an increase of about \$1.0 million or 1.3 percent over the prior fiscal year.
- Total government-wide liabilities increased by \$13.2 million mainly due to an increase in the net pension liability and accounts payable.
- Government-wide deferred outflows of resources increased by \$5.0 million and deferred inflows decreased by \$4.1 million primarily related to pensions
- The fiscal year 2022-23 (FY 22-23) General Fund revenues exceeded expenditures by \$0.5 million. This is mainly attributable to position vacancies and fewer professional services expenditures than expected for the year.

Overview of Financial Statements

The District's Annual Comprehensive Financial Report (ACFR) is comprised of three components: 1) government-wide financial statements 2) fund financial statements, and 3) the notes to financial statements. This report also includes supplementary information intended to furnish additional detail to support the basic financial statements themselves.

Government-wide Financial Statements

The government-wide financial statements provide readers with the overall financial position and activities of the District. These financial statements include the Statement of Net Position and the Statement of Activities.

The Statement of Net Position reports the District's assets, liabilities, and deferred inflows/outflows of resources, with the difference reported as net position. Over time, increases or decreases in net position may serve as an indicator of whether the District's financial position is improving or deteriorating.

The Statement of Activities includes all current year revenues and expenses, and changes in net position, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods such as earned but unused vacation leave. In the Statement of Activities, the air quality management functions are categorized as Business Compliance, Air Monitoring, Sustainable Land Use, Clean Transportation and Mobility Innovation, and Community Health Protection.

The District reports the Proprietary Fund as an Internal Service Fund since the main source of revenue for the fund is from an internal source rather than external sources.

Fund Financial Statements

A fund is a grouping of related accounts used to maintain control over resources that have been segregated for specific activities or objectives. The District, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds. Governmental funds are reported as governmental activities in the government-wide financial statements. However, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating an entity's near-term financing requirements.

Because the governmental funds focus on near-term financing requirements, it is useful to compare the governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. The Balance Sheet – Governmental Funds and the Statement of Revenues, Expenditures, and Changes in Fund Balances – Governmental Funds provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

Other Information

In addition to the basic financial statements and accompanying notes, the District also presents certain supplementary information and a statistical section that covers revenue, expenditure, and fund balance trends for the past 10 years. Furthermore, the District presents a Schedule of Expenditures of Federal Awards (SEFA) in the Federal Award Section. The SEFA, under Uniform Guidance (2 CFR 200), is a supplemental schedule to the financial statements that a non-federal entity is required to produce when it is subject to the single audit requirement. The single audit requirement is triggered when the federal expenditures reported on the SEFA exceed \$750,000 or more over the non-federal entity's fiscal year. The District meets the single audit criteria and is responsible for arranging for the audit, preparing the appropriate financial statements, taking corrective action on audit findings (if any), and providing the auditor with access to all information required to perform the audit.

Government-wide Financial Analysis

This section provides an analysis of the government-wide financial statements including long-term and short-term information about the District's overall financial condition. The following table is a summary of the District's overall net position.

	Governmental Activities	
	2023	2022
<u>Assets and Deferred Outflows of Resources</u>		
Current and Other Assets	\$ 85,306	\$ 79,938
Capital and Other Non-Current Assets	4,873	5,193
Total Assets	90,179	85,131
Deferred Outflows of Resources	8,563	3,533
<u>Liabilities and Deferred Inflows of Resources</u>		
Current Liabilities	6,327	2,687
Non-Current Liabilities	17,445	7,839
Total Liabilities	23,772	10,526
Deferred Inflows of Resources	1,244	5,378
<u>Net Position</u>		
Net Investment in Capital Assets	3,351	3,243
Restricted	72,382	71,238
Unrestricted	(2,006)	(1,722)
Total Net Position	\$ 73,727	\$ 72,759

- Total assets increased by \$5.1 million or 6.0 percent over the prior year, mainly due to a \$3.8 million increase in cash. Excess funds are invested in the Local Area Investment Fund. In addition, receivables increased by \$1.7 million, primarily due to federal grant and interest receivables.
- Capital Assets decreased by \$0.2 million due to annual depreciation and amortization.
- Deferred outflows of resources increased by about \$5.0 million, primarily due to increases related to pensions.
- Total non-current liabilities increased by \$9.6 million mainly because of a \$9.1 million increase in net pension liability attributable to pension plan investment losses during the measurement year and a decrease in the CalPERS discount rate.
- Deferred inflows of resources decreased by roughly \$4.1 million from the prior year, primarily due to a \$3.9 million reduction in deferred inflows related to pensions.
- The net position of the District totaled \$73.7 million as of the end of FY 22-23 and increased approximately \$1.0 million or 1.3 percent over FY 21-22.

The largest portion of the District's net position at June 30, 2023, \$72.4 million, consists of resources subject to external restrictions on how they may be used. An additional \$3.4 million of the total net position reflects its net investment in capital assets (e.g., land, buildings, and equipment less any related debt used to acquire those assets that is still outstanding). The remaining portion of the District's net position is a deficit of \$2.0 million related mainly to the net pension liability.

The District's total net position increased by about \$1.0 million during the current fiscal year. Of this amount, \$1.1 million of the increase relates to the restricted net position, and roughly \$0.3 million is associated with a decrease in the unrestricted net position. The increase in the restricted net position is due to additional intergovernmental revenue received in the current year that will be disbursed in subsequent years. The decrease in the unrestricted net position is primarily related to an increase in pension liability. Net investment in capital assets increased slightly year-over-year mainly due to a reduction in long-term debt related to a capital asset.

The following schedule shows revenues by major source, expenses by function, and changes in net position for the fiscal years ended June 30, 2023, and June 30, 2022.

	Governmental Activities	
	2023	2022
<u>Revenues</u>		
Program revenues:		
Charges for Services	\$ 10,297	\$ 9,653
Operating Grants and Contributions	19,635	9,660
General Revenues:		
DMV	5,122	5,097
Sales tax	2,570	2,552
Grants - not restricted to specific activities	364	359
Investment income (a)	1,505	(669)
Total Revenues	<u>39,493</u>	<u>26,652</u>
<u>Expenses</u>		
Business Compliance	8,513	6,838
Air Monitoring	5,022	3,446
Sustainable Land Use	2,021	1,999
Clean Transportation and Mobility Innovation	20,885	8,071
Community Health Protection	1,992	1,834
Interest on Long-Term Debt	70	76
Unallocated Depreciation	22	41
Total Expenses	<u>38,525</u>	<u>22,305</u>
Change in Net Position	968	4,347
Beginning Net Position, as restated	<u>72,759</u>	<u>68,412</u>
Net Position - Ending Balance	<u>\$ 73,727</u>	<u>\$ 72,759</u>

(a) Investment Income includes a Fair Market Value Adjustment per GASB 31.

Revenues for total governmental activities were \$39.5 million and increased by \$12.8 million or 48.2% over the prior year primarily due to the timing of grant revenue received in the year restricted for incentive projects that will be disbursed in subsequent years and interest income. The incentive grants are generally multi-year agreements with funds received in one year and incentive disbursements made to project participants over several years resulting in significant fluctuations in year-over-year revenues and expenses.

Overall expenses for governmental activities of \$38.5 million increased by \$16.2 million mainly due to increases in special revenue fund grant disbursements of \$11.7 million attributable to the timing of clean air technology incentive program payments. In addition, employee services expense increased by \$1.2 million due to filling previously vacant positions and net pension expense was higher than the prior year by \$2.7 million.

Financial Analysis of the Governmental Funds

As noted earlier, the District uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds

The District has two governmental funds, the General and Special Revenue Funds. Governmental funds provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the District's financial requirements.

The General Fund is the District's chief operating fund. At the end of FY 22-23, the total fund balance of the General Fund was \$20.9 million, an increase of \$0.5 million over the prior year. The Nonspendable Fund Balance represents prepaid expenses that decreased \$44,000 from the prior year. The Restricted Fund Balance increased by \$0.5 million from the prior year mainly due to permit fees. Assigned Fund Balance increased by \$1.0 million year-over-year and is used to set aside funds for a projected budgetary deficit in FY 23-24 that is forecasted to be more than the FY 22-23 budgetary deficit. The Unassigned Fund Balance decreased by \$1.0 million from the prior year primarily due to the reclassification (increase) in the Assigned Fund balance at the end of the fiscal year.

As a measure of the General Fund's liquidity, it may be useful to compare the total fund balance to total General Fund expenditures. Overall, the total fund balance represents approximately 99.2% of the total FY 22-23 General Fund expenditures. The growth of the fund balance over the past several years has been intentional to address potential economic downturns or other unanticipated factors and to implement District priorities for which near-term structural deficits are projected in the event no new revenue is received.

The Special Revenue total fund balance as of June 30, 2023 increased by \$0.9 million over the prior year. This increase was due to grant incentive revenue received by the fund in the current year being higher than the incentive disbursements in FY 22-23. As previously noted, due to the multi-year nature of the Special Revenue fund grants, fluctuations normally occur in year-over-year revenues and expenses and the resulting net change in fund balance.

Proprietary Fund

The Proprietary Fund (Covell Building Fund) is classified as an Internal Service Fund since most of the fund's revenue is derived from rent paid by the District. The net income of the fund is included as an offset to expenses in the current year's Statement of Activities.

Net income from the Proprietary Fund increased the District's net position on June 30, 2023, by \$0.6 million, higher than the \$0.4 million increase in the prior year. The year-over-year increase was mainly due to additional rental income. Highlights for the FY 22-23 Proprietary Fund results are as follows:

- Operating revenues from the building totaled \$1.3 million and increased \$0.2 million over the prior year. These revenues represent rental and parking income.
- Operating expenses for the building were \$0.7 million for the year, consistent with the prior fiscal period.
- The District made a principal payment of \$345,000 in FY 22-23 for the Certificates of Participation. Next year, the principal payment will be \$355,000.

Budgetary Highlights

General Fund revenues were \$1.9 million less than the Approved Budget primarily due to the timing of the receipt of state grant revenues and lower federal grant revenues related to grant sub-recipients, offset by higher-than-expected permit fees and investment income.

Expenditures for the General Fund were less than planned by \$4.1 million mainly due to position vacancies, reduced spending on professional services, fewer disbursements to federal grant subrecipients, and capital project deferrals. These variances were offset by a less-than-plan administrative credit related to the Special Revenue fund incentive grants.

Capital Assets and Debt Administration

Capital Assets

At the end of FY 22-23, the District's net investment in capital assets for its governmental activities was \$3.4 million (net of accumulated depreciation and any related debt used to acquire those assets that is still outstanding). This investment in capital assets includes land, building, office equipment, laboratory equipment, and air monitoring stations. The total investment in capital assets for the current fiscal year was \$0.2 million. Additional information on capital assets can be found in Note 5 under the Notes to the Basic Financial Statements section.

Long-term Debt

At the end of FY 22-23, the District had outstanding bonds secured by the District's administrative building. The total debt outstanding as of June 30, 2023, was \$1.5 million. Based on the current payment schedule, these bonds will be paid off by the end of 2027. Additional information on long-term liabilities can be found in Note 6 under the Notes to the Basic Financial Statements section.

Next Year's Budget

Revenues for the 2023-2024 fiscal year for the General Fund are budgeted to increase by approximately \$3.5 million, with increases expected mainly in state and federal grant revenues. The state grant revenues increase is due to the timing of the receipt of grant funds. Additionally, the increase in federal grant revenues reflects the District's administration of federal funds on behalf of other air districts in the region.

FY 23-24 expenditures for the General Fund are expected to increase by \$6.8 million over the actual amounts expended in FY 22-23. The budget anticipates an increase of \$2.1 million for salaries and benefits reflecting the District's plan to continue to fill approved open positions in FY 22-23 and a cost-of-living adjustment for overall wages. Services and Supplies are expected to increase by \$4.9 million, primarily for expenditures related to professional services, development of a software solution, and disbursements to federal grant sub-recipients. The budget anticipates an increase in capital spending of \$1.0 million mainly related to construction improvements for an air monitoring station, air monitoring equipment, and replacement vehicles for the District's fleet. Finally, interfund credits (offsets to expense) are planned to increase by \$1.2 million over the FY 22-23 actual credits. Overall, a \$2.7 million use of fund balance for the General Fund is budgeted for FY 23-24.

Economic Factors

As of June 30, 2023, foreseeable economic or political conditions that may influence the financial position of the District include cost increases for goods and services due to continued inflation, increases in retirement rates, and decreases in the CalPERS discount rate. The effects, if any, of these events are not calculable at this time. However, the recent inflationary economic environment is expected to continue to increase the cost of services and supplies in the near term.

Regarding revenues, the District is anticipating state and federal intergovernmental funding to stay relatively constant over the next few years. Measure A sales tax revenue is expected to increase by about 3.8% annually in the near term. However, it is unclear what effects inflation might have on the local economy and related impacts on government and consumer spending.

The District's multi-year forecast continues to show some significant funding gaps between revenues and expenses. The imbalance is due primarily to rising costs of doing business, such as employee services and capital expenditures outpacing revenue increases, new state mandates that are not adequately funded, and a legacy of a lack of full cost recovery for many of the District's programs. Staff will continue to work with the Board of Directors into FY 23-24 and beyond to identify additional funding strategies.

Requests for Information

This financial report is designed to provide a general overview of the District's finances for readers of the financial statements. Questions concerning any of the information provided in this report or requests for additional financial information may be emailed to finance@airquality.org or be addressed to:

Sac Metro Air District
Attn: Finance Department
777 12th Street, Suite 300
Sacramento CA 95814

Basic Financial Statements

Sacramento Metropolitan Air Quality Management District

Statement of Net Position

June 30, 2023

	<u>Governmental Activities</u>
Assets	
Current Assets:	
Cash and cash equivalents	\$ 79,751,006
Restricted cash and cash equivalents	427,140
Receivables	4,957,790
Lease receivable	77,993
Prepays	92,472
Total current assets	<u>85,306,401</u>
Non-Current Assets:	
Capital assets	
Capital assets not being depreciated	1,200,119
Capital assets, net of accumulated depreciation	3,602,122
Right to use subscription IT assets, net of accumulated amortization	70,422
Total capital assets	<u>4,872,663</u>
Total non-current assets	<u>4,872,663</u>
Total assets	<u>90,179,064</u>
Deferred Outflows of Resources	
Deferred outflows related to pensions	7,402,081
Deferred outflows related to OPEB	1,161,231
Total deferred outflows of resources	<u>8,563,312</u>
Liabilities	
Current Liabilities:	
Accounts payable and accrued liabilities	4,459,640
Accrued wages and benefits payable	604,969
Compensated absences - due within one year	902,586
Certificates of participation - due within one year	359,908
Total current liabilities	<u>6,327,103</u>
Non-Current Liabilities:	
Deposits from others	23,147
Compensated absences - due in more than one year	542,999
Certificates of participation - due in more than one year	1,161,859
Net OPEB liability	1,473,540
Net pension liability	14,243,087
Total noncurrent liabilities	<u>17,444,632</u>
Total liabilities	<u>23,771,735</u>

Sacramento Metropolitan Air Quality Management District
Statement of Net Position
June 30, 2023

	Governmental Activities
Deferred Inflow of Resources	
Deferred inflows related to pensions	\$ 1,023,525
Deferred inflows related to OPEB	146,367
Deferred inflows related to leases	<u>73,960</u>
Total deferred inflows of resources	<u>1,243,852</u>
Net Position	
Net investment in capital assets	3,350,896
Restricted for:	
Debt Service	427,140
Air Quality Programs	71,954,951
Unrestricted	<u>(2,006,198)</u>
Total net position	<u><u>\$ 73,726,789</u></u>

Sacramento Metropolitan Air Quality Management District

Statement of Activities
Year Ended June 30, 2023

		Program Revenues		Net (Expense) Revenue and Changes in Net Position
Functions/Programs:	Expenses	Charges for Services	Operating Grants and Contributions	Governmental Activities
Primary government:				
Governmental activities:				
Business Compliance	\$ 8,513,026	\$ 8,842,587	\$ 231,085	\$ 560,646
Air Monitoring	5,021,842	476,524	1,834,789	(2,710,529)
Sustainable Land Use	2,021,329	261,527	-	(1,759,802)
Clean Transportation and Mobility Innovation	20,884,866	7,412	16,776,284	(4,101,170)
Community Health Protection	1,992,262	708,880	792,715	(490,667)
Interest on long-term debt	69,885	-	-	(69,885)
Unallocated depreciation	21,815	-	-	(21,815)
Total primary government	<u>\$ 38,525,025</u>	<u>\$ 10,296,930</u>	<u>\$ 19,634,873</u>	<u>(8,593,222)</u>
General revenues:				
DMV				5,122,126
Sales tax				2,569,539
Grants - not restricted to specific activities				363,811
Investment income				<u>1,505,309</u>
Total general revenue				<u>9,560,785</u>
Change in net position				<u>967,563</u>
Net Position - beginning, as restated				<u>72,759,226</u>
Net Position - ending				<u>\$ 73,726,789</u>

Sacramento Metropolitan Air Quality Management District

Balance Sheet – Governmental Funds

June 30, 2023

	General	Special Revenue Fund	Total Governmental Funds
Assets			
Cash and equivalents	\$ 18,738,428	\$ 58,016,433	\$ 76,754,861
Accounts receivable	3,417,499	979,109	4,396,608
Interest receivable	111,185	440,199	551,384
Prepays	92,472	-	92,472
	<u> </u>	<u> </u>	<u> </u>
Total assets	<u>\$ 22,359,584</u>	<u>\$ 59,435,741</u>	<u>\$ 81,795,325</u>
Liabilities and Fund Balance			
Liabilities			
Accounts payable and accrued liabilities	\$ 859,111	\$ 3,571,762	\$ 4,430,873
Accrued wages and benefits payable	604,969	-	604,969
	<u> </u>	<u> </u>	<u> </u>
Total liabilities	<u>1,464,080</u>	<u>3,571,762</u>	<u>5,035,842</u>
Fund Balance			
Nonspendable:			
Prepays	92,472	-	92,472
Restricted for:			
Air Quality Programs	16,090,972	55,863,979	71,954,951
Assigned to:			
Projected budgetary deficit	2,727,599	-	2,727,599
Unassigned	1,984,461	-	1,984,461
	<u> </u>	<u> </u>	<u> </u>
Total fund balances	<u>20,895,504</u>	<u>55,863,979</u>	<u>76,759,483</u>
	<u> </u>	<u> </u>	<u> </u>
Total liabilities and fund balances	<u>\$ 22,359,584</u>	<u>\$ 59,435,741</u>	<u>\$ 81,795,325</u>

Sacramento Metropolitan Air Quality Management District
Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net Position
June 30, 2023

Fund balances - total governmental funds \$ 76,759,483

Amounts reported for governmental activities in the Statement of
Net Position are different because:

Capital assets, net of accumulated depreciation, used in
governmental activities are not financial resources and,
therefore, are not reported in the funds.

Capital assets at historical cost	\$ 3,984,135	
Accumulated depreciation	(2,621,068)	
Right to use subscription IT assets, net of accumulated amortization	<u>70,422</u>	
		<u>1,433,489</u>

Long-term liabilities that are not due and payable in the
current period, and therefore, are not reported in the
funds.

Net pension liability	(14,243,087)	
Net OPEB Liability	(1,473,540)	
Compensated absences payable	<u>(1,445,585)</u>	
		<u>(17,162,212)</u>

Differences between expected and actual experiences,
assumption changes and net differences between
projected and actual earnings and contributions
subsequent to the measurement date for the
postretirement benefits (pension and OPEB) are recognized
as deferred outflows of resources and deferred inflows
on the statement of net position.

Deferred outflows of resources relating to pensions	7,402,081	
Deferred outflows of resources relating to OPEB	1,161,231	
Deferred inflows of resources relating to pensions	(1,023,525)	
Deferred inflows of resources relating to OPEB	<u>(146,367)</u>	
		<u>7,393,420</u>

Internal service funds are used by management to charge the
costs of certain activities to individual governmental funds.
The assets and liabilities of the internal service fund is
therefore included in governmental activities
in the statement of net position.

5,302,609

Net position of governmental activities	<u><u>\$ 73,726,789</u></u>
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Sacramento Metropolitan Air Quality Management District
Statement of Revenues, Expenditures, and Changes in Fund Balances – Governmental Funds
Year Ended June 30, 2023

	General	Special Revenue Fund	Total Governmental Funds
Revenues:			
Sales Tax	\$ 2,569,539	\$ -	\$ 2,569,539
Fees and Licenses	9,799,466	-	9,799,466
Intergovernmental:			
Local Government	276,582	-	276,582
State	5,709,935	15,164,301	20,874,236
Federal	2,575,872	1,499,161	4,075,033
Fines, Forfeitures, and Penalties	270,175	33,862	304,037
Other	24,015	64,374	88,389
Investment income	338,563	1,117,624	1,456,187
Total revenues	<u>21,564,147</u>	<u>17,879,322</u>	<u>39,443,469</u>
Expenditures:			
Current:			
Business Compliance	8,220,645	-	8,220,645
Air Monitoring	4,860,572	-	4,860,572
Sustainable Land Use	1,959,275	-	1,959,275
Clean Transportation and Mobility Innovation	3,753,483	16,975,399	20,728,882
Community Health Protection	1,941,602	-	1,941,602
Debt Service:			
Principal	110,879	-	110,879
Interest	4,291	-	4,291
Capital Outlay	221,023	-	221,023
Total expenditures	<u>21,071,770</u>	<u>16,975,399</u>	<u>38,047,169</u>
Net change in fund balances	492,377	903,923	1,396,300
Fund balances, July 1, 2022	<u>20,403,127</u>	<u>54,960,056</u>	<u>75,363,183</u>
Fund balances, June 30, 2023	<u><u>\$ 20,895,504</u></u>	<u><u>\$ 55,863,979</u></u>	<u><u>\$ 76,759,483</u></u>

Sacramento Metropolitan Air Quality Management District
Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of Governmental
Funds to the Statement of Activities
Year Ended June 30, 2023

Net change in fund balances - total governmental funds	\$ 1,396,300
Amounts reported for governmental activities in the Statement of Activities are different because:	
Governmental funds report capital outlay as expenditures. However, in the government-wide statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation/amortization expense. This is the amount by which depreciation expense exceeded capital outlays in the current period and other adjustments.	(154,492)
Debt service payments for principal payments are reported as expenditure in the government fund, but are not reported as expenses in the statement of activities.	
Subscription principal payments	110,879
Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds.	
Changes in pension liabilities and related deferred outflows and inflows of resources	(878,927)
Changes in OPEB liabilities and related deferred outflows and inflows of resources	(72,778)
Compensated absences	(63,543)
The internal service funds are used by management to charge the costs of building space and expenses to individual funds. The net revenue of certain activities of internal service funds is reported with governmental activities.	<u>630,124</u>
Changes in net position of governmental activities	<u><u>\$ 967,563</u></u>

Sacramento Metropolitan Air Quality Management District

Statement of Net Position – Proprietary Funds

June 30, 2023

	Governmental Activities Internal Service Fund
Assets	
Current Assets:	
Cash and cash equivalents	\$ 2,996,145
Restricted cash and cash equivalents	427,140
Interest receivable	9,798
Lease receivable	77,993
Total current assets	<u>3,511,076</u>
Non-Current Assets:	
Capital assets:	
Capital assets not being depreciated	1,086,652
Capital assets being depreciated, net	<u>2,352,522</u>
Total capital assets	<u>3,439,174</u>
Total non-current assets	<u>3,439,174</u>
Total assets	<u>6,950,250</u>
Liabilities	
Current Liabilities:	
Accounts payable	28,767
Certificates of participation - due within one year	<u>359,908</u>
Total current liabilities	<u>388,675</u>
Non-Current Liabilities:	
Deposits from others	23,147
Certificates of participation - due in more than one year	<u>1,161,859</u>
Total noncurrent liabilities	<u>1,185,006</u>
Total liabilities	<u>1,573,681</u>
Deferred Inflows of Resources	
Lease related	<u>73,960</u>
Net Position	
Net investment in capital assets	1,917,407
Restricted for:	
Debt Service	427,140
Unrestricted	<u>2,958,062</u>
Total net position	<u>\$ 5,302,609</u>

Sacramento Metropolitan Air Quality Management District
Statement of Revenues, Expenses, and Changes in Fund Net Position – Proprietary Funds
Year Ended June 30, 2023

	Governmental Activities <u>Internal Service Fund</u>
Operating Revenues:	
Rental income	\$ 1,268,261
Parking income	<u>81,461</u>
Total operating revenue	<u>1,349,722</u>
Operating Expenses:	
Repairs and maintenance costs	71,193
Utilities, security and communications	130,618
Management fees	110,624
Parking lot operations	178,296
Depreciation expense	206,158
Other expense	<u>6,232</u>
Total operating expenses	<u>703,121</u>
Operating income	<u>646,601</u>
Non-Operating Revenues And Expenses:	
Investment income	49,117
Interest expense	<u>(65,594)</u>
Total non-operating revenues (expenses)	<u>(16,477)</u>
Change in net position	630,124
Net Position, July 1, 2022	<u>4,672,485</u>
Net Position, June 30, 2023	<u><u>\$ 5,302,609</u></u>

Sacramento Metropolitan Air Quality Management District

Statement of Cash Flows – Proprietary Funds

Year Ended June 30, 2023

	Governmental Activities Internal Service Fund
Cash flows from operating activities:	
Cash received from rental and parking activities	\$ 1,354,494
Cash paid for goods and services	(525,844)
Net cash provided by operating activities	<u>828,650</u>
Cash flows from capital and related financing activities:	
Principal paid on long-term debt	(345,001)
Purchases of capital assets	(7,387)
Interest paid on long-term debt	(70,501)
Net cash used for capital and related financing activities	<u>(422,889)</u>
Cash flows from investing activities:	
Investment income	<u>41,699</u>
Net cash provided by investing activities	<u>41,699</u>
Net increase in cash and cash equivalents	447,460
Beginning cash balance July 1, 2022	<u>2,975,825</u>
Ending cash balance June 30, 2023	<u><u>\$ 3,423,285</u></u>
Reconciliation of operating income to net cash provided by operating activities:	
Operating income	\$ 646,601
Adjustment to reconcile operating income to net cash provided by operating activities:	
Depreciation expense	206,158
Effects of changes in:	
(Increase) in receivables	205,203
Decrease in accounts payable	(28,881)
Decrease in deferred inflows	(200,431)
Net cash provided by operating activities	<u><u>\$ 828,650</u></u>
Reconciliation of cash and cash equivalents to the statement of net position:	
Cash and investments	\$ 2,996,145
Restricted cash and investments	427,140
Total cash and cash equivalents	<u><u>\$ 3,423,285</u></u>
Noncash investing, capital and financing activities:	
Amortization of premium on long-term debt	\$ (4,907)

Note 1 - Summary of Significant Accounting Policies**Accounting Policies**

The Sacramento Metropolitan Air Quality Management District (District) accounts for its financial transactions in accordance with accounting principles generally accepted in the United States of America as prescribed by the Governmental Accounting Standards Board (GASB).

Reporting Entity

The Sacramento Air Pollution Control District was formed by the Sacramento County Board of Supervisors in December of 1959. In July of 1996, the Sacramento Metropolitan Air Quality Management District was created under Health and Safety Code Sections 40960 et. seq. to monitor, promote and improve air quality in the County of Sacramento. The District functions under the oversight of its fourteen-member Board of Directors, established and appointed pursuant to Health and Safety Code Section 40980. The District has no component units.

Basis of Presentation***Government-wide financial statements***

The statement of net position and the statement of activities display information about the District as a whole. These statements include the financial activities of the primary government, represented by function.

The government-wide statements are prepared using the economic resources measurement focus. This is the same approach used in the preparation of the proprietary fund financial statements but differs from the manner in which governmental fund financial statements are prepared. Therefore, reconciliations, containing brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds, are included.

The government-wide statement of net position records all of the District's assets and liabilities including capital assets, long-term liabilities, and deferred inflows and deferred outflows of resources.

The government-wide statement of activities presents a comparison between total expenses and program revenues for each function or program of the District's governmental activities. Total expenses are those that are associated with or allocated to a service, program, or department and are therefore identifiable to a particular function. Program revenues include charges paid by the recipients of goods or services offered by a program, as well as grants and contributions that are restricted to meeting the operational requirements of a particular program. Revenues which are not classified as program revenues are presented as general revenues of the District.

Fund financial statements

The focus of governmental fund financial statements is on major funds rather than reporting funds by activity type. The District has two major funds for reporting purposes: the General Fund and the Special Revenue Fund.

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental fund types are accounted for using a flow of current financial resources measurement focus. The financial statements for governmental funds are the balance sheet, which includes current assets and liabilities, and the statement of revenues, expenditures, and changes in fund balances, which reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. The purchase of capital assets and long-term debt proceeds and payments are reflected as revenues and expenditures on these statements.

All proprietary fund types are accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities associated with the operation of these funds are included on the statement of net position. The statement of revenues, expenses, and changes in net position presents increases (i.e., revenues) and decreases (i.e., expenses) in net position. The statement of cash flows provides information about how the District finances and meets the cash flow needs of its proprietary activities.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations.

Basis of Accounting

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting. Proprietary funds use the accrual basis of accounting.

Revenues – exchange and non-exchange transactions

Revenues resulting from exchange transactions, in which each party gives and receives essentially equal value, are recorded on the accrual basis when the exchange takes place. District exchange transactions include the Proprietary Fund building rents and parking revenues and interest revenue.

Imposed non-exchange transaction revenues result from assessments imposed on nongovernmental entities, including individuals (other than assessments imposed on exchange transactions) and the revenues are recognized in the period when use of the resources is required or first permitted. District imposed non-exchange transactions include Stationary Source permit fees and renewals, Land Use Mitigation permits, planning service charges, SEED program fees, Title V permits, Agricultural Burning fees, Asbestos Plan Check fees, Air Toxics fees, variances, and settlements.

Government-mandated non-exchange transactions result from one level of government providing resources to another level of government and requiring the recipient to use the resources for a specific purpose. Voluntary non-exchange transactions result from agreements entered voluntarily by the parties thereto. Both types of non-exchange transaction revenues are treated in the same manner. Revenues are recognized when all applicable eligibility requirements are met. District transactions of both types include the Moyer program, State Subvention and Enforcement Grants, Goods Movement Emission Reduction Program (GMERP), Lower Emission School Bus Program (LESBP), Measure A Sales Tax, the DMV surcharge, Environmental Protection Agency Section 103 and 105 grants, Congestion Mitigation in Air Quality (CMAQ) grants, State Implementation Plan (Spare the Air) and various agreements with Yolo/Solano Counties, El Dorado County and Placer County.

Under the modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. "Available" means the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For the District, "available" means collectible within the current period or within 90 days after year-end.

Expenses/Expenditures

The government-wide financial statements are presented using the accrual basis of accounting, where expenses are recognized at the time they are incurred. The focus of governmental fund accounting is short-term. Therefore, expenditures are recorded when paid. Allocations of cost, such as depreciation and amortization, are not recognized in governmental funds.

When both restricted and unrestricted resources are available for use, it is the District's policy to use restricted resources first. Then, unrestricted resources are used as needed.

Fund Accounting

The accounts of the District are organized on the basis of funds, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, deferred inflows of resources, fund equity or net position, revenues, and expenditures or expenses, as appropriate. District resources are allocated to and accounted for in individual funds based upon the purpose for which they are to be spent and the means by which spending activities are controlled. The District reports the following major funds:

The **General Fund** is the primary operating fund of the District. It is used to account for all financial resources except those required to be accounted for in another fund.

The **Special Revenue Fund** accounts for the resources accumulated and payments made primarily for restricted mobile source and community air protection incentive awards.

The District also reports the following fund type:

The **Proprietary Fund (Internal Service Fund)** reports the ownership and operational revenues and expenses of the District's building along with the long-term debt obligations.

Cash and Cash Equivalents

The District considers all highly liquid investments with a maturity of three months or less at the time of purchase to be cash equivalents.

Prepays

Prepays represent payments for services that will benefit periods beyond June 30, 2023. The District uses the consumption method of accounting for Prepays. Under the consumption method, governments may initially report prepaid items they purchased as an asset and defer the recognition of the expenditure until the period the inventories and prepaid items are consumed or used.

Capital Assets

Capital assets are capitalized at historical cost or estimated historical cost for assets where actual historic cost is not available. Donated capital assets are recorded at acquisition value at the date of donation. Acquisition value is the price that would have been paid to acquire an asset with equivalent service potential on the date of the donation. The District maintains a threshold level of \$5,000 or more for capitalizing capital assets. Federally funded assets maintain a threshold of \$5,000 or more for capitalizing capital assets. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

Capital assets are recorded in the government-wide financial statements but are not reported in the fund financial statements. Capital assets are depreciated using the straight-line method over their estimated useful lives. Since surplus assets are sold for an immaterial amount when declared as no longer needed for public purposes by the District, no salvage value is taken into consideration for depreciation purposes. Useful lives vary from 2 to 39 years. Land is not depreciated.

Right to use subscription IT assets are recognized at the subscription commencement date and represent the District's right to use the underlying IT asset for the subscription term. Right to use subscription IT assets are measured at the initial value of the subscription liability plus any payments made to the vendor at the commencement of the subscription term, less any subscription incentives received from the vendor at or before the commencement of the subscription term, plus any capitalizable initial implementation costs necessary to place the subscription asset into service. Right to use subscription IT assets are amortized over the shorter of the subscription term or useful lives of the underlying asset using the straight-line method or the same method amortizing the debt. The amortization period varies from 2 to 3 years.

Lease Receivables

Lease receivables are recorded by the District as the present value of future lease payments expected to be received from the lessee during the lease term, reduced by any provision for estimated uncollectible amounts. Lease receivables are subsequently reduced over the life of the lease as cash is received in the applicable reporting period. The present value of future lease payments to be received are discounted based on the interest rate the District charges the lessee.

Compensated Absences

Accumulated unpaid employee vacation benefits and compensated time-off for certain employees in lieu of overtime compensation and/or working on holidays per bargaining agreements are recognized as liabilities of the District on the government-wide financial statements. Compensated absences are liquidated by the General Fund.

Accumulated sick leave benefits are not recognized as liabilities of the District. The District's policy is to record sick leave as an operating expenditure in the period taken since such benefits do not vest nor is payment probable; however, a portion of sick leave is added to the creditable service period for calculation of retirement benefits when the employee retires.

Deferred Inflows/Outflows of Resources

In addition to assets, the statement of financial position includes a separate section for deferred outflows of resources. Deferred outflows of resources represent a consumption of net assets that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. The District has two items that qualify for reporting in this category. It is the deferred amounts related to pension and OPEB. The deferred amounts related to pension and OPEB relate differences between estimated and actual investment earnings, changes in actuarial assumptions, and other pension and OPEB related changes.

In addition to liabilities, the statement of financial position includes a separate section for deferred inflows of resources. Deferred inflows of resources represent an acquisition of net assets that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The District has three items that qualify for reporting in this category. It is the deferred amounts related to pension and OPEB. The deferred amounts related to pension and OPEB relate differences between estimated and actual investment earnings, changes in actuarial assumptions, and other pension and OPEB related changes. Deferred inflows related to leases where the District is the lessor is reported in the proprietary fund and statement of net position. The deferred inflows of resources related to leases are recognized as an inflow of resources (revenue) on the straight-line basis over the term of the lease.

Pensions

For purposes of measuring the net pension liability and deferred outflows/inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the District's California Public Employees' Retirement System (CalPERS) and additions to/deductions from the Plan's fiduciary net position have been determined on the same basis as they are reported by CalPERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value. The net pension liability is liquidated by the General Fund.

Other Postemployment Benefits (OPEB)

For purposes of measuring the net OPEB liability and deferred outflows/inflows of resources related to OPEB, and OPEB expense, information about the fiduciary net position of the District's CalPERS health program and additions to/deductions from the Plan's fiduciary net position have been determined on the same basis as they are reported by CalPERS health program. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value. The net OPEB liability is liquidated by the General Fund.

Fund Balance

The District reports governmental fund balances in the following categories: Nonspendable, Restricted, Committed, Assigned and/or Unassigned.

Nonspendable Fund Balance reflects assets not in spendable form, either because they will never convert to cash (e.g., prepaid items) or must remain intact pursuant to legal or contractual requirements.

Restricted Fund Balance reflects amounts that can be spent only for the *specific purposes* stipulated by constitution, external resource providers, or through enabling legislation.

Committed Fund Balance reflects amounts that can be used only for the *specific purposes* determined by a formal action of the government's highest level of decision-making authority: The Board of Directors. Commitments may be established, modified, or rescinded only through resolutions approved by the Board of Directors. A Board resolution serves as the highest level of commitment.

Assigned Fund Balance reflects amounts intended to be used only for *specific purposes* but do not meet the criteria to be classified as restricted or committed. Under the District's adopted policy, only the Board of Directors is authorized to assign amounts for specific purposes.

Unassigned Fund Balance represents the residual classification for the government's general fund and includes all spendable amounts not contained in other classifications. The General Fund is the only fund that reports an unassigned fund balance amount.

When expenditures are incurred for purposes of which restricted, committed, assigned and unassigned fund balances are available, the District considers restricted funds to have been spent first, followed by committed, assigned and unassigned, respectively.

Long-Term Liabilities

In the government-wide and proprietary fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities. Bond premiums and discounts are deferred and amortized over the life of the bonds using the straight-line method. Issuance costs, whether withheld from the actual debt proceeds received, are reported as debt service expenditures.

Subscription liabilities represent District's obligation to make subscription payments arising from the subscription contract. Subscription liabilities are recognized at the subscription commencement date based on the present value of future subscription payments expected to be made during the subscription term. The present value of subscription payments is discounted based on a borrowing rate determined by District.

Eliminations and Reclassifications

In the process of aggregating data for the government-wide statements, some amounts reported as inter-fund activity and balances in the fund financial statements, were eliminated or reclassified. Inter-fund receivables and payables were eliminated to minimize the "grossing up" effect on assets and liabilities within the government activities column. Interfund services provided and used are not eliminated in the process of consolidation.

Use of Estimates

Management is called upon to use estimates and assumptions. These estimates and assumptions may affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reporting period. Actual results may differ from those estimates.

Implementation of New Governmental Accounting Standards

The Governmental Accounting Standards Board (GASB) releases new accounting and financial reporting standards which may have a significant impact on the District's financial reporting process. New standards applicable to the year ending June 30, 2023, are as follows:

GASB Statement No. 91 – In May 2019, GASB issued Statement No. 91, *Conduit Debt Obligations*. The objective of this Statement is to make financial statements more useful to end users by eliminating this diversity of practice in Conduit Debt Obligation reporting. Additionally, GASB 91 enhances financial statement note disclosures regarding issuers' commitments and the likelihood that they will fulfill them. This Statement is effective for reporting periods beginning after December 15, 2021. The District has determined this Statement did not have an impact on the financial statements.

GASB Statement No. 94 – In March 2020, GASB issued Statement No. 94, *Public-Private and Public-Public Partnerships and Availability Payment Arrangements*. The objective of this Statement is to improve financial reporting by addressing issues related to public-private and public-public partnership arrangements (PPPs). This Statement is effective for reporting periods beginning after June 15, 2022. The District has determined this Statement did not have an impact on the financial statements.

GASB Statement No. 96 – In May 2020, GASB issued Statement No. 96, *Subscription-Based Information Technology Arrangements*. The objective of this Statement is to establish uniform accounting and financial reporting requirements for subscription-based information technology arrangements (SBITAs); improve comparability of government's financial statements; and enhance the understandability, reliability, relevance, and consistency of information about SBITAs. This Statement is effective for reporting periods beginning after June 15, 2022. As of July 1, 2022, the District adopted GASB Statement No. 96. The effect of the implementation of this standard on beginning net position is disclosed in Note 13 and the additional disclosures required by this standard are included in Note 7.

Sacramento Metropolitan Air Quality Management District

Notes to Financial Statements

June 30, 2023

GASB Statement No. 99 – In April 2022, the GASB issued Statement No. 99, *Omnibus 2022*. The objectives of this Statement are to enhance comparability in account and financial reporting and to improve the consistency of authoritative literature by addressing (1) practice issues that have been identified during implementation and application of certain GASB Statements and (2) accounting and financial reporting for financial guarantees. The requirements of this Statement related to the extension of the use of LIBOR, accounting for SNAP distributions, disclosures of nonmonetary transactions, pledges of future revenues by pledging governments, clarification of certain provisions in Statement 34, as amended, and terminology updates related to Statement 53 and Statement 63 are effective upon issuance. The requirements related to leases, PPPs, and SBITAs are effective for fiscal years beginning after June 15, 2022. The District has determined that there was no material impact on the financial statements.

Note 2 - Cash, Cash Equivalents, and Investments

Cash and Investments

As of June 30, 2023, cash and investments were reported in the accompanying financial statements as follows:

Statement of net position:

Cash and cash equivalents	\$ 79,751,006
Restricted cash and cash equivalents	427,140
	<hr/>
Total cash and investments	\$ 80,178,146
	<hr/>

Cash and investments as of June 30, 2023, consist of the following:

Deposits	
Balance per bank	\$ 9,090,892
Less outstanding checks and deposits	(3,107,239)
Investment in Local Agency Investment Fund	73,767,353
Investments with fiscal agent	427,140
	<hr/>
Total cash and investments	\$ 80,178,146
	<hr/>

Deposits

The carrying amount of the District's cash is covered by federal depository insurance up to \$250,000. Should deposits exceed the insured limits, the balance is covered by collateral held by the bank in accordance with California law requiring the depository bank to hold collateral equal to 110 percent of the excess government funds on deposit. This collateral must be in the form of government-backed securities.

Investments in the Local Agency Investment Fund (LAIF)

The District is a participant in the Local Agency Investment Fund (LAIF) that is regulated by California Government Code Section 16429 under the oversight of the Treasurer of the State of California. The District reports its investment in LAIF at the fair value amount provided by LAIF. The balance is available for withdrawal on demand and is based on the accounting records maintained by LAIF, which are recorded on an amortized cost basis. Investments in LAIF are highly liquid, as deposits can be converted to cash within 24 hours without loss of interest.

LAIF is overseen by the Local Agency Investment Advisory Board, which consists of five members, in accordance with State statute. The LAIF financial statements are available at the State Treasurer's Office website at www.treasurer.ca.gov. LAIF is not registered with the Securities and Exchange Commission and is not rated by the credit rating agencies.

Investments Authorized by Debt Agreements

The District must maintain required amounts of cash and investments with fiscal agents under the terms of certain debt issues. These moneys are governed by provisions of the debt agreements, rather than the general provisions of the California Government Code or the District's investment policy. At June 30, 2023, \$427,140 was held in reserve related to the District's Certificates of Participation (COP) and is invested in a 2a-7 Money Market Mutual Fund. This type of investment primarily invests in short term U.S. Treasury, government securities (including repurchase agreements collateralized by U.S. Treasury and government agency securities), agency mortgage-backed securities, and short-term high quality municipal obligations that provide income exempt from federal and California state income tax and federal alternative minimum tax. The fund holds AAAm and Aaa-mf ratings from Standard & Poor's and Moody's, respectively.

Moneys in the COP's reserve will at all times be in the amount of the Reserve Requirement. The Reserve Requirement is defined as the lesser of (i) 10 percent of the original principal amount, (ii) an amount equal to the maximum annual Lease payment payable in a Certificate Year by the District, or (iii) 125 percent of the average annual lease payment.

Fair Value Measurement

The District categorizes the fair value measurements of its investments based on the hierarchy established by generally accepted accounting principles. The fair value hierarchy, which has three levels, is based on the valuation inputs used to measure an asset's fair value: Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs.

Deposits and withdrawals in governmental investment pools, such as LAIF, are made on the basis of \$1 and not fair value. Accordingly, the District's proportionate share in these types of investments is an uncategorized input not defined as a Level 1, Level 2, or Level 3 input.

The valuation of the 2a-7 Money Market Mutual funds held by fiscal agent for the COP's reserve is at one-dollar net asset value (NAV) per share.

Sacramento Metropolitan Air Quality Management District

Notes to Financial Statements

June 30, 2023

Investments Authorized by the District's Investment Policy

The table below identifies the investment types authorized for the District by the California Government Code Section 53601. This table also identifies certain provisions of the California Government Code that address the maximum interest rate risk, credit risk, and concentration of credit risk.

Authorized Investment Type	Maturity	Percentage of Portfolio	Investment in One Issuer
U.S. Treasury Notes & Agency Obligations	5 years	100%	N/A
Washington Supranational Obligations	5 years	30%	10%
Municipal Notes	5 years	80%	10%
Registered State Warrants	5 years	80%	10%
Bankers Acceptances	180 days	40%	10%
Commercial Paper	270 days	40%	10%
Negotiable Certificates of Deposit	180 days	30%	10%
CRA Bank Deposit/Certificates of Deposit	1 year	30%	10%
Repurchase Agreements	1 year	30%	10%
Reverse Repurchase Agreements	92 days	20%	10%
Medium-Term Corporate Notes	180 days	30%	10%
Collateralized Mortgage Obligations	180 days	20%	10%
Local Agency Investment Fund (LAIF)	N/A	\$75 million	10%
Money Market Mutual Funds	N/A	20%	10%

Note 3 - Receivables

Receivables consisted of the following as of June 30, 2023:

Governmental Funds:

Sales/Use Tax	\$ 369,120
Intergovernmental:	
State	1,378,383
Federal	2,438,497
Interest Receivable	561,182
Miscellaneous	210,608
	<hr/>
Total	<u><u>\$ 4,957,790</u></u>

Sacramento Metropolitan Air Quality Management District

Notes to Financial Statements

June 30, 2023

Note 4 - Leases

The District as lessor leases office space to tenants on a fixed monthly fee. Substantially all of the assets classified as capital assets in the proprietary fund are for the purpose of rental or related use.

The District has accrued a receivable for one office space lease. The remaining receivable for this lease was \$77,993 for the year ended June 30, 2023. Deferred inflows related to this lease was \$73,960 as of June 30, 2023. Interest revenue recognized on this lease was \$4,450 for the year ended June 30, 2023. Principal receipts of \$128,463 was recognized during the fiscal year. The interest rate on the lease was 3.00%. Final receipt is expected in fiscal year 2023-24.

Note 5 - Capital Assets

Capital asset activity for the year ended June 30, 2023, was as follows:

	Balance July 1, 2022	Additions	Transfers	Balance June 30, 2023
Governmental Activities:				
Capital assets, not being depreciated				
Land	\$ 1,086,652	\$ -	\$ -	\$ 1,086,652
Construction in process	93,885	19,582	-	113,467
Total capital assets, not being depreciated	1,180,537	19,582	-	1,200,119
Capital assets, being depreciated				
Building	5,540,610	7,388	-	5,547,998
Equipment	3,681,855	201,442	(12,629)	3,870,668
Total capital assets, being depreciated	9,222,465	208,830	(12,629)	9,418,666
Less accumulated depreciation:				
Building	(2,989,318)	(206,158)	-	(3,195,476)
Equipment	(2,298,637)	(335,060)	12,629	(2,621,068)
Total accumulated depreciation	(5,287,955)	(541,218)	12,629	(5,816,544)
Total capital assets, being depreciated, net	3,934,510	(332,388)	-	3,602,122
Governmental activities capital assets, net	\$ 5,115,047	\$ (312,806)	\$ -	\$ 4,802,241

Sacramento Metropolitan Air Quality Management District

Notes to Financial Statements

June 30, 2023

	(Restated) Balance July 1, 2022	Additions	Transfers	Balance June 30, 2023
Governmental Activities:				
Right to use Subscription IT Assets being amortized	\$ 184,026	\$ -	\$ -	\$ 184,026
Less Accumulated Amortization	-	(113,604)	-	(113,604)
Governmental activities right to use subscription IT assets, net	<u>\$ 184,026</u>	<u>\$ (113,604)</u>	<u>\$ -</u>	<u>\$ 70,422</u>

Depreciation/amortization expense was charged to the functions/programs of the governmental activities as follows:

Governmental Activities:

Air Monitoring	\$ 426,849
Internal Service Fund	206,158
Unallocated	<u>21,815</u>
Total depreciation/amortization expense	<u>\$ 654,822</u>

Depreciation/amortization expense held by the District's internal service fund is charged to various functions and programs based on their usage of the related assets.

Note 6 - Long-Term Liabilities

Changes in Long-Term Liabilities

Long-term liability activity for the year ended June 30, 2023, was as follows:

	Beginning Balance	Additions	Deductions	Ending Balance	Due Within One Year
Governmental Activities:					
Certificates of Participation	\$ 1,850,000	\$ -	\$ (345,000)	\$ 1,505,000	\$ 355,000
Premium	21,674	-	(4,907)	16,767	4,908
Compensated Absences	<u>1,382,042</u>	<u>1,181,667</u>	<u>(1,118,124)</u>	<u>1,445,585</u>	<u>902,586</u>
Total	<u>\$ 3,253,716</u>	<u>\$ 1,181,667</u>	<u>\$ (1,468,031)</u>	<u>\$ 2,967,352</u>	<u>\$ 1,262,494</u>

Sacramento Metropolitan Air Quality Management District

Notes to Financial Statements

June 30, 2023

Certificates of Participation

In March 2012, the District refunded the 2002 certificates with the 2012 certificates in the amount of \$4,350,000, with interest rates ranging from 3.00 percent to 4.00 percent. As of June 30, 2023, the principal balance outstanding was \$1,505,000. Proceeds included a bond premium of \$72,382, which will be amortized over the life of the COPs. The agreement includes a provision that in the event of a default or breach, the trustee may declare all lease payments then remaining unpaid be immediately due and owing, without further demand.

The certificates mature as follows:

<u>Year Ending June 30</u>	<u>Principal</u>	<u>Interest</u>	<u>Totals</u>
2024	\$ 355,000	\$ 53,100	\$ 408,100
2025	370,000	38,600	408,600
2026	385,000	23,500	408,500
2027	395,000	7,900	402,900
Total	1,505,000	123,100	1,628,100
Unamortized Premium	16,767	-	16,767
Total	<u>\$ 1,521,767</u>	<u>\$ 123,100</u>	<u>\$ 1,644,867</u>

For the year ended June 30, 2023, total interest expense for the COPs was \$65,594, and principal paid on the COPs was \$345,000. The COP's activity is recorded in the Internal Service Fund.

Note 7 - Subscription-Based Information Technology Arrangements (SBITAs)

The District has entered into two SBITA contracts for ERP software and Microsoft Office 365 software. The District is required to make annual principal and interest payments. The final annual subscription payment was made in March 2023 for the period of March 2023 through February 2024. The subscription liability was valued using a discount rate of 3.87% and 3.5% based on the District's incremental borrowing rate at the inception of the subscriptions.

A summary of the changes in subscription IT liabilities during the year ended June 30, 2023 is as follows:

	(Restated) Beginning Balance	Additions	Deductions	Ending Balance	Due Within One Year
Governmental Activities:					
Subscription IT liabilities	\$ 110,879	\$ -	\$ (110,879)	\$ -	\$ -
Total	<u>\$ 110,879</u>	<u>\$ -</u>	<u>\$ (110,879)</u>	<u>\$ -</u>	<u>\$ -</u>

Note 8 - Risk Management/Claims Liabilities

The District is exposed to various risks of loss related to theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the District is covered by commercial insurance purchased from independent third parties.

There have been no significant changes in insurance coverage and the District did not have any settlements that exceeded insurance coverage in any of the past three years.

During the fiscal year ended June 30, 2023, the District insured with the Special District Risk Management Authority (SDRMA) for general liability, errors and omissions, workers' compensation, and a variety of comprehensive coverage (See Note 9). The District also provides a selection of health insurance coverage and elective options for additional health related insurance coverage.

Note 9 - Jointly Governed Organization

The District is a member of the Special District Risk Management Authority (SDMRA), through a Joint Power Agreement (JPA). The relationship between the District and the JPA is such that the JPA is not a component unit of the District for financial reporting purposes.

SDRMA arranges for and provides property, liability, error and omissions, auto liability, crime and fidelity, workers' comp and boiler and machinery insurance to its members. SDRMA is governed by a seven-member Board of Directors. Directors are elected at-large from the membership to serve four-year terms. The board controls the operations of the JPA, including selection of management and approval of operating budgets, independent of any influence by the member districts beyond their representation on the board. Each member district pays a premium commensurate with the level of coverage requested and shares surpluses and deficits proportionate to their participation in SDRMA.

Condensed audited financial information of SDRMA for the year ended June 30, 2023, is as follows:

Total Assets	\$ 146,574,993
Deferred Outflows of Resources	1,664,198
Total Liabilities	76,343,471
Deferred Inflows of Resources	<u>374,517</u>
Net Position	<u><u>\$ 71,521,203</u></u>
Total Revenues	\$ 100,884,445
Total Expenses	<u>96,706,371</u>
Net Income (Loss)	<u><u>\$ 4,178,074</u></u>

Complete audited financial statements for the JPA can be obtained by contacting SDRMA, 1112 I Street, Suite 300, Sacramento, California 95814.

Sacramento Metropolitan Air Quality Management District

Notes to Financial Statements

June 30, 2023

Nature of Participation

Program	Deductible per Occurrence	Annual Coverage Limit
General Liability	\$ 500	\$5,000,000 Per Occurrence
Public Officials and Employees Errors and Omissions	\$ -	\$5,000,000 Per Occurrence/Annual Aggregate
Elected Officials Personal Liability	\$ 500	\$500,000 Per Occurrence/Annual Aggregate per each elected /appointed Board Member/Director
Employment Practices Liability	\$ -	\$5,000,000 Per Occurrence/General Aggregate
Employee Benefits Liability	\$ -	\$5,000,000 Per Occurrence/General Aggregate
Employee and Public Officials Dishonesty Coverage	\$ -	\$1,000,000 Per Occurrence
Auto Liability	\$ 1,000	\$5,000,000 Per Occurrence
Uninsured/Underinsured Motorist	\$ -	\$5,000,000 Each Accident
Property Coverage	\$ 1,000	\$800,000,000 Each Occurrence
Boiler and Machinery Coverage	\$ 1,000	\$100,000,000 Each Occurrence
Statutory Workers' Comp	\$ -	Statutory Per Occurrence
Cyber Coverage	\$ 50,000	\$750,000 - \$2,000,000 Annual Aggregate
Pollution Coverage	\$ 50,000	\$2,000,000 Blanket Limit per Pollution Condition

Note 10 - Commitments and Contingencies

State and Federal Allowances, Awards, and Grants

The District has received state and federal funds for specific purposes that are subject to review and audit by the grantor agencies. Although such audits could generate expenditure disallowances under terms of the grants, it is believed that any required reimbursement would not be material.

Note 11 - Employee Retirement Systems**CalPERS***Plan Description*

Effective July 1, 1996, all qualified employees began participating in the California Public Employee Retirement System (CalPERS), a cost-sharing multiple-employer defined benefit plan administered by CalPERS. Benefit provisions under the Plan are established by State statute and District resolution. CalPERS issues publicly available reports that include a full description of the pension plans regarding benefit provisions, assumptions and membership information that can be found on the CalPERS website.

CalPERS issues a separate Annual Comprehensive Financial Report. Copies of the CalPERS annual financial report may be obtained from the CalPERS Executive Office – 400 Q Street, Room 3340, Sacramento, California 95811.

Benefits Provided

The benefits for public agencies are established by contract with CalPERS in accordance with the provisions of the Public Employees Retirement Law. All qualified part-time and full-time employees of the District are required to participate in CalPERS. CalPERS provides service retirement and disability benefits, annual cost of living adjustments and death benefits to plan members, who must be public employees and beneficiaries. Benefits are based on years of credited service, equal to one year of full-time employment. Members with 5 years of total service are eligible to retire at age 50 or 52 (depending on the Plan) with statutorily reduced benefits.

The Plan's provisions and benefits in effect at June 30, 2023, are summarized as follows:

	Prior to January 1, 2013	On or after January 1, 2013
Hire date:		
Benefit formula	2% @ 55	2% @ 62
Benefit vesting schedule	5 years of service	5 years of service
Benefit payments	Monthly for life	Monthly for life
Retirement age	50	52
Monthly benefits, as a % of eligible compensation	1.4% to 2.4%	1.0% to 2.5%
Required employee contribution rates	7.00%	6.25%
Required employer contribution rates	10.32%	7.47%
Final Compensation	36 months	36 months

Sacramento Metropolitan Air Quality Management District

Notes to Financial Statements

June 30, 2023

Funding Policy

Section 20814(c) of the California Public Employees' Retirement Law requires that the employer contribution rates for all public employers be determined on an annual basis by an actuary and shall be effective on July 1st following the notice of a change in rate. Funding contributions for the Plan are determined annually on an actuarial basis as of June 30th by CalPERS. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. The District is required to contribute the difference between the actuarially determined rate and the contribution rate of employees. The District's employer contributions to the Plan for the year ended June 30, 2023, were \$2,024,793.

Pension Liabilities, Pension Expenses and Deferred Outflows/Inflows of Resources Related to Pensions

As of June 30, 2023, the District reported a net pension liability for its proportionate share of the net pension liability of the Plan in the amount of \$14,243,087.

The District's net pension liability for the Plan is measured as of June 30, 2022 (the measurement date), and the total pension liability for the Plan used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2021. The District's proportion of the net pension liability was based on a projection of the District's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. The District's proportionate share of the net pension liability for the Plan as of June 30, 2023, was as follows:

	Miscellaneous CLASSIC/PEPRA
Proportion - June 30, 2022	0.2699%
Proportion - June 30, 2023	0.3044%
Change - Increase (Decrease)	0.0346%

For the year ended June 30, 2023, the District recognized pension expense of \$2,903,720. At June 30, 2023, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Changes in assumptions	\$ 1,459,502	\$ -
Differences between expected and actual experience	286,029	191,570
Net difference between projected and actual investment earnings	2,608,955	-
Difference between employer's contributions and proportionate share of contributions	-	831,955
Change in employer's proportion	1,022,802	-
Pension contributions made subsequent to measurement date	2,024,793	-
Total	<u>\$ 7,402,081</u>	<u>\$ 1,023,525</u>

\$2,024,793 reported as deferred outflows of resources relate to contributions made subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2024.

Sacramento Metropolitan Air Quality Management District

Notes to Financial Statements

June 30, 2023

Other amounts reported as deferred outflows/(inflows) of resources related to pensions will be recognized as pension expense as follows:

<u>Year Ended June 30,</u>	
2024	\$ 1,191,474
2025	1,015,957
2026	550,606
2027	<u>1,595,726</u>
Total	<u>\$ 4,353,763</u>

Actuarial assumptions

For the measurement period ending June 30, 2022 (the measurement date), the total pension liability was determined by rolling forward the June 30, 2021, total pension liability. The June 30, 2022, total pension liability was based on the following actuarial methods and assumptions:

Valuation Date	June 30, 2021
Measurement Date	June 30, 2022
Actuarial Cost Method	Entry-Age Normal Cost Method
Actuarial Assumptions:	
Discount Rate	6.90%
Inflation	2.30%
Investment Rate of Return	6.90%
Projected Salary Increase	Varies by entry age and service
Mortality rate table	Derived using CalPERS' membership data for all funds (1)

(1) The mortality table used was developed based on CalPERS-specific data. The table includes generational mortality improvements using Society of Actuaries Scale 80% of scale MP 2020 based on the November 2021 experience study report (based on CalPERS demographic data from 2001 to 2019) that can be found on the CalPERS website.

Change of Assumptions - The discount rate of 6.90 percent used for the June 30, 2022, measurement date was decreased from 7.15 percent used for the June 30, 2021 measurement date.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. In determining the long-term expected rate of return, CalPERS took into account both short-term and long-term market return expectations as well as the expected pension fund cash flows. Using historical returns of all of the funds' asset classes, expected compound (geometric) returns were calculated over the short-term (first 10 years) and the long-term (11+ years) using a building-block approach. Using the expected nominal returns for both short-term and long-term, the present value of benefits was calculated for each fund. The expected rate of return was set by calculating the rounded single equivalent expected return that arrived at the same present value of benefits for cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set equal to the single equivalent rate calculated above and adjusted to account for assumed administrative expenses.

Sacramento Metropolitan Air Quality Management District

Notes to Financial Statements

June 30, 2023

The table below reflects the long-term expected real rate of return by asset class. The rate of return was calculated using the capital market assumptions applied to determine the discount rate and assets allocation. These rates of return are net of administrative expenses.

Asset Class	Target Allocation	Real Return(a)(b)
Global Equity - Cap-weighted	30.00%	4.54%
Global Equity - Non-Cap-weighted	12.00%	3.84%
Private Equity	13.00%	7.28%
Treasury	5.00%	0.27%
Mortgage-backed Securities	5.00%	0.50%
Investment Grade Corporates	10.00%	1.56%
High Yield	5.00%	2.27%
Emerging Market Debt	5.00%	2.48%
Private Debt	5.00%	3.57%
Real Estate	15.00%	3.21%
Leverage	-5.00%	-0.59%
Total	100%	

(a) an expected inflation of 2.30% is used for this period.

(b) figures are based on the 2021 Asset Liability Management study.

Discount Rate - The discount rate used to measure the total pension liability was 6.90 percent. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and the contributions from employers will be made at statutorily required rates, actuarially determined. Based on those assumptions, the Plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the Proportionate Share of the Net Pension Liability to Changes in the Discount Rate

The following presents the District's proportionate share of the net pension liability calculated using the discount rate of 6.90 percent, as well as what the District's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

	Discount Rate 5.90%	Current Discount Rate 6.90%	Discount Rate 7.90%
Net Pension Liability	\$ 23,299,617	\$ 14,243,087	\$ 6,791,810

Pension Plan Fiduciary Net Position – Detailed information about the Plan's fiduciary net position is available in the separately issued CalPERS financial reports.

Note 12 - Other Postemployment Benefits (OPEB)**General Information about the OPEB Plan**

Plan Description. The District participates in an agent multi-employer defined benefit medical plan administered by the California Public Employees' Retirement System (CalPERS). The plan provides postemployment healthcare benefits to eligible retirees by contributing the minimum employer contributions (MEC) \$149 in calendar year 2023. An additional \$150 is contributed towards retiree health care costs based upon a Board approved employee contract. This coverage is available for employees who retire with the District on reaching normal retirement age. At June 30, 2022, the District had 28 retirees participating in the plan.

The District has established an irrevocable trust to fund the OPEB Plan with the California Employers' Retiree Benefit Trust (CERBT).

The CERBT was established by Chapter 331 of the 1988 California Statutes, and employers elect to participate in the CERBT to pre-fund health, dental, and other non-pension postemployment benefits for their retirees and survivors. The CERBT has pooled administrative and investment functions, while separate employer accounts are maintained to prefund and pay for health care or other postemployment benefits in accordance with the terms of the participating employers' plans. There are three Board approved investment strategies for employers to choose from depending on their expected levels of return and volatility.

Benefits provided. The District provides healthcare benefits for retirees and their dependents. Benefits are provided through a third-party insurer, and the full cost of the benefits is covered by the plan.

Employees covered by benefit terms. At June 30, 2022, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving benefit payments	28
Active employees	88
	<hr/>
Total	116
	<hr/> <hr/>

Contributions. The contribution rate is determined on an annual basis by an independent actuary. Employees are not required to contribute to the plan. The District's employer contributions to the Plan for the year ended June 30, 2023, were \$233,501.

Net OPEB Liability

The District's net OPEB liability was measured as of June 30, 2022, and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as of July 1, 2021.

Sacramento Metropolitan Air Quality Management District

Notes to Financial Statements

June 30, 2023

Actuarial assumptions: Total OPEB liability in the June 30, 2022, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified:

Salary increases	2.75% per annum
Investment rate of return	5% per annum
Medical trend rates	6.25% in 2022, decreasing 0.25% per year to an ultimate rate of 4.5% for 2031 and later years

The long-term expected rate of return on OPEB plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of OPEB plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major class included in the OPEB plan's target asset allocation as of June 30, 2022, are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return (a)
CERBT		
Global Equity	23%	N/A
Global Debt Securities	51%	N/A
Inflation assets	9%	N/A
Commodities	3%	N/A
REITs	14%	N/A
Total	100%	5.00%

(a) Consistent with the information provided as of the measurement date. Long-term expected real rate of return is not provided by asset class and therefore shown as N/A here.

Discount rate. The discount rate used to measure the total OPEB liability was 5.0 percent. The projection of cash flows used to determine the discount rate assumed that District contributions will be made at rates equal to the actuarially determined contribution rates through the CERBT under its investment allocation strategy 3. Based on those assumptions, the OPEB plan's fiduciary net position was projected to be available to make all projected OPEB payments for current active and inactive employees. Therefore, the long-term expected rate of return on OPEB plan investments was applied to all periods of projected benefit payments to determine the total OPEB liability.

Sacramento Metropolitan Air Quality Management District

Notes to Financial Statements

June 30, 2023

Changes in the Net OPEB Liability

Change in the net OPEB liability for the measurement date June 30, 2022, is as follows:

	Increase (Decrease)		
	Total OPEB Liability (a)	Plan Fiduciary Net Position (b)	Net OPEB Liability (a)-(b)
Balances at June 30, 2022	\$ 3,805,960	\$ 3,129,348	\$ 676,612
Changes for the year:			
Service cost	137,220	-	137,220
Interest	231,526	-	231,526
Changes in assumptions	514,719	-	514,719
Differences between expected and actual experience	(96,220)	-	(96,220)
Contributions - employer	-	327,336	(327,336)
Net investment income	-	(336,224)	336,224
Benefit payments	(171,333)	(171,333)	-
Administrative expense	-	(795)	795
Net changes	615,912	(181,016)	796,928
Balances at June 30, 2023	<u>\$ 4,421,872</u>	<u>\$ 2,948,332</u>	<u>\$ 1,473,540</u>

Sensitivity of the net OPEB liability to changes in the discount rate and healthcare cost trend rates. The following presents the net OPEB liability of the District, as well as what the District's net OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower (4.0%) or 1-percentage-point higher (6.0%) than the current discount rate:

	1% Decrease (4.00%)	Discount Rate (5.00%)	1% Increase (6.00%)
Net OPEB liability	\$ 2,095,645	\$ 1,473,540	\$ 958,819

Sensitivity of the net OPEB liability to changes in the healthcare cost trend rates. The following presents the net OPEB liability of the District, as well as what the District's net OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage-point lower (5.25% for HMO and PPO decreasing to 3.5%) or 1-percentage-point higher (7.25% for HMO and PPO decreasing to 5.5%) than the current healthcare cost trend rates:

	1% Decrease (5.25% HMO / 5.25% PPO decreasing to 3.5% HMO / 3.5% PPO)	Healthcare Cost Trend Rates (6.25% HMO / 6.25% PPO decreasing to 4.5% HMO / 4.5% PPO)	1% Increase (7.25% HMO / 7.25% PPO decreasing to 5.5% HMO / 5.5% PPO)
Net OPEB liability	\$ 959,867	\$ 1,473,540	\$ 2,123,877

Sacramento Metropolitan Air Quality Management District

Notes to Financial Statements

June 30, 2023

OPEB plan fiduciary net position. Detailed information about the OPEB plan's fiduciary net position is available in the separately issued CalPERS financial report.

OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

For the year ended June 30, 2023, the District recognized OPEB expense of \$366,602. At June 30, 2023, the District reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actuarial experience	\$ 110,951	\$ 144,645
Changes of assumptions	514,969	1,722
Net difference between projected and actual earnings on OPEB plan investments	301,810	-
Contributions subsequent to measurement date	233,501	-
Total	<u>\$ 1,161,231</u>	<u>\$ 146,367</u>

Contributions made subsequent to the measurement date of \$233,501 that are recorded as a deferred outflow of resources will be recognized as a reduction of the net OPEB liability during the year ended June 30, 2024.

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

<u>Year Ending June 30,</u>	
2024	\$ 183,923
2025	188,209
2026	104,698
2027	143,160
2028	37,447
Thereafter	<u>123,926</u>
Total	<u>\$ 781,363</u>

Note 13 - Adoption of New Standard

As of July 1, 2022, the District adopted GASB Statement No. 96, *Subscription-Based Information Technology Arrangements* (SBITAs). The implementation of this standard establishes that a SBITA results in a right to use subscription IT asset – an intangible asset – and a corresponding liability. The standard provides the capitalization criteria for outlays other than subscription payments, including implementation costs of a SBITA. The Statement requires recognition of certain SBITA assets and liabilities for SBITAs that previously were recognized as outflows of resources based on the payment provisions of the contract. Beginning net position was restated to retroactively adopt the provisions of GASB Statement No. 96 as follows:

	<u>Governmental Activities</u>
Net position at June 30, 2022, as previously reported	\$ 72,759,226
Recognition of right to use subscription IT assets	184,026
Reversal of prepaid asset related to IT assets	(73,147)
Recognition of subscription IT liabilities	<u>(110,879)</u>
Net position at July 1, 2022, as restated	<u><u>\$ 72,759,226</u></u>

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Required Supplementary Information
June 30, 2023

Sacramento Metropolitan Air Quality Management District

Sacramento Metropolitan Air Quality Management District
Schedule of Revenues, Expenditures and Changes in Fund Balance
General Fund – Budget to Actual
Year Ended June 30, 2023

	Budgeted Amounts		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
Revenues:				
Sales Tax	\$ 2,582,403	\$ 2,582,403	\$ 2,569,539	\$ (12,864)
Fees and Licenses	9,420,389	9,420,389	9,799,466	379,077
Local Government	448,459	448,459	276,582	(171,877)
State	6,995,434	6,995,434	5,709,935	(1,285,499)
Federal	3,634,219	3,634,219	2,575,872	(1,058,347)
Fines, Forfeitures, and Penalties	350,000	350,000	270,175	(79,825)
Other	9,176	9,176	24,015	14,839
Interest Income	42,472	42,472	338,563	296,091
Total revenues	23,482,552	23,482,552	21,564,147	(1,918,405)
Expenditures:				
Current:				
Business Compliance	9,037,127	9,037,127	8,220,645	816,482
Air Monitoring	7,832,221	7,832,221	4,860,572	2,971,649
Sustainable Land Use	2,134,288	2,134,288	1,959,275	175,013
Clean Transportation and Mobility Innovation	3,077,669	3,077,669	3,753,483	(675,814)
Community Health Protection	2,496,425	2,496,425	1,941,602	554,823
Debt Service:				
Principal	-	-	110,879	(110,879)
Interest	-	-	4,291	(4,291)
Capital Outlay	601,000	601,000	221,023	379,977
Total expenditures	25,178,731	25,178,731	21,071,770	4,106,961
Excess/(deficiency) of revenues over (under) expenditures	\$ (1,696,179)	\$ (1,696,179)	\$ 492,377	\$ 2,188,556

Sacramento Metropolitan Air Quality Management District
Schedule of Revenues, Expenditures and Changes in Fund Balance
Special Revenue Fund – Budget to Actual
Year Ended June 30, 2023

	Budgeted Amounts			Variance with Final Budget Positive (Negative)
	Original	Final	Actual	
Revenues:				
State	\$ 28,606,551	\$ 28,606,551	\$ 15,164,301	\$ (13,442,250)
Federal	4,400,000	4,400,000	1,499,161	(2,900,839)
Fines, Forfeitures, and Penalties	-	-	33,862	33,862
Other	169,812	169,812	64,374	(105,438)
Interest Income	203,034	203,034	1,117,624	914,590
Total revenues	<u>33,379,397</u>	<u>33,379,397</u>	<u>17,879,322</u>	<u>(15,500,075)</u>
Expenditures:				
Current:				
Clean Transportation and Mobility Innovation	<u>50,040,489</u>	<u>50,040,489</u>	<u>16,975,399</u>	<u>33,065,090</u>
Excess/(deficiency) of revenues over (under) expenditures	<u>\$ (16,661,092)</u>	<u>\$ (16,661,092)</u>	<u>\$ 903,923</u>	<u>\$ 17,565,015</u>

Sacramento Metropolitan Air Quality Management District
Schedule of Changes in the Net OPEB Liability and Related Ratios
Year Ended June 30, 2023

	2018	2019	2020
Total OPEB Liability			
Service cost	\$ 127,662	\$ 135,322	\$ 139,382
Interest	151,691	162,804	173,500
Differences between expected and actual experience	-	-	332,851
Changes in assumptions	-	-	172,321
Benefit payments, including refunds of member contributions	(87,179)	(116,408)	(131,420)
Net change in total OPEB liability	192,174	181,718	686,634
Total OPEB liability – beginning	2,444,108	2,636,282	2,818,000
Total OPEB liability – ending (a)	<u>\$ 2,636,282</u>	<u>\$ 2,818,000</u>	<u>\$ 3,504,634</u>
Plan fiduciary net position			
Contributions – employer	\$ 246,101	\$ 248,588	\$ 262,652
Net investment income	64,728	84,654	146,377
Benefit payments, including refunds of member contributions	(87,179)	(116,408)	(131,420)
Administrative expense	(822)	(939)	(435)
Other expense	-	(2,386)	-
Net change in plan fiduciary net position	222,828	213,509	277,174
Plan fiduciary net position – beginning	1,580,888	1,803,716	2,017,225
Plan fiduciary net position – ending (b)	1,803,716	2,017,225	2,294,399
District’s net OPEB liability – ending (a) – (b)	<u>\$ 832,566</u>	<u>\$ 800,775</u>	<u>\$ 1,210,235</u>
Plan fiduciary net position as a percentage of the total OPEB liability	68.42%	71.58%	65.47%
Covered-employee payroll	\$ 9,196,130	\$ 9,373,544	\$ 9,708,765
District’s net OPEB liability as a percentage of covered-employee payroll	9.05%	8.54%	12.47%
Measurement Date	June 30, 2017	June 30, 2018	June 30, 2019

* Fiscal year 2018 was the first year of implementation; therefore, only six years are shown.

Sacramento Metropolitan Air Quality Management District
Schedule of Changes in the Net OPEB Liability and Related Ratios
Year Ended June 30, 2023

<u>2021</u>	<u>2022</u>	<u>2023</u>
\$ 135,587	\$ 138,934	\$ 137,220
213,797	223,724	231,526
(22,785)	(56,477)	(96,220)
-	(2,214)	514,719
<u>(156,158)</u>	<u>(173,082)</u>	<u>(171,333)</u>
170,441	130,885	615,912
<u>3,504,634</u>	<u>3,675,075</u>	<u>3,805,960</u>
<u>\$ 3,675,075</u>	<u>\$ 3,805,960</u>	<u>\$ 4,421,872</u>
\$ 323,364	\$ 343,173	\$ 327,336
145,998	353,713	(336,224)
(156,158)	(173,082)	(171,333)
(1,139)	(920)	(795)
-	-	-
312,065	522,884	(181,016)
<u>2,294,399</u>	<u>2,606,464</u>	<u>3,129,348</u>
<u>2,606,464</u>	<u>3,129,348</u>	<u>2,948,332</u>
<u>\$ 1,068,611</u>	<u>\$ 676,612</u>	<u>\$ 1,473,540</u>
70.92%	82.22%	66.68%
\$ 9,827,349	\$ 10,257,608	\$ 10,453,736
10.87%	6.60%	14.10%
June 30, 2020	June 30, 2021	June 30, 2022

Sacramento Metropolitan Air Quality Management District
Schedule of the District's OPEB Contributions
Year Ended June 30, 2023

	2018	2019	2020
Actuarially determined contribution	\$ 221,719	\$ 221,414	\$ 262,674
Contributions in relation to the actuarially required contribution	<u>(248,588)</u>	<u>(221,414)</u>	<u>(262,674)</u>
Contribution deficiency (excess)	<u>\$ (26,869)</u>	<u>\$ -</u>	<u>\$ -</u>
Covered-employee payroll	\$ 9,373,544	\$ 9,708,765	\$ 9,827,349
Contributions as a percentage of covered-employee payroll	2.65%	2.28%	2.67%

* Fiscal year 2018 was the first year of implementation; therefore, only six years are shown.

Method and assumptions used to determine contribution rates:

Actuarial cost method	Entry Age Normal
Amortization method	Level-percentage of payroll
Amortization period	10 years
Inflation	2.5% per annum
Healthcare cost trend rates	Actual 6.25%, decreasing by 0.25% per year to 4.5%
Salary increases	2.75% per annum, plus merit scale
Investment rate of return	5.0% per annum

Sacramento Metropolitan Air Quality Management District
Schedule of the District's OPEB Contributions
Year Ended June 30, 2023

2021	2022	2023
\$ 269,898	\$ 267,013	\$ 233,501
<u>(269,898)</u>	<u>(267,013)</u>	<u>(233,501)</u>
<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>
\$ 10,257,608	\$ 10,453,736	\$ 11,129,538
2.63%	2.55%	2.10%

Sacramento Metropolitan Air Quality Management District
Schedule of Proportionate Share of the Net Pension Liability
Year Ended June 30, 2023

	2015	2016	2017	2018
District's proportion of the net pension liability	0.1043%	0.2381%	0.2454%	0.2552%
District's proportionate share of the net pension liability (asset)	\$ 6,489,889	\$ 6,533,370	\$ 8,524,599	\$ 10,060,590
District's covered payroll	\$ 8,908,245	\$ 10,332,821	\$ 9,422,478	\$ 9,196,130
District's proportionate share of the net pension liability as percentage of covered payroll	72.85%	63.23%	90.47%	109.40%
Plan fiduciary net position as a percentage of the total pension liability	79.90%	79.89%	75.87%	75.39%
Measurement date	June 30, 2014	June 30, 2015	June 30, 2016	June 30, 2017

Changes in assumptions: The probabilities of mortality are based on the 2021 CalPERS Experience Study for the period from 2001 to 2019. In 2021, the discount rate was changed from 7.15 percent to 6.90 percent. In 2021, the demographic assumptions and inflation rate changed from 2.50 percent to 2.30 percent.

* Fiscal year 2015 was the first year of implementation, therefore only nine years are shown.

Sacramento Metropolitan Air Quality Management District
Schedule of Proportionate Share of the Net Pension Liability
Year Ended June 30, 2023

2019	2020	2021	2022	2023
0.2574%	0.2673%	0.2789%	0.2699%	0.3044%
\$ 9,699,002	\$ 10,703,922	\$ 11,764,861	\$ 5,123,901	\$ 14,243,087
\$ 9,373,544	\$ 9,708,765	\$ 9,827,349	\$ 10,257,608	\$ 10,453,736
103.47%	110.25%	119.72%	49.95%	136.25%
75.26%	75.26%	75.10%	88.29%	76.68%
June 30, 2018	June 30, 2019	June 30, 2020	June 30, 2021	June 30, 2022

Sacramento Metropolitan Air Quality Management District

Schedule of Pension Contributions

Year Ended June 30, 2023

	2015	2016	2017	2018
Actuarially Determined Contribution	\$ 1,066,362	\$ 1,190,341	\$ 1,132,308	\$ 1,354,429
Contributions in relation to the actuarially determined contributions	<u>1,068,331</u>	<u>1,190,341</u>	<u>1,257,850</u>	<u>1,286,471</u>
Contribution deficiency (excess)	<u>\$ (1,969)</u>	<u>\$ -</u>	<u>\$ (125,542)</u>	<u>\$ 67,958</u>
Covered payroll	\$ 10,332,821	\$ 9,422,478	\$ 9,196,130	\$ 9,373,544
Contributions as a percentage of covered payroll	11.99%	11.52%	12.02%	14.59%

* Fiscal year 2015 was the first year of implementation; therefore, only nine years are shown.

Sacramento Metropolitan Air Quality Management District

Schedule of Pension Contributions

Year Ended June 30, 2023

2019	2020	2021	2022	2023
\$ 1,443,386	\$ 1,670,845	\$ 1,882,196	\$ 1,828,366	\$ 2,024,793
1,443,386	1,670,845	1,882,196	1,828,366	2,024,793
\$ -	\$ -	\$ -	\$ -	\$ -
\$ 9,708,765	\$ 9,827,349	\$ 10,257,608	\$ 10,453,736	\$ 11,129,538
14.87%	17.00%	18.35%	17.49%	18.19%

Note 1 - Budgetary Comparison Schedule

Budgets are prepared on the modified accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America as prescribed by the Governmental Accounting Standards Board. The legal level of budgetary control is the classification level.

On or before the last day in February of each year, all divisions of the District submit budget packages to the Administrative Services Division Manager so that a budget may be prepared. The District notices and holds two public meetings as part of the Sacramento Metropolitan Air Quality Management District Board of Directors meetings in April and May. As required by air pollution control laws, noticing is done 30 days prior to the public hearing. The Board holds public hearings, and a final budget or continuing budget resolution must be prepared and adopted no later than June 30th.

The appropriated budget is prepared by fund, function and division. The District's division managers may make transfers of appropriations within an object (e.g., salaries and benefits, services and supplies, capital outlay and inter-fund charges). Transfers of appropriations between objects require the approval of the Board.



Supplementary Information
June 30, 2023

Sacramento Metropolitan Air Quality Management District

Sacramento Metropolitan Air Quality Management District
 Budgetary Schedules at Legal Level of Budgetary Control – General Fund
 Year Ended June 30, 2023

	Original	Final	Actual Amounts	Variance with Final Budget Positive (Negative)
Revenues:				
State	\$ 1,466,000	\$ 1,466,000	\$ 228,773	\$ (1,237,227)
ARB Subvention	359,315	359,315	359,036	(279)
DMV	5,170,119	5,170,119	5,122,126	(47,993)
Federal	3,634,219	3,634,219	2,575,872	(1,058,347)
Fees & Licenses (Other)	837,909	837,909	1,167,489	329,580
Fees & Licenses (Rule 301)	8,582,480	8,582,480	8,631,977	49,497
Local Government	448,459	448,459	276,582	(171,877)
Sales Use Tax	2,582,403	2,582,403	2,569,539	(12,864)
Fines/Forfeitures/Penalties	350,000	350,000	270,175	(79,825)
Interest Income	42,472	42,472	338,563	296,091
Other	9,176	9,176	24,015	14,839
Total revenues	23,482,552	23,482,552	21,564,147	(1,918,405)
Expenditures:				
Employee Services	17,886,807	17,886,807	16,325,362	1,561,445
Services and Supplies	8,808,754	8,808,754	5,435,112	3,373,642
Capital Projects	601,000	601,000	221,024	379,976
Transfers	(2,117,830)	(2,117,830)	(909,728)	(1,208,102)
Total expenditures	25,178,731	25,178,731	21,071,770	4,106,961
Excess /(deficiency) of revenues over(under) expenditures	\$ (1,696,179)	\$ (1,696,179)	\$ 492,377	\$ 2,188,556

Sacramento Metropolitan Air Quality Management District
 Budgetary Schedules at Legal Level of Budgetary Control – Special Revenue Fund
 Year Ended June 30, 2023

	Original	Final	Actual Amounts	Variance with Final Budget Positive (Negative)
Revenues:				
State	\$ 26,021,491	\$ 26,021,491	\$ 12,603,238	\$ (13,418,253)
DMV	2,585,060	2,585,060	2,561,063	(23,997)
Federal Grants	4,400,000	4,400,000	1,499,161	(2,900,839)
Fines, Forfeitures, and Penalties	-	-	33,862	33,862
Interest Income	203,034	203,034	1,117,624	914,590
Other	169,812	169,812	64,374	(105,438)
Total revenues	33,379,397	33,379,397	17,879,322	(15,500,075)
Expenditures:				
Services and Supplies	47,922,659	47,922,659	16,065,669	31,856,990
Transfers	2,117,830	2,117,830	909,730	1,208,100
Total expenditures	50,040,489	50,040,489	16,975,399	33,065,090
Excess /(deficiency) of revenues over(under) expenditures	\$ (16,661,092)	\$ (16,661,092)	\$ 903,923	\$ 17,565,015

Statistical Section

June 30, 2023



Sacramento Metropolitan Air Quality Management District

This part of the comprehensive financial report presents detailed information as a context for understanding what the information in the financial statements, note disclosures, and required supplementary information says about the District's overall financial health.

Please note that the District made changes to the activity types in Fiscal Year 2019. As a result, some schedules will show five years of history with the previous activity types and a second schedule will contain five years of data with the new activity types for a total of 10 years of historical data. It was not feasible to restate prior years. In addition, it was determined in Fiscal Year 2019 that the Proprietary Fund was more properly classified as an Internal Service Fund; in previous years the fund was shown as an Enterprise fund. Prior years have not been restated for this change in fund classification.

Financial Trends

The following schedules contain trend information to help the reader understand how the District's financial performance and well-being have changed over time:

Schedule 1 – Net Position by Component – Last Ten Fiscal Years

Schedule 2 – Changes in Net Position – Last Ten Fiscal Years

Schedule 3 – Fund Balances of Governmental Funds – Last Ten Fiscal Years

Schedule 4 – Changes in Fund Balances of Governmental Funds – Last Ten Fiscal Years

Schedule 5 – General Fund Expenditures by Major Object (Budgetary) – Last Ten Fiscal Years

Schedule 6 – General Fund Expenditures by Major Object (Actual) – Last Ten Fiscal Years

Revenue Capacity

The following schedules present information to help the reader assess the District's own source revenue, permits and fees:

Schedule 7 – General Government Revenues by Source – Last Ten Fiscal Years

Schedule 8 – Own Source Government Revenue – Last Ten Fiscal Years

Operating Information

The following schedules contain service and infrastructure data to help the reader understand how the information in the District's financial report relates to the services the District provides and the activities it performs:

Schedule 9 – Demographic Information – Last Ten Years

Schedule 10 – DMV Registrations (Autos & Trucks) – Last Ten Years

Schedule 11 – Principal Employers – Current Year and Ten Years Ago

Schedule 12 – District Staff Position List – Last Ten Fiscal Years

Schedule 13 – Ratios of Outstanding Debt by Type – Last Ten Fiscal Years

Schedule 14 – Capital Assets by Function/Program – Last Ten Fiscal Years

Sacramento Metropolitan Air Quality Management District

Schedule 1 – Net Position by Component –

Last Ten Fiscal Years

(accrual basis of accounting)

(unaudited)

Year Ended June 30, 2023

	2014	2015	2016	2017
Governmental Activities				
Net investment in capital assets	\$ 764,943	\$ 792,677	\$ 1,111,788	\$ 1,196,123
Restricted	18,732,929	14,705,749	19,374,392	18,788,183
Unrestricted	792,734	(900,807)	(157,287)	605,026
Total governmental activities net position	<u>20,290,606</u>	<u>14,597,619</u>	<u>20,328,893</u>	<u>20,589,332</u>
Business-type Activities				
Net investment in capital assets	93,109	232,801	613,133	820,602
Restricted	416,293	418,340	416,382	416,575
Unrestricted	1,274,390	1,331,412	1,190,967	1,142,715
Total business-type activities net position	<u>1,783,792</u>	<u>1,982,553</u>	<u>2,220,482</u>	<u>2,379,892</u>
Primary government				
Net investment in capital assets	858,052	1,025,478	1,724,921	2,016,725
Restricted	19,149,222	15,124,089	19,790,774	19,204,758
Unrestricted	2,067,124	430,605	1,033,680	1,747,741
Total primary government net position	<u>\$ 22,074,398</u>	<u>\$ 16,580,172</u>	<u>\$ 22,549,375</u>	<u>\$ 22,969,224</u>

Notes:

(a) Reflects the new accounting treatment for pension and health liability

(b) The Proprietary Fund was more properly classified as an Internal Service Fund for FY 2019 and is included in Governmental Activities component for FY2019 forward.

Source : Annual Comprehensive Financial Report-Statement of Net Position

Sacramento Metropolitan Air Quality Management District

Schedule 1 – Net Position by Component (continued) –

Last Ten Fiscal Years
(accrual basis of accounting)
(unaudited)

Year Ended June 30, 2023

2018 (a)	2019 (b)	2020	2021	2022	2023
\$ 1,170,111	\$ 2,245,913	\$ 2,745,363	\$ 3,151,636	\$ 3,243,373	\$ 3,350,896
30,250,374	36,909,801	51,881,357	69,562,558	71,438,107	72,382,091
(5,625,047)	(3,921,835)	(2,768,037)	(4,302,216)	(1,922,255)	(2,006,198)
25,795,438	35,233,879	51,858,683	68,411,978	72,759,225	73,726,789
984,226	-	-	-	-	-
420,495	-	-	-	-	-
1,575,033	-	-	-	-	-
2,979,754	-	-	-	-	-
2,154,337	2,245,913	2,745,363	3,151,636	3,243,373	3,350,896
30,670,869	36,909,801	51,881,357	69,562,558	71,438,107	72,382,091
(4,050,014)	(3,921,835)	(2,768,037)	(4,302,216)	(1,922,255)	(2,006,198)
\$ 28,775,192	\$ 35,233,879	\$ 51,858,683	\$ 68,411,978	\$ 72,759,225	\$ 73,726,789

Sacramento Metropolitan Air Quality Management District

Schedule 2 – Changes in Net Position –

Last Ten Fiscal Years (a)

(accrual basis of accounting)

(unaudited)

Year Ended June 30, 2023

	2014	2015	2016	2017	2018
Expenses					
Governmental Activities					
Stationary source activities	\$ 5,747,748	\$ 5,918,050	\$ 6,162,041	\$ 6,222,368	\$ 7,496,314
Mobile source activities	11,478,921	14,884,085	11,207,276	11,561,366	8,427,228
Program coordination activities	3,836,739	3,883,548	4,359,691	4,381,093	4,901,319
Strategic planning activities	3,772,415	3,877,953	4,380,829	3,937,606	5,183,744
Depreciation expense-unallocated	148,389	211,551	209,891	237,940	226,521
Total governmental activities	\$ 24,984,212	\$ 28,775,187	\$ 26,319,728	\$ 26,340,373	\$ 26,235,126
Business-type activities					
Building operations and obligations	\$ 641,654	\$ 697,804	\$ 715,125	\$ 877,284	\$ 454,367
Total primary government expenses	\$ 25,625,866	\$ 29,472,991	\$ 27,034,853	\$ 27,217,657	\$ 26,689,493
Program Revenues					
Governmental Activities					
Charges for services					
Stationary source activities	\$ 5,867,492	\$ 6,440,801	\$ 6,692,235	\$ 7,235,968	\$ 8,140,016
Mobile source activities	996,018	106,376	153,178	156,288	155,097
Program coordination activities	68,314	265,185	89,163	60,341	154,767
Strategic planning activities	408,808	140,712	242,084	310,430	315,248
Operating grants and contributions					
Stationary source activities	-	-	-	-	-
Mobile source activities	9,141,087	13,910,787	15,076,802	8,932,391	13,690,540
Program coordination activities	1,446,883	1,442,936	1,438,170	1,438,170	1,596,487
Strategic planning activities	643,422	643,422	643,422	643,422	643,422
Total governmental activities	\$ 18,572,024	\$ 22,950,219	\$ 24,335,054	\$ 18,777,010	\$ 24,695,577
Business-type activities					
Building operations and obligations	\$ 795,771	\$ 888,592	\$ 943,891	\$ 1,018,795	\$ 1,025,568
Total primary government program revenues	\$ 19,367,795	\$ 23,838,811	\$ 25,278,945	\$ 19,795,805	\$ 25,721,145
Net (Expense) Revenue					
Government activities	\$ (6,412,188)	\$ (5,824,968)	\$ (1,984,674)	\$ (7,563,363)	\$ (1,539,549)
Business-type activities	154,117	190,788	228,766	141,511	571,201
Total primary government net (expenses) revenue	\$ (6,258,071)	\$ (5,634,180)	\$ (1,755,908)	\$ (7,421,852)	\$ (968,348)
General revenues					
Governmental activities					
Grants and subventions	\$ 6,614,984	\$ 6,808,183	\$ 7,087,643	\$ 7,347,831	\$ 6,995,834
Interest	18,965	25,241	5,438	81,700	116,467
Gain on sale of capital assets	-	16,270	-	-	-
Penalties/Settlements	397,037	569,708	622,868	394,272	496,575
Transfers	-	-	-	-	-
Total governmental activities	\$ 7,030,986	\$ 7,419,402	\$ 7,715,949	\$ 7,823,803	\$ 7,608,876
Business-type activities					
Interest	\$ 6,083	\$ 7,973	\$ 9,163	\$ 17,899	\$ 28,661
Transfers	-	-	-	-	-
Total business-type activities	6,083	7,973	9,163	17,899	28,661
Total Primary government revenue	\$ 7,037,069	\$ 7,427,375	\$ 7,725,112	\$ 7,841,702	\$ 7,637,537
Change in net position					
Government activities	\$ 618,798	\$ 1,594,434	\$ 5,731,275	\$ 260,439	\$ 6,069,327
Business-type activities	160,200	198,761	237,929	159,410	599,862
Total Primary government	\$ 778,998	\$ 1,793,195	\$ 5,969,204	\$ 419,849	\$ 6,669,189

Note:

(a) For the fiscal year ending 6/30/2019 activity categories were redefined. Therefore, this page includes the five-year period ending 6/30/2018.

See next page for fiscal years subsequent to 6/30/2018

Source : Annual Comprehensive Financial Report-Statement of Activities

Sacramento Metropolitan Air Quality Management District

Schedule 2 – Changes in Net Position (continued) –

Last Ten Fiscal Years (a)
(accrual basis of accounting)
(unaudited)

Year Ended June 30, 2023

	2019	2020	2021	2022	2023
Expenses					
Governmental Activities					
Business Compliance	\$ 6,762,504	\$ 6,863,473	\$ 7,542,903	\$ 6,838,518	\$ 8,513,026
Air Monitoring	3,649,645	4,099,677	3,961,441	3,445,578	5,021,842
Sustainable Land Use	2,344,711	2,459,163	2,625,410	1,998,722	2,021,329
Clean Transportation and Mobility Innovation	18,821,767	18,993,969	14,136,285	8,071,082	20,884,866
Community Health Protection	2,065,860	2,249,228	2,177,038	1,833,853	1,992,262
Interest on long-term debt	103,843	94,544	85,350	75,931	69,885
Unallocated Depreciation	101,626	72,812	63,474	40,921	21,815
Total primary government	\$ 33,849,956	\$ 34,832,866	\$ 30,591,901	\$ 22,304,605	\$ 38,525,025
Program Revenues					
Governmental Activities					
Charges for services					
Business Compliance	\$ 7,553,612	\$ 8,268,370	\$ 7,783,865	\$ 8,366,030	\$ 8,842,587
Air Monitoring	486,231	506,363	207,691	320,017	476,524
Sustainable Land Use	72,934	153,625	75,977	263,316	261,527
Clean Transportation and Mobility Innovation	-	15,312	2	703	7,412
Community Health Protection	618,738	838,971	810,063	702,919	708,880
Operating grants and contributions					
Business Compliance	247,581	98,128	106,339	38,539	231,085
Air Monitoring	1,634,076	3,965,427	1,200,745	2,531,593	1,834,789
Sustainable Land Use	277,370	481,535	615,674	561,434	
Clean Transportation and Mobility Innovation	20,182,390	27,888,607	27,650,746	5,762,695	16,776,284
Community Health Protection	829,551	827,702	734,325	938,774	792,715
Total primary government	\$ 31,902,483	\$ 43,044,040	\$ 39,185,427	\$ 19,486,020	\$ 29,931,803
Net (Expense) Revenue					
Total primary government	\$ (1,947,473)	\$ 8,211,174	\$ 8,593,526	\$ (2,818,585)	\$ (8,593,222)
General revenues					
Grants and subventions	\$ 7,308,273	\$ 7,413,413	\$ 7,858,435	\$ 7,835,266	\$ 8,055,476
Interest	730,405	1,007,653	98,516	(669,433)	1,505,309
Gain (loss) on disposal of capital assets	-	(7,436)	2,818	-	-
Total general revenue	\$ 8,038,678	\$ 8,413,630	\$ 7,959,769	\$ 7,165,833	\$ 9,560,785
Change in net position for the period	\$ 6,091,205	\$ 16,624,804	\$ 16,553,295	\$ 4,347,248	\$ 967,563

Note:

(a) For the fiscal year ending 6/30/2019 activity categories were redefined. Therefore, this page includes the five-year period after 6/30/2018. See prior page for fiscal years previous to 6/30/2019.

Source: Annual Comprehensive Financial Report-Statement of Activities

Sacramento Metropolitan Air Quality Management District

Schedule 3 – Fund Balances of Governmental Funds –

Last Ten Fiscal Years

(modified accrual basis of accounting)

(unaudited)

Year Ended June 30, 2023

	2014	2015 (a)	2016	2017	2018
General Fund					
Nonspendable	\$ -	\$ 155,110	\$ 171,675	\$ 190,202	\$ 402,380
Restricted	10,998,388	10,287,274	8,796,696	8,061,391	7,811,623
Assigned	320,000	320,000	320,000	320,000	320,000
Unrestricted	792,734	1,395,878	1,798,521	1,737,137	2,043,980
Total General Fund	<u>\$ 12,111,122</u>	<u>\$ 12,158,262</u>	<u>\$ 11,086,892</u>	<u>\$ 10,308,730</u>	<u>\$ 10,577,983</u>
Special Revenue Fund (b)					
Restricted	\$ 8,277,548	\$ 9,549,952	\$ 15,185,241	\$ 14,623,422	\$ 22,438,751
Total Special Revenue Fund	<u>\$ 8,277,548</u>	<u>\$ 9,549,952</u>	<u>\$ 15,185,241</u>	<u>\$ 14,623,422</u>	<u>\$ 22,438,751</u>

Notes:

(a) GASB Statement 54 replaced the categories that previously had been used to classify fund balance. This schedule reclassifies nonspendable from restricted per that statement.

(b) The Special Revenue Fund was previously referred to as the Emission Technology Fund

Source: Annual Comprehensive Financial Report- Balance Sheet - Governmental Funds

Sacramento Metropolitan Air Quality Management District

Schedule 3 – Fund Balances of Governmental Funds (continued) –

Last Ten Fiscal Years

(modified accrual basis of accounting)

(unaudited)

Year Ended June 30, 2023

2019	2020	2021	2022	2023
\$ 152,580	\$ 98,462	\$ 131,192	\$ 136,174	\$ 92,472
9,572,931	12,588,465	13,459,160	15,861,714	16,090,972
2,607,673	1,737,431	3,013,705	1,696,179	2,727,599
-	2,298,950	1,059,724	2,709,060	1,984,461
<u>\$ 12,333,184</u>	<u>\$ 16,723,308</u>	<u>\$ 17,663,781</u>	<u>\$ 20,403,127</u>	<u>\$ 20,895,504</u>
<u>\$ 26,130,091</u>	<u>\$ 39,377,251</u>	<u>\$ 55,633,856</u>	<u>\$ 54,960,056</u>	<u>\$ 55,863,979</u>
<u>\$ 26,130,091</u>	<u>\$ 39,377,251</u>	<u>\$ 55,633,856</u>	<u>\$ 54,960,056</u>	<u>\$ 55,863,979</u>

Sacramento Metropolitan Air Quality Management District
Schedule 4 – Changes in Fund Balances of Governmental Funds –
Last Ten Fiscal Years (a)
(modified accrual basis of accounting)
(unaudited)
Year Ended June 30, 2023

	2014	2015	2016	2017	2018
REVENUES					
Taxes	\$ 8,334,914	\$ 8,533,576	\$ 8,990,702	\$ 9,141,145	\$ 9,185,904
Intergovernmental	10,507,331	14,342,930	15,445,047	9,232,418	13,718,592
Licenses/Permits	6,741,800	7,416,470	7,646,441	8,001,079	8,395,134
Use of Money/Property	18,965	60,372	(31,188)	226,170	1,004,824
Total Revenue	<u>\$ 25,603,010</u>	<u>\$ 30,353,348</u>	<u>\$ 32,051,002</u>	<u>\$ 26,600,812</u>	<u>\$ 32,304,454</u>
EXPENDITURES					
Current:					
Stationary Sources	\$ 5,741,059	\$ 6,016,226	\$ 6,501,339	\$ 6,799,202	\$ 6,725,548
Mobile Source	11,475,645	14,932,141	11,367,756	11,916,194	8,048,476
Program Coordination	3,832,332	3,943,621	4,571,752	4,734,782	4,384,116
Strategic Planning	3,770,076	3,918,802	4,517,235	4,168,340	4,861,221
Debt Service:					
Principal	-	-	-	-	-
Interest	-	-	-	-	-
Capital Outlay	259,652	239,283	529,002	322,275	200,510
Total Expenditures	<u>\$ 25,078,764</u>	<u>\$ 29,050,073</u>	<u>\$ 27,487,084</u>	<u>\$ 27,940,793</u>	<u>\$ 24,219,871</u>
Excess (Deficiency) of Revenue over Expenditures	\$ 524,246	\$ 1,303,275	\$ 4,563,918	\$ (1,339,981)	\$ 8,084,583
OTHER FINANCING SOURCES (USES)					
Gain on sale of capital assets	-	16,270	-	-	-
Net change in fund balances	<u>\$ 524,246</u>	<u>\$ 1,319,545</u>	<u>\$ 4,563,918</u>	<u>\$ (1,339,981)</u>	<u>\$ 8,084,583</u>

Note:

(a) For the fiscal year ending 6/30/2019 activity categories were redefined. Therefore, this page includes the five-year period ending 6/30/2018.
See next page for fiscal years subsequent to 6/30/2018

Source : Annual Comprehensive Financial Report-Changes in Fund Balances of Government Funds

Sacramento Metropolitan Air Quality Management District
Schedule 4 – Changes in Fund Balances of Governmental Funds (continued) –
Last Ten Fiscal Years (a)
(modified accrual basis of accounting)
(unaudited)
Year Ended June 30, 2023

	2019	2020	2021	2022	2023
REVENUES					
Sales Tax	\$ 1,940,485	\$ 1,938,341	\$ 2,264,451	\$ 2,551,772	\$ 2,569,539
Intergovernmental	27,729,654	39,318,096	36,193,700	15,288,362	25,225,851
Fees and Licenses	8,109,883	8,823,399	8,484,401	8,765,312	9,799,466
Use of Money/Property	1,340,691	1,844,719	421,100	106,174	1,848,613
Total Revenue	<u>\$ 39,120,713</u>	<u>\$ 51,924,555</u>	<u>\$47,363,652</u>	<u>\$26,711,620</u>	<u>\$39,443,469</u>
EXPENDITURES					
Current:					
Business Compliance	\$ 6,771,994	\$ 6,579,044	\$ 7,334,384	\$ 7,868,485	\$ 8,220,645
Air Monitoring	3,545,919	3,798,537	3,698,370	3,687,463	4,860,572
Sustainable Land Use	2,347,083	2,383,320	2,571,041	2,226,768	1,959,275
Clean Transportation and Mobility Innovation	18,826,749	18,820,962	14,022,933	8,615,440	20,728,882
Community Health Protection	2,067,758	2,198,364	2,142,385	1,993,961	1,941,602
Debt Service:					
Principal	-	-	-	-	110,879
Interest	-	-	-	-	4,291
Capital Outlay	114,569	507,044	397,461	253,957	221,023
Total Expenditures	<u>\$ 33,674,072</u>	<u>\$ 34,287,271</u>	<u>\$30,166,574</u>	<u>\$24,646,074</u>	<u>\$38,047,169</u>
Net change in fund balances	<u>\$ 5,446,641</u>	<u>\$ 17,637,284</u>	<u>\$17,197,078</u>	<u>\$ 2,065,546</u>	<u>\$ 1,396,300</u>

Note:

(a) For the fiscal year ending 6/30/2019 activity categories were redefined. Therefore, this page includes the five-year period after 6/30/2018.

See prior page for fiscal years previous to 6/30/2019.

Source : Annual Comprehensive Financial Report-Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds

Sacramento Metropolitan Air Quality Management District
Schedule 5 – General Fund Expenditures by Major Object (Budgetary) –
Last Ten Fiscal Years (a)
(budgetary basis)
(unaudited)
Year Ended June 30, 2023

Fiscal Year	Salaries & Benefits	Services & Supplies	Equipment/ Capital Assets	Interfund Charges	Total
13-14	\$ 12,472,301	\$ 5,939,276	\$ 180,532	\$ -	\$ 18,592,109
14-15	13,018,613	6,742,313	564,532	-	20,325,458
15-16	13,396,624	7,157,659	798,332	-	21,352,615
16-17	13,898,555	7,327,432	1,747,000	-	22,972,987
17-18	14,969,998	6,493,742	881,800	-	22,345,540
18-19	15,811,786	6,728,496	1,164,200	(1,947,586)	21,756,896
19-20	16,688,251	6,489,409	1,905,500	(2,116,371)	22,966,789
20-21	16,378,640	6,795,570	984,500	(1,721,108)	22,437,602
21-22	16,681,622	7,649,772	1,127,000	(1,332,812)	24,125,582
22-23	17,886,807	8,808,754	601,000	(2,117,830)	25,178,731

Note:

- (a) The budgeted expenditures represent the adopted budget adjusted for Board approved amendments, if applicable, based on new or modified expenditures.

Source: Approved Budget General Fund 100-Summary of Revenues, Expenditures and Budgeted Fund Balances

Sacramento Metropolitan Air Quality Management District
Schedule 6 – General Fund Expenditures by Major Object (Actual) –
Last Ten Fiscal Years
(unaudited)
Year Ended June 30, 2023

Fiscal Year	Salaries & Benefits	Services & Supplies	Equipment/ Capital Assets	Interfund Charges	Total
13-14	\$ 12,011,320	\$ 4,217,453	\$ 259,652	\$ -	\$ 16,488,425
14-15	12,112,938	4,858,855	239,283	-	17,211,076
15-16	12,959,077	5,584,127	529,002	-	19,072,206
16-17	13,199,676	5,541,055	322,275	-	19,063,006
17-18	13,660,805	5,236,263	200,510	-	19,097,578
18-19	13,619,667	4,836,842	114,569	(1,513,730)	17,057,348
19-20	14,518,535	4,604,776	507,044	(1,249,271)	18,381,084
20-21	14,924,266	4,830,240	394,643	(1,420,507)	18,728,642
21-22	15,231,426	4,710,878	253,957	(1,442,924)	18,753,337
22-23	16,325,362	5,435,115	221,023	(909,730)	21,071,770

Source: Annual Comprehensive Financial Report- Budgetary Schedules at Legal Level of Budgetary Control - General Fund

Sacramento Metropolitan Air Quality Management District

Schedule 7 – General Fund Revenues by Source –

Last Ten Fiscal Years

(unaudited)

Year Ended June 30, 2023

Fiscal Year	Taxes (a)	Intergovernmental (a)	Licenses/ Permits	Use of Money & Property	Other	Total
13-14	\$ 6,095,314	\$ 4,082,326	\$ 6,741,800	\$ 9,934	\$ -	\$ 16,929,374
14-15	6,283,412	3,516,824	7,416,470	25,241	-	17,241,947
15-16	6,609,429	3,739,523	7,779,365	5,438	-	18,133,755
16-17	6,764,376	3,437,689	8,001,079	81,700	-	18,284,844
17-18	6,859,462	3,336,946	9,016,456	153,968	-	19,366,832
18-19	1,940,485	8,238,416	8,281,069	257,341	95,238	18,812,549
19-20	1,938,341	11,097,630	8,823,399	853,233	58,605	22,771,208
20-21	2,264,451	8,678,334	8,484,401	195,224	49,530	19,671,940
21-22	2,551,772	9,591,877	8,765,312	540,764	42,958	21,492,683
22-23	2,569,539	8,562,389	9,799,466	608,738	24,015	21,564,147

Note:

(a) Prior to FY 2019, the DMV surcharge was included in the Taxes revenue category. Starting in FY 2019, the DMV surcharge is more appropriately classified as Intergovernmental revenue

Source: Annual Comprehensive Financial Report - Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds (General Fund)

Sacramento Metropolitan Air Quality Management District

Schedule 8 – Own Source Government Revenue Base –

Last Ten Fiscal Years

(unaudited)

Year Ended June 30, 2023

Year	Active Permits (a)	Actual Revenue (b)
2014	4,331	\$ 4,465,746
2015	4,346	5,059,167
2016	4,344	5,098,778
2017	4,397	5,622,626
2018	4,411	6,393,690
2019	4,461	6,197,766
2020	4,437	7,231,406
2021	4,434	6,977,427
2022	4,446	7,045,970
2023	4,425	7,975,746

Notes:

(a) Stationary Source Data Base as of June 30. Active permits are Annual Renewal only.

(b) Annual permit revenue from Annual Report Working Trial Balance for FY 2014-2018.

Annual permit revenue from Revenue by Payment Type report from Tyler NW system for FY 2019 forward.

NW Report on Receipts by Payment Code Report for the reporting FY with the following Status: Posted;

Report Detail: Summary; Selected Payment Code(s): RNW (Air Toxics, Permit, Reinspection, Source Test & Title V)

Source: Sacramento Metropolitan Air Quality Management District

Sacramento Metropolitan Air Quality Management District

Schedule 9 – Demographic Information –

Last Ten Fiscal Years (a)

(unaudited)

Year Ended June 30, 2023

Year	County Population	County Total Personal Income	County Per Capita Income	County Unemployment Rate
2013	1,447,000	\$ 59,775,785	\$ 41,303	10.5%
2014	1,460,000	61,654,690	42,229	8.9%
2015	1,478,000	65,486,553	44,303	7.3%
2016	1,497,000	70,110,138	46,845	6.0%
2017	1,514,000	72,878,458	48,122	5.4%
2018	1,531,000	76,832,120	50,197	4.6%
2019	1,541,000	80,969,087	52,544	3.8%
2020	1,552,000	85,775,621	55,266	3.7%
2021	1,559,000	90,908,707	58,307	9.3%
2022	1,589,000	98,241,828	61,829	7.0%

Notes:

(a) Most recent information available

Source:

County of Sacramento Annual Comprehensive Financial Report

Sacramento Metropolitan Air Quality Management District

Schedule 10 – DMV Registrations (Autos & Trucks) –

Last Ten Years (a)

(unaudited)

Year Ended June 30, 2023

Year	Vehicles Registered (As of December 31)
2013	1,179,656
2014	1,208,025
2015	1,274,248
2016	1,313,152
2017	1,300,939
2018	1,317,994
2019	1,357,361
2020	1,358,137
2021	1,374,965
2022	1,342,137

Notes:

(a) Most recent information available

Source: California Department of Motor Vehicles

<https://www.dmv.ca.gov/portal/dmv-research-reports/>

[Research & Development Data Dashboards](#) --> Vehicles

Registered By County

<https://www.dmv.ca.gov/portal/dmv-research-reports/research-development-data-dashboards/vehicles-registered-by-county/>

Sacramento Metropolitan Air Quality Management District

Schedule 11 – Principal Employers –

Current Year and Ten Years Ago

(unaudited)

Year Ended June 30, 2023

Employer	2013			2023		
	Employees	Rank	Percentage of Total County Employment	Employees	Rank	Percentage of Total County Employment
Private Industry	647,900	1	73.2%	841,100	1	76.0%
State Government	110,600	2	12.5%	133,200	2	12.0%
Local Government	102,300	3	11.6%	109,100	3	9.9%
Federal Government	13,500	4	1.5%	14,400	4	1.3%
Farm	10,500	5	1.2%	9,600	5	0.9%
Total All Industries	884,800		100%	1,107,400		100%

Source: <https://www.labormarketinfo.edd.ca.gov/data/employment-by-industry.html>

Employment by Industry Data

Geographical Areas-Sacramento MSA

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Sacramento Metropolitan Air Quality Management District

Schedule 12 – District Staff Position List–

Last Ten Fiscal Years

Year Ended June 30, 2023

	Full-Time Equivalent Employees as of June 30				
	2014	2015	2016	2017	2018
Classification					
Accountant I/II	-	-	-	-	-
Administrative Assistant I/II	2.0	2.0	2.0	2.0	-
Administrative Specialist I/II	-	-	-	-	2.0
Administrative Supervisor/Clerk of the Board	-	-	-	-	1.0
Air Pollution Control Officer /Executive Director	1.0	1.0	1.0	1.0	1.0
Air Quality Engineer	19.5	19.5	20.5	20.5	20.5
Air Quality Engineer/Specialist/Planner	-	-	-	-	-
Air Quality Instrument Specialist I/II	3.0	3.0	3.0	3.0	3.0
Air Quality Planner/Analyst	10.0	10.0	11.0	11.0	10.0
Air Quality Specialist	18.6	18.6	18.6	18.6	19.6
Assistant Air Pollution Control Officer	-	-	-	1.0	1.0
Clerical Services Supervisor	1.0	1.0	1.0	1.0	-
Communications & Marketing Specialist	1.9	1.9	1.9	1.9	1.9
Controller	1.0	1.0	1.0	1.0	1.0
District Counsel	1.0	1.0	1.0	1.0	1.0
Division Manager	3.0	4.0	4.0	4.0	4.0
Executive Assistant/Clerk to the Board	1.0	1.0	1.0	1.0	-
Financial Analyst	1.0	1.0	1.0	1.0	1.0
Fiscal Assistant I/II	1.0	1.0	1.0	1.0	1.0
Human Resource Assistant I/II	2.0	2.0	2.0	2.0	-
Human Resource Technician I/II	-	-	-	-	2.0
Human Resources Officer	1.0	1.0	1.0	1.0	1.0
Information Systems Administrator	1.0	1.0	1.0	-	-
Information Systems Analyst	2.0	2.0	2.0	2.0	3.0
Information Systems Manager	-	-	-	1.0	1.0
Legal Assistant I/II	1.0	1.0	1.0	1.0	1.0
Office Assistant I/II	2.0	2.0	2.0	2.0	3.0
Program Coordinator	12.0	12.0	12.0	12.0	-
Program Manager	-	-	-	-	5.0
Program Supervisor	5.0	5.0	5.0	5.0	12.0
Senior Accountant	1.0	1.0	1.0	1.0	1.0
Statistician	1.0	1.0	1.0	1.0	1.0
Subtotal Funded Positions	93.0	94.0	96.0	97.0	98.0
Administrative/Legal Analyst	1.0	1.0	1.0	1.0	1.0
Air Quality Engineer	2.0	2.0	1.0	1.0	1.0
Air Quality Engineer/Specialist/Planner	-	-	-	-	-
Air Quality Planner/Analyst	1.0	1.0	-	-	1.0
Air Quality Specialist	2.0	2.0	2.0	1.0	1.0
Communication & Marketing Specialist	-	-	-	-	-
Division Manager	1.0	-	-	-	-
Human Resource Technician I/II	-	-	-	-	-
Information Systems Analyst	-	-	-	-	-
Office Assistant I/II	1.0	1.0	1.0	1.0	-
Program Coordinator	1.0	1.0	1.0	-	-
Program Supervisor	-	-	-	1.0	1.0
Subtotal Unfunded Positions	9.0	8.0	6.0	5.0	5.0
Total Funded + Unfunded Positions	102.0	102.0	102.0	102.0	103.0
Source: Approved/Amended Budget					
The Positions by Classification and Positions by Operating Division tables previously included unfunded positions. Beginning with this budget cycle, FY22/23, only funded positions are included in the budget.					

Sacramento Metropolitan Air Quality Management District

Schedule 12 – District Staff Position List–

Last Ten Fiscal Years

Year Ended June 30, 2023

Full-Time Equivalent Employees as of June 30				
2019	2020	2021	2022	2023
-	-	-	-	-
-	-	-	-	-
2.0	2.0	3.0	3.0	4.0
1.0	1.0	1.0	1.0	1.0
1.0	1.0	1.0	1.0	1.0
19.5	19.5	15.5	16.5	19.0
5.5	5.5	5.0	3.0	3.0
3.0	3.0	3.0	3.0	3.0
10.0	10.0	10.0	10.0	10.0
18.6	18.6	18.6	19.6	19.6
-	-	-	-	-
-	-	-	-	-
1.9	1.9	1.0	1.0	1.0
1.0	1.0	1.0	1.0	1.0
1.0	1.0	1.0	1.0	1.0
4.0	4.0	4.0	4.0	4.0
-	-	-	-	-
1.0	1.0	1.0	1.0	1.0
1.0	1.0	-	-	-
-	-	-	-	-
1.0	1.0	1.0	1.0	1.0
1.0	1.0	1.0	1.0	1.0
-	-	-	-	-
3.0	3.0	3.0	3.0	3.0
1.0	1.0	1.0	1.0	1.0
1.0	1.0	1.0	1.0	1.0
3.0	3.0	3.0	3.0	3.0
-	-	-	-	-
5.0	5.0	5.0	5.0	5.0
12.0	12.0	12.0	12.0	12.0
1.0	1.0	1.0	1.0	1.0
1.0	1.0	1.0	1.0	1.0
99.5	99.5	94.1	94.1	97.6
-	-	-	-	-
1.0	1.0	5.0	4.0	-
-	-	0.5	-	-
-	-	-	-	-
1.0	1.0	1.0	2.0	-
-	-	1.0	1.0	-
-	-	-	-	-
1.0	1.0	1.0	1.0	-
-	-	-	1.0	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
3.0	3.0	8.5	9.0	-
102.5	102.5	102.6	103.1	97.6

Sacramento Metropolitan Air Quality Management District

Schedule 13 – Ratios of Outstanding Debt by Type –

Last Ten Fiscal Years

(unaudited)

Internal Service Fund

Year Ended June 30, 2023

Fiscal Year	Certificate of Participation	Bond Premium	Total Primary Government	Total Debt as a Percentage of Sacramento County Personal Income (a)	Total Debt Per Capita for Sacramento County (a)
2014	\$ 4,250,000	\$ 60,933	\$ 4,310,933	7%	2.95
2015	3,980,000	56,026	4,036,026	6%	2.73
2016	3,705,000	51,118	3,756,118	5%	2.51
2017	3,420,000	46,210	3,466,210	5%	2.29
2018	3,125,000	41,305	3,166,305	4%	2.07
2019	2,820,000	36,396	2,856,396	4%	1.85
2020	2,505,000	31,489	2,536,489	3%	1.63
2021	2,180,000	26,581	2,206,581	2%	1.42
2022	1,850,000	21,674	1,871,674	2%	1.18
2023	1,505,000	16,767	1,521,767	(b)	(b)

Notes

(a) See Schedule 9 (Demographic Information- Last Ten Years) for personal income and population data

(b) Not yet available

Sacramento Metropolitan Air Quality Management District

Schedule 14 – Capital Assets by Function/Program –

Last Ten Fiscal Years

(unaudited)

Year Ended June 30, 2023

Function/Program	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Monitoring Air Quality										
Number of air monitoring stations (a)	11	11	11	9	9	8	7	7	6	6
Number of air monitoring instruments installed in the air monitoring stations to measure air quality (b)	89	89	88	82	82	75	74	74	69	69
Vehicles	19	19	23	23	23	23	22	21	21	21

Notes:

(a) In addition to the stations noted above, the District owns and operates an AB 617 portable air monitoring lab

(b) Currently, the AB617 lab is running 14 air monitoring instruments

Source: Program Supervisor - Program Coordination Division



Federal Award Section
June 30, 2023

Sacramento Metropolitan Air Quality Management District



**Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance
and Other Matters Based on an Audit of Financial Statements Performed in Accordance with
*Government Auditing Standards***

To the Board of Directors
Sacramento Metropolitan Air Quality Management District
Sacramento, California

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Sacramento Metropolitan Air Quality Management District (District), as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the District's basic financial statements and have issued our report thereon dated December 20, 2023. Our report includes an emphasis of matter related to the District's adoption of the provisions of Government Accounting Standards Board (GASB) Statement No. 96, *Subscription Based Information Technology Arrangements*, for the year ended June 30, 2023.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that have not been identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "Eide Bailly LLP". The signature is written in a cursive, flowing style.

Sacramento, California
December 20, 2023



Independent Auditor's Report on Compliance for the Major Federal Program and Report on Internal Control Over Compliance Required by the Uniform Guidance

To the Board of Directors
Sacramento Metropolitan Air Quality Management District
Sacramento, California

Report on Compliance for the Major Federal Program

Opinion on the Major Federal Program

We have audited Sacramento Metropolitan Air Quality Management District's (District) compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on the District's major federal program for the year ended June 30, 2023. The District's major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, the District complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended June 30, 2023.

Basis for Opinion on the Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*); and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the District and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for the major federal program. Our audit does not provide a legal determination of the District's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to the District's federal programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the District's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the District's compliance with the requirements of the major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the District's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the District's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

A handwritten signature in black ink that reads "Eide Bailly LLP". The signature is written in a cursive, flowing style.

Sacramento, California

December 20, 2023

Sacramento Metropolitan Air Quality Management District
Schedule of Expenditures of Federal Awards
Year Ended June 30, 2023

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Federal Financial Assistance Listing	Pass-through Entity Identifying Number	Expenditures	Amounts Passed-Through to Subrecipients
U.S Environmental Protection Agency				
Direct Programs				
Air Pollution Control Program Support -10/01/2022 - 09/30/2023	66.001	A 00903123	\$ 1,138,908	\$ -
Surveys, Studies, Research, Investigations, Demonstrations, and Special Purpose Activities Relating to the Clean Air Act - 04/1/2022 - 03/31/2023	66.034	PM 98T04201	19,719	-
Surveys, Studies, Research, Investigations, Demonstrations, and Special Purpose Activities Relating to the Clean Air Act - 04/1/2023 - 03/31/2024	66.034	PM 98T60001	23,176	-
Surveys, Studies, Research, Investigations, Demonstrations, and Special Purpose Activities Relating to the Clean Air Act - 04/1/2022 - 03/31/2023	66.034	OP98T38401	71,500	-
Surveys, Studies, Research, Investigations, Demonstrations, and Special Purpose Activities Relating to the Clean Air Act: Community Scale Air Toxics Ambient Monitoring - 10/1/2020 - 12/31/2024	66.034	XA 98T17601	50,252	-
Total Assistance Listing No. 66.034			164,647	-
Targeted Airshed Grant Program - 4/15/2021 - 4/30/2026	66.956	TA98T10501	52,193	50,149
Targeted Airshed Grant Program - 5/1/2022 - 4/30/2027	66.956	TA98T36001	60,693	59,619
Total Assistance Listing No. 66.956			112,886	109,768
Total U.S Environmental Protection Agency			1,416,441	109,768
U.S Department of Transportation				
Passed through the California Department of Transportation				
Highway Planning and Construction - Spare The Air	20.205	CML -6236 (019)	757,035	-
Highway Planning and Construction - Spare The Air	20.205	CML -6236 (021)	58	-
Highway Planning and Construction - SECAT Phase III	20.205	CML -6236 (016)	1,495,350	-
Highway Planning and Construction - SECAT Phase III	20.205	CML -6236 (020)	3,811	-
Total Assistance Listing No. 20.205			2,256,254	-
Total U.S Department of Transportation			2,256,254	-
Total Federal Financial Assistance			\$ 3,672,695	\$ 109,768

Note 1 - Basis of Presentation

The accompanying schedule of expenditures of federal awards (Schedule) includes the federal award activity of the District under programs of the federal government for the year ended June 30, 2023. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the District, it is not intended to and does not present the financial position, changes in net position, or cash flows of the District.

Note 2 - Summary of Significant Accounting Policies

Expenditures reported on the Schedule are reported on the modified accrual basis of accounting, except for subrecipient expenditures, which are recorded on the cash basis. When applicable, such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

Note 3 - Indirect Cost Rate

The District has not elected to use the 10-percent de minimis indirect cost rate.

Note 4 - Pass-Through Entities' Identifying Number

When federal awards were received from a pass-through entity, the Schedule will show, if available, the identifying number assigned by the pass-through entity. When no identifying number is shown, the District has determined that no identifying number is assigned for the program, or the District was unable to obtain an identifying number from the pass-through entity.

Findings and Questioned Costs

Sacramento Metropolitan Air Quality Management District
Schedule of Findings and Questioned Costs
Year Ended June 30, 2023

Section I – Summary of Auditor’s Results

FINANCIAL STATEMENTS

Type of auditor's report issued	Unmodified
Internal control over financial reporting:	
Material weaknesses identified	No
Significant deficiencies identified not considered to be material weaknesses	None Reported
Noncompliance material to financial statements noted?	No

FEDERAL AWARDS

Internal control over major program:	
Material weaknesses identified	No
Significant deficiencies identified not considered to be material weaknesses	None Reported
Type of auditor's report issued on compliance for major programs:	Unmodified
Any audit findings disclosed that are required to be reported in accordance with Uniform Guidance 2 CFR 200.516:	No

Identification of major programs:

Name of Federal Program or Cluster	Federal Financial Assistance Listing
Highway Planning and Construction	20.205
Dollar threshold used to distinguish between type A and type B programs:	\$750,000
Auditee qualified as low-risk auditee?	Yes

Sacramento Metropolitan Air Quality Management District
Schedule of Findings and Questioned Costs
Year Ended June 30, 2023

Section II – Financial Statement Findings

None reported.

Sacramento Metropolitan Air Quality Management District
Schedule of Findings and Questioned Costs
Year Ended June 30, 2023

Section III – Federal Award Findings and Questioned Costs

None reported.

Sacramento Metropolitan Air Quality Management District
Summary Schedule of Prior Audit Findings
Year Ended June 30, 2023

None reported.

December 20, 2023

To the Board of Directors
Sacramento Metropolitan Air Quality Management District
Sacramento, California

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Sacramento Metropolitan Air Quality Management District (District) as of and for the year ended June 30, 2023, and have issued our report thereon dated December 20, 2023. Professional standards require that we advise you of the following matters relating to our audit.

Our Responsibility in Relation to the Financial Statement Audit under Generally Accepted Auditing Standards and *Government Auditing Standards* and our Compliance Audit under the Uniform Guidance

As communicated in our letter dated July 17, 2023, our responsibility, as described by professional standards, is to form and express an opinion about whether the financial statements that have been prepared by management with your oversight are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America and to express an opinion on whether the District complied with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the District major federal programs. Our audit of the financial statements and major program compliance does not relieve you or management of its respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. An audit of financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, as part of our audit, we considered the internal control of the District solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

Our responsibility, as prescribed by professional standards as it relates to the audit of the District's major federal program compliance, is to express an opinion on the compliance for each of the District's major federal programs based on our audit of the types of compliance requirements referred to above. An audit of major program compliance includes consideration of internal control over compliance with the types of compliance requirements referred to above as a basis for designing audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, as a part of our major program compliance audit, we considered internal control over compliance for these purposes and not to provide any assurance on the effectiveness of the District's internal control over compliance.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

We have provided our comments regarding internal controls during our audit in our Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards* dated December 20, 2023. We have also provided our comments regarding compliance with the types of compliance requirements referred to above and internal controls over compliance during our audit in our Independent Auditor's Report on Compliance with the Major Federal Program and Report on Internal Control Over Compliance Required by the Uniform Guidance dated December 20, 2023.

Planned Scope and Timing of the Audit

We conducted our audit consistent with the planned scope and timing we previously communicated to you.

Compliance with All Ethics Requirements Regarding Independence

The engagement team, others in our firm, as appropriate, our firm, and other firms utilized in the engagement, if applicable, have complied with all relevant ethical requirements regarding independence.

Qualitative Aspects of the Entity's Significant Accounting Practices

Significant Accounting Policies

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by the District is included in Note 1 to the financial statements. As described in Note 1 to the financial statements, the District changed accounting policies related to accounting for right-to-use subscription assets to adopt the provisions of GASB Statement No. 96, *Subscription-Based Information Technology Arrangements*. Accordingly, the accounting change has been retrospectively applied to the financial statements beginning July 1, 2022. No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

Significant Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgments.

The most sensitive accounting estimates affecting the financial statements are amounts related to the net pension liability and related deferred inflows of resources and deferred outflows of resources and the other post-employment benefits (OPEB) liability and related deferred inflows of resources and deferred outflows of resources.

Management's estimate of the net pension liability, related deferred inflows of resources and deferred outflows of resources, and disclosures are based on actuarial valuations and a proportionate share of the collective net pension liability of the California Public Employee's Retirement System (CalPERS) cost-sharing plan. We evaluated the key factors and assumptions used to develop management's estimates and determined that it is reasonable in relation to the basic financial statements taken as a whole.

Management's estimates of the OPEB liability, related deferred inflows of resources and deferred outflows of resources, and disclosures are based on actuarial valuations. We evaluated the key factors and assumptions used to develop management's estimates and determined that they are reasonable in relation to the financial statements taken as a whole.

Financial Statement Disclosures

Certain financial statement disclosures involve significant judgment and are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting the District's financial statements relate to:

- As disclosed in Note 11 to the financial statements, the valuation of the District's net pension liability and related deferred outflows/inflows of resources are sensitive to the underlying actuarial assumptions used including, but not limited to, the investment rate of return and discount rate. As disclosed in Note 11, a one percent increase or decrease in the discount rate has a material effect on the District's net pension liability.
- As disclosed in Note 12 to the financial statements, the valuation of the District's net OPEB liability and related deferred outflows/inflows of resources are sensitive to the underlying actuarial assumptions used including, but not limited to, the investment rate of return, discount rate, and the healthcare cost trend rate. As disclosed in Note 12, a one percent increase or decrease in the discount rate or healthcare cost trend rate has a material effect on the District's net OPEB liability.

Significant Difficulties Encountered during the Audit

We encountered no significant difficulties in dealing with management relating to the performance of the audit.

Uncorrected and Corrected Misstatements

For purposes of this communication, professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that we believe are trivial, and communicate them to the appropriate level of management. Further, professional standards require us to also communicate the effect of uncorrected misstatements related to prior periods on the relevant classes of transactions, account balances or disclosures, and the financial statements as a whole. Uncorrected misstatements or matters underlying those uncorrected misstatements could potentially cause future-period financial statements to be materially misstated, even though the uncorrected misstatements are immaterial to the financial statements currently under audit. There were no uncorrected or corrected misstatements identified as a result of our audit procedures.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to the financial statements or the auditor's report. No such disagreements arose during the course of the audit.

Circumstances that Affect the Form and Content of the Auditor's Report

For purposes of this letter, professional standards require that we communicate any circumstances that affect the form and content of our auditor's report. An emphasis of matter is included in the report regarding the District's adoption of GASB Statement No. 96, *Subscription-Based Information technology Arrangements*.

Representations Requested from Management

We have requested certain written representations from management which are included in the management representation letter dated December 20, 2023.

Management's Consultations with Other Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and accounting matters.

Other Significant Matters, Findings, or Issues

In the normal course of our professional association with the District, we generally discuss a variety of matters, including the application of accounting principles and auditing standards, significant events or transactions that occurred during the year, operating conditions affecting the entity, and operating plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as the District's auditors.

Other Information Included in Annual Reports

Pursuant to professional standards, our responsibility as auditors for other information, whether financial or nonfinancial, included in the District's annual reports does not extend beyond the financial information identified in the audit report, and we are not required to perform any procedures to corroborate such other information. However, in accordance with such standards, we have read the information and considered whether such information, or the manner of its presentation, was materially inconsistent with its presentation in the financial statements.

Our responsibility also includes communicating to you any information which we believe is a material misstatement of fact. Nothing came to our attention that caused us to believe that such information, or its manner of presentation, is materially inconsistent with the information, or manner of its presentation, appearing in the financial statements.

This report is intended solely for the information and use of the Board of Directors, and management of the District, and is not intended to be, and should not be, used by anyone other than these specified parties.

A handwritten signature in cursive script that reads "Eide Bailly LLP".

Sacramento, California

Meeting Date: 1/25/2024
Report Type: CONSENT CALENDAR
Report ID: 2024-0125-5.

Title: Targeted Airshed Grant Memorandum of Understanding with Placer County Air Pollution Control District

Recommendation: Authorize the Air Pollution Control Officer to 1) execute a Memorandum of Understanding (MOU) with the Placer County Air Pollution Control District (Placer County APCD) related to the administration of pass-through United States Environmental Protection Agency (EPA) grant funds designated for the Targeted Airshed Grant (TAG), 2) disburse TAG designated EPA pass-through grant funds to the Placer County APCD in accordance with the terms of the MOU, and 3) make minor changes to the MOU, in consultation with District Counsel, that may be necessary to fully implement their intent.

Rationale for Recommendation: On June 23, 2021, the EPA awarded \$2,742,540 of TAG funds to the Sac Metro Air District as the recipient of the five-year grant for the Sacramento Federal Ozone Nonattainment Area (SFNA). The sub-recipients under the TAG project are El Dorado Air Quality Management District (El Dorado AQMD), Placer County APCD and Yolo-Solano Air Quality Management District (Yolo-Solano AQMD). El Dorado AQMD, Placer County AQMD and Yolo-Solano AQMD are not eligible to receive the TAG funding directly from the EPA and require an approved agency to receive the monies from the EPA and administer the disbursement of the funds as a pass-through. The Sac Metro Air District serves as the TAG recipient and El Dorado AQMD and Yolo-Solano AQMD were the subrecipients of the grant at the time of grant award. At grant award, El Dorado AQMD administered the project on behalf of Placer County APCD and requested reimbursement from Sac Metro Air District for the applicable Placer County APCD personnel and supply costs related to the TAG project. El Dorado AQMD then disbursed the funds to Placer County APCD.

Placer County APCD has requested to change its grant reporting status to be a direct subrecipient to Sac Metro Air District to streamline the project administration and expedite the grant pass-through of funds to Placer County APCD. El Dorado AQMD will administer the project on Placer County APCD's behalf through January 31, 2024. Beginning February 1, 2024, Sac Metro Air District will continue to serve as the TAG project recipient and Placer County APCD will be added as a direct subrecipient of the grant. In addition, El Dorado AQMD will terminate the MOU with Placer County APCD for services under this grant. Finally, EPA will approve the addition of Placer County APCD to the project workplan and budget effective February 1, 2024.

The air districts wish to memorialize the change in relationship between the grant administrator (Sac Metro Air District) with Placer County APCD in an MOU included with this report as Exhibit 1.

Contact: Patricia Kepner, Controller, 279-207-1134

Presentation: No

ATTACHMENTS:

Exhibit 1 - Placer County APCD MOU for TAG Project

Approvals/Acknowledgements

Executive Director or Designee: Alberto Ayala, Report Approved 1/18/2024

District Counsel or Designee: Kathrine Pittard, Approved as to Form 1/17/2024

Discussion / Justification: The EPA provides financial assistance to local air districts under the TAG

program. The overall goal of the TAG program is to fund emission reduction activities to reduce air pollution in nonattainment areas with the highest levels of ozone and PM 2.5 ambient air concentrations in the United States. The EPA identified the SFNA as one of the nonattainment areas eligible for this funding. The SFNA is comprised of all of Sacramento and Yolo counties, and parts of Solano, Sutter, El Dorado, and Placer counties.

For the first few years of the five-year grant, the direct sub-recipients under the TAG project were El Dorado AQMD and Yolo-Solano AQMD. El Dorado AQMD administered the grant on behalf of the Placer County APCD. Placer County APCD would like to work directly with the Sac Metro Air District on grant administration to streamline the administrative process and expedite payments to Placer County APCD.

**SACRAMENTO METROPOLITAN AIR QUALITY MANAGEMENT DISTRICT
PLACER COUNTY AIR POLLUTION CONTROL DISTRICT
MEMORANDUM OF UNDERSTANDING**

This Memorandum of Understanding (MOU) is between **Sacramento Metropolitan Air Quality Management District (Sac Metro Air District)**, a California local public agency and **Placer County Air Pollution Control District (Placer County APCD)**.

1.0 Recitals

- 1.1 The United States Environmental Protection Agency (EPA) provides financial assistance to local air districts under the Targeted Airshed Grant (TAG) 2021 Program. The overall goal of the TAG Program is to fund emission reduction activities to reduce air pollution in nonattainment areas with the highest levels of ozone and PM 2.5 ambient air concentrations in the United States. The EPA identified Sacramento, California as one of the nonattainment areas eligible for this funding. The Sacramento Federal Ozone Nonattainment Area (SFNA) is comprised of all of Sacramento and Yolo counties, and parts of Solano, Sutter, El Dorado, and Placer counties.
- 1.2 On June 23, 2021, the EPA awarded \$2,742,540 of TAG funds to the Sac Metro Air District as the recipient of the five-year grant for the SFNA. The project period is from April 15, 2021 to April 30, 2026. Pre-award costs are approved beginning April 15, 2021. The Grant Number (FAIN) for this award is 98T10501 and the CFDA number is 66.956 - Targeted Airshed Grant Program. The grant is awarded under the regulatory authority of 2 CFR 200, 2 CFR 1500 and 40 CFR 33.
- 1.3 Placer County APCD, Yolo-Solano Air Quality Management District (Yolo-Solano AQMD), and El Dorado Air Quality Management District (El Dorado AQMD) are not eligible to receive the TAG funding directly from the EPA and require an approved agency to receive the monies from the EPA and administer the disbursement of the funds as a pass-through. The Sac Metro Air District serves as the TAG recipient and El Dorado AQMD and Yolo-Solano AQMD were the subrecipients of the grant at the time of grant award. Beginning June 23, 2021, El Dorado AQMD administered the project on behalf of Placer County APCD and requested reimbursement from Sac Metro Air District for the applicable Placer County APCD personnel and supply costs related to the TAG project. El Dorado AQMD then disbursed the funds to Placer County APCD.
- 1.4 Placer County APCD has requested to change its grant reporting status to be a direct subrecipient to Sac Metro Air District to streamline the project administration and expedite the grant pass-through of funds to Placer County APCD. El Dorado AQMD will administer the project on Placer County APCD's behalf through January 31, 2024. Beginning February 1, 2024, Sac Metro Air District will continue to serve as the TAG project recipient and Placer County APCD will be added as a subrecipient of the grant. EPA will approve the addition of Placer County to the project workplan and budget effective February 1, 2024.
- 1.5 The TAG project includes two PM 2.5 reducing components to be implemented in the El Dorado, Placer, and Yolo-Solano communities within the SFNA. Those components and the anticipated accomplishments are:
 - Woodstove Replacement: Replace 1,800 (+/-) residential non-certified wood-burning appliances with cleaner-burning devices
 - Unpaved Road Paving: Pave 4.7 miles of unpaved roadways

- 1.6 On January 25, 2024, the Sac Metro Air District Board of Directors passed a motion to authorize the Air Pollution Control Officer (APCO) to execute an MOU with Placer County APCD for the Sac Metro Air District to provide the administrative function for the TAG funds and for the pass-through of TAG funds to the sub-recipient.

NOW, THEREFORE, in consideration of the mutual promises hereafter set forth, Sac Metro Air District and Placer County APCD agree as follows:

2.0 Terms and Conditions

2.1 Purpose of MOU

The purpose of this MOU is to set forth the expectation of Placer County APCD and Sac Metro Air District regarding Sac Metro Air District's role as the recipient/administrator for federal funds passed through to Placer County APCD under the EPA TAG Program. Placer County APCD is the subrecipient of the TAG funds.

2.2 Term of MOU

The term of this MOU will commence on **February 1, 2024**, and terminates **August 29, 2026**.

2.3 Scope of Services

A description of the Scope of Services for each party is outlined in Exhibit A.

2.4 EPA TAG Terms and Conditions

The EPA Notice of Award dated June 23, 2021 is attached as Exhibit B and incorporated herein. All terms and conditions outlined in the Notice of Award are applicable to Sac Metro Air District as the grant recipient and Placer County APCD as the grant subrecipient.

2.5 Indemnification

- A. Sac Metro Air District will indemnify and defend Placer County APCD, its officers, agents and employees from and against all claims, demands, losses, damages, liability, costs, and expenses of whatever nature including court costs and attorney fees, whether for damages or loss of property, injury to or death of person, or economic or consequential loss arising from or related to or claimed or alleged to have arisen from or been related to the negligence of Sac Metro Air District in the performance of its obligations under this MOU.
- B. Placer County APCD will indemnify and defend Sac Metro Air District, its officers, agents and employees from and against all claims, demands, losses, damages, liability, costs, and expenses of whatever nature including court costs and attorney fees, whether for damages or loss of property, injury to or death of person, or economic or consequential loss arising from or related to or claimed or alleged to have arisen from or been related to the negligence of Placer County APCD in the performance of its obligations under this MOU.

2.6 Termination

Either party may terminate this MOU for any reason by giving the other party 30-day written notice.

2.7 Communication

Any communication between the parties that is required under the provisions of this MOU must be in writing, and be either: (i) personally delivered, (ii) sent by prepaid, certified first-class mail, return

receipt requested, or (iii) sent by electronic mail (provided confirmation of delivery is confirmed via read receipt). Communications must be addressed to the parties as follows:

To Placer County APCD	To Sac Metro Air District
Molly Johnson Air Quality Specialist Placer County Air Pollution Control District 110 Maple Street Auburn, CA 95603 Phone (530) 745-2326 Email: Mjjohnso@placer.ca.gov	Mark Loutzenhiser Monitoring, Planning and Rules Division Manager Sacramento Metropolitan Air Quality Management District 777 12 th Street, Ste. 300 Sacramento, CA 95814 Phone (916) 261-6414 Email: MLoutzenhiser@airquality.org

- A. **Change of Mailing or Email Addresses:** Either party may change the mailing and/or email addresses for service by giving 15 days advance written notice to the other party.
- B. **Effective Date:** All notices will be effective upon receipt and will be deemed received (i) upon delivery, if personally delivered, (ii) on the 5th day following deposit in the mail, if sent by certified mail, or (iii) upon the date stated in the email delivery confirmation, if sent by email.

2.8 **Audit of Records**

With regard to this MOU, both parties will maintain appropriate financial records and each party may demand access to these financial records to perform an audit. Both parties must make these records available to the requesting party within thirty (30) days after receiving a request for the records. Both parties must maintain records for five (5) years after the termination of the MOU.

2.9 **Severability**

If any provision of this MOU is held invalid or unenforceable, its invalidity or unenforceability will not affect any other provisions of this MOU, and this MOU will be construed and enforced as if such provision had not been included.

2.10 **Payments that Contravene the Law**

Sac Metro Air District has no liability for payment of any expenses that are found to contravene law. Placer County APCD will reimburse Sac Metro Air District for any funds paid by it under this MOU that are later determined to contravene federal, state, or local laws and regulation.

2.11 **Waiver of MOU Provisions**

Waiver by either of any default, breach or condition precedent will not be construed as waiver of any other default, breach or condition precedent or right under this MOU.

2.12 **MOU Manager**

The **Monitoring, Planning and Rules Division Manager** is Sac Metro Air District's named Contract Manager for this MOU. It is the responsibility of the Contract Manager to: 1) verify compliance with the terms and conditions of the MOU, 2) review and approve all invoices under this MOU, and 3) ensure that all required reports are submitted to EPA. The APCO may designate a new Contract Manager.

2.13 **Alteration**

No alteration or variation of the terms of this MOU is valid unless made in writing and signed by both parties.

2.14 **Counterparts**

This MOU may be executed in multiple counterparts, each of which will constitute an original, and all of which taken together will constitute one and the same instrument. Signatures transmitted via facsimile or portable document format (pdf) to other parties to this MOU will be deemed equivalent to original signatures on counterparts.

2.15 **Successors**

This MOU will bind the successors of Sac Metro Air District and Placer County APCD in the same manner as if they were expressly named.

2.16 **Entire Agreement**

This MOU constitutes the entire understanding between Sac Metro Air District and Placer County APCD in the same manner as if they were expressly named. This MOU includes the following documents, which are incorporated as though fully set forth herein:

- Exhibit A – Scope of Services
- Exhibit B – EPA TAG Notice of Award No. 98T10501

2.17 **Authority to Bind**

The persons signing on behalf of the parties to this MOU warrant that they have the legal authority to execute this MOU.

Executed by:

**Sacramento Metropolitan Air Quality
Management District**

Placer County Air Pollution Control District

Alberto Ayala, Ph.D., M.S.E.
Executive Director/APCO

Erik White
Air Pollution Control Officer

Date: _____

Date: _____

Reviewed by:

Kathrine Pittard
District Counsel

Exhibit A

Scope of Services

The scope of work for each party is described as follows:

Fiscal Agent: The Sac Metro Air District is the grant recipient/fiscal agent for the EPA TAG for the project period. The EPA project period is from April 15, 2021, to April 30, 2026.

Subrecipient: Placer County APCD is a sub-recipient of the TAG.

Award Amount: The grant provides federal funding of \$2,742,540 for the five-year grant term per the budget summary outlined on page 3 in the Notice of Award (Exhibit B).

Sac Metro Air District Responsibilities

1. Invoicing:

- A. **Invoice Review** – Sac Metro Air District will review and approve all qualified Placer County APCD invoices within 30 days of the submission of a complete invoice package. Invoices will be submitted quarterly by the 15th day of the calendar month following fiscal quarter-end (i.e., October 15th for the fiscal quarter ended September 30th). A complete invoice package includes the Placer County APCD invoice and all documents to support the invoiced amounts, as required per the Terms and Conditions section of the Notice of Award (Exhibit B). Sac Metro Air District will approve for payment all reasonable and supported expenses. Any items not resolved or supported in a given invoice will not be paid at that time. Once resolved these items may be included in future invoices.
- B. **Invoice Payment** – Sac Metro Air District will pay approved Placer County APCD invoices within 30 days of approval. Payments will be made by Electronic Fund Transfer or check. Details of the payment process are as follows:

Once the invoice is approved, Sac Metro Air District will request reimbursement from the EPA for the requested amount. When the funds are received by the Sac Metro Air District (generally within five (5) business days of the request), the Sac Metro Air District will process payment to Placer County APCD via the regular payment process of the Sac Metro Air District. If funds are not available from the EPA on the grant to the Sac Metro Air District, payment will not be made to the Placer County APCD.
- C. **Allowable Costs** – Sac Metro Air District and Placer County APCD will follow 2 CFR 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Award costs. Under this guidance, costs must be necessary and reasonable for the performance of the award and be allocable. Only allowable costs will be approved for reimbursement.

2. Reporting:

- A. **EPA Reporting** – Sac Metro Air District will submit the following reports to the EPA:
 - i. **Quarterly Reporting:**

Submit the required reporting template to the EPA based on data contained in the quarterly reports received from Placer County APCD. Sac Metro Air District will submit the EPA reports according to the following schedule:

 - October 1 - December 31, Reporting Period: Report due January 31.

- January 1 - March 31, Reporting Period: Report due April 30.
- April 1 - June 30, Reporting Period: Report due July 31.
- July 1 - September 30, Reporting Period: Report due October 31.

ii. Final Reporting:

Sac Metro Air District will submit the final performance report to the EPA within 120 days after the project period end date or termination of the EPA assistance agreement. The report will be based on the data submitted in the final performance report from Placer County APCD.

- B. Schedule of Expenditures of Federal Awards (SEFA) Reporting – Sac Metro Air District will assist Placer County APCD with SEFA reporting as required by the EPA and external Certified Public Accountants (CPA).
3. **Subrecipient Monitoring:** Sac Metro Air District will comply with all provisions of 2 CFR Part 200, 2 CFR Part 1500, and the EPA Subaward policy in monitoring Placer County APCD as a sub-recipient of the TAG funds. This will include an annual meeting with Placer County APCD to perform monitoring requirements.

Placer County APCD's Responsibilities

1. Invoicing:

- A. Basis of Invoiced Expenses - Amounts will be invoiced on a reimbursement basis (i.e., expenditures made before the request for reimbursement).
- B. Invoice Submission– Submit grant invoices with all required supporting documentation for eligible expenses within 15 calendar days of the end of each fiscal quarter for which reimbursement of expenses is being sought. Placer County APCD invoice will include complete supporting documentation.
- C. Invoice Format – The invoice package will be submitted electronically to the Sac Metro Air District SharePoint link. Placer County APCD will e-mail the Sac Metro Air District Controller and/or their designee notifying Sac Metro Air District when an invoice is submitted/sent.
- D. Invoice Information Requests – Placer County APCD will respond to Sac Metro Air District requests for information to support quarterly invoices on a timely basis, not to exceed 10 business days.
- E. Invoice Award Limit – Invoices will be submitted in a total amount not to exceed the EPA grant award identified in the TAG Notice of Award (Exhibit B).
- F. Timing of Expenses - Expenditures submitted for reimbursement must occur within the term of the TAG project.
- G. Allowable Costs – Placer County APCD will follow 2 CFR 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Award costs. Under this guidance, costs must be necessary and reasonable for the performance of the award and be allocable. Placer County APCD will only submit allowable costs for reimbursement.

2. **Reporting:**

- A. **EPA Reporting** – Placer County APCD will follow all reporting requirements as outlined in the TAG Notice of Award (Exhibit B) for Quarterly and Final Reports, including:
- i. **Quarterly Reporting:**
Placer County APCD will provide quarterly reporting to Sac Metro Air District by the 15th calendar day of the month following fiscal quarter-end. The template to be completed will be provided by the EPA. Placer County APCD will submit the EPA reports according to the following schedule:
 - October 1 - December 31, Reporting Period: Report due January 15.
 - January 1 - March 31, Reporting Period: Report due April 15
 - April 1 - June 30, Reporting Period: Report due July 15.
 - July 1 - September 30, Reporting Period: Report due October 15.
 - ii. **Final Reporting**
Placer County APCD will submit the final performance report to the Sac Metro Air District within 90 days after the project period end date or termination of the EPA assistance agreement.
3. **Audited financial statements:** Provide to the Sac Metro Air District the audited annual financial statements 60 days after financial statements are issued by the external CPA.
4. **Annual Budget:** Provide to the Sac Metro Air District the annual budget for the EPA TAG funding within 60 days after Board approval.
5. **Response to Audit Requests:** Provide a timely response in not more than 10 business days to requests from the Sac Metro Air District for documents to support audit requests for documents not previously provided (i.e., EPA audits, external CPA audits, etc.).
6. **SEFA Reporting:** Assist the Sac Metro Air District with SEFA reporting as required by the EPA and external CPAs.
7. **Subrecipient Monitoring:** As a subrecipient of the TAG funds, Placer County APCD will meet annually, at a minimum, with Sac Metro Air District finance staff to comply with EPA sub-recipient monitoring requirements and review grant performance.

Exhibit B

EPA TAG Notice of Award No. 98T10501

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	U.S. ENVIRONMENTAL PROTECTION AGENCY Cooperative Agreement	GRANT NUMBER (FAIN): 98T10501 MODIFICATION NUMBER: 0 PROGRAM CODE: TA		DATE OF AWARD 06/23/2021
		TYPE OF ACTION New		MAILING DATE 06/30/2021
		PAYMENT METHOD: ACH		ACH# 90390
		RECIPIENT TYPE: Special District		
RECIPIENT: Sacramento Metropolitan AQMD 777 12th Street, 3rd Floor Sacramento, CA 95814 EIN: 68-0382186		PAYEE: Sacramento Metropolitan AQMD 777 12th Street, 3rd Floor Sacramento, CA 95814		
PROJECT MANAGER Mark Loutzenhiser 777 12th Street 3rd Floor Sacramento, CA 95814-1908 E-Mail: mloutzenhiser@airquality.org Phone: 916-874-4872		EPA PROJECT OFFICER Angela Latigue 75 Hawthorne Street, AIR-1-1 San Francisco, CA 94105 E-Mail: latigue.angela@epa.gov Phone: 415-947-4170		EPA GRANT SPECIALIST Fareed Ali Grants Management Branch, MSD-6 E-Mail: ali.fareed@epa.gov Phone: 415-972-3665
PROJECT TITLE AND DESCRIPTION Targeted Air Shed - Community Air Shed Project Sacramento Metropolitan Air Quality Management District (SMAQMD) will coordinate and reduce ambient PM 2.5 air concentrations in the Sacramento nonattainment areas along with the El Dorado Air Quality Management District (EDCAQMD), Placer County Air Pollution Control District (PCAPCD) and Yolo Solano Air Quality Management District (YSAQMD) by replacing residential non-certified wood burning appliances and paving miles of unpaved roadways. This assistance agreement provides federal funding in the amount of \$2,742,540. Preaward costs are approved back to April 15, 2021.				
BUDGET PERIOD 04/15/2021 - 04/30/2026	PROJECT PERIOD 04/15/2021 - 04/30/2026	TOTAL BUDGET PERIOD COST \$8,040,944.00	TOTAL PROJECT PERIOD COST \$8,040,944.00	
NOTICE OF AWARD Based on your Application dated 04/10/2020 including all modifications and amendments, the United States acting by and through the US Environmental Protection Agency (EPA) hereby awards \$2,742,540.00. EPA agrees to cost-share 34.11% of all approved budget period costs incurred, up to and not exceeding total federal funding of \$2,742,540.00. Recipient's signature is not required on this agreement. The recipient demonstrates its commitment to carry out this award by either: 1) drawing down funds within 21 days after the EPA award or amendment mailing date; or 2) not filing a notice of disagreement with the award terms and conditions within 21 days after the EPA award or amendment mailing date. If the recipient disagrees with the terms and conditions specified in this award, the authorized representative of the recipient must furnish a notice of disagreement to the EPA Award Official within 21 days after the EPA award or amendment mailing date. In case of disagreement, and until the disagreement is resolved, the recipient should not draw down on the funds provided by this award/amendment, and any costs incurred by the recipient are at its own risk. This agreement is subject to applicable EPA regulatory and statutory provisions, all terms and conditions of this agreement and any attachments.				
ISSUING OFFICE (GRANTS MANAGEMENT OFFICE)		AWARD APPROVAL OFFICE		
ORGANIZATION / ADDRESS U.S. EPA, Region 9 Grants Branch, MSD-6 75 Hawthorne Street San Francisco, CA 94105		ORGANIZATION / ADDRESS EPA R9, Air and Radiation Division, AIR-1 R9 - Region 9 75 Hawthorne Street San Francisco, CA 94105		
THE UNITED STATES OF AMERICA BY THE U.S. ENVIRONMENTAL PROTECTION AGENCY				
Digital signature applied by EPA Award Official Carolyn Truong - Grants Management Officer				DATE 06/23/2021

Exhibit B
EPA TAG Notice of Award No. 98T10501

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EPA Funding Information

FUNDS	FORMER AWARD	THIS ACTION	AMENDED TOTAL
EPA Amount This Action	\$0	\$2,742,540	\$2,742,540
EPA In-Kind Amount	\$0	\$0	\$0
Unexpended Prior Year Balance	\$0	\$0	\$0
Other Federal Funds	\$0	\$0	\$0
Recipient Contribution	\$0	\$5,298,404	\$5,298,404
State Contribution	\$0	\$0	\$0
Local Contribution	\$0	\$0	\$0
Other Contribution	\$0	\$0	\$0
Allowable Project Cost	\$0	\$8,040,944	\$8,040,944

Assistance Program (CFDA)	Statutory Authority	Regulatory Authority
66.956 - Targeted Airshed Grant Program	2020 Further Consolidated Appropriations Act (PL 116-94)	2 CFR 200, 2 CFR 1500 and 40 CFR 33

Fiscal									
Site Name	Req No	FY	Approp. Code	Budget Organization	PRC	Object Class	Site/Project	Cost Organization	Obligation / Deobligation
-	2109M9S011	20	E4	09M2	000AJ9	4193	-	-	\$2,742,540
									\$2,742,540

Exhibit B
EPA TAG Notice of Award No. 98T10501

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Budget Summary Page

Table A - Object Class Category (Non-Construction)	Total Approved Allowable Budget Period Cost
1. Personnel	\$223,993
2. Fringe Benefits	\$50,328
3. Travel	\$0
4. Equipment	\$0
5. Supplies	\$2,797
6. Contractual	\$0
7. Construction	\$0
8. Other	\$7,763,826
9. Total Direct Charges	\$8,040,944
10. Indirect Costs: 0.00 % Base :	\$0
11. Total (Share: Recipient <u>65.89</u> % Federal <u>34.11</u> %)	\$8,040,944
12. Total Approved Assistance Amount	\$2,742,540
13. Program Income	\$0
14. Total EPA Amount Awarded This Action	\$2,742,540
15. Total EPA Amount Awarded To Date	\$2,742,540

Administrative Conditions

General Terms and Conditions

The recipient agrees to comply with the current EPA general terms and conditions available at:
<https://www.epa.gov/grants/epa-general-terms-and-conditions-effective-november-12-2020-or-later>.

These terms and conditions are in addition to the assurances and certifications made as a part of the award and the terms, conditions, or restrictions cited throughout the award.

The EPA repository for the general terms and conditions by year can be found at: <https://www.epa.gov/grants/grant-terms-and-conditions#general>.

A. Federal Financial Reporting (FFR)

For awards with cumulative project and budget periods greater than 12 months, the recipient will submit an annual FFR (SF 425) covering the period from "project/budget period start date" to **June 30** of each calendar year to the EPA Finance Center in Research Triangle Park, NC. The annual FFR will be submitted electronically to rtpfc-grants@epa.gov no later than **September 30** of the same calendar year. (NOTE: The grantee must submit the Final FFR to rtpfc-grants@epa.gov within 120 days after the end of the project period.)

B. Procurement

The recipient will ensure all procurement transactions will be conducted in a manner providing full and open competition consistent with 2 CFR Part 200.319. In accordance 2 CFR Part 200.324 the grantee and subgrantee(s) must perform a cost or price analysis in connection with applicable procurement actions, including contract modifications.

State recipients must follow procurement procedures as outlined in 2 CFR Part 200.317.

C. Indirect Costs

The Cost Principles under 2 CFR Part 200, Subpart E apply to this award. Since there are no indirect costs included in the assistance budget, they are not allowable under this Assistance Agreement.

Programmatic Conditions

Programmatic Terms and Conditions "a" thru "m" below apply.

a. Workplan and Budget Revisions

The recipient is expected to carry out the tasks and activities in the approved workplan. The recipient shall consult the U.S. Environmental Protection Agency (EPA) Project Officer (PO) regarding whether a proposed budget or workplan activity revision constitutes a significant change in the scope or the objective of the project or program. The recipient may not make significant changes to the proposed activities in the EPA-approved workplan or budget without prior written approval from EPA. The recipient shall contact the EPA PO with the proposed changes; however, depending on the type of change, the Agency Award Official or Grant Management Officer may need to make the final determination. If issues arise regarding workplan activities (including technology compatibility issues) that cannot be resolved, EPA may elect to terminate the cooperative agreement following the procedural requirements of 2 CFR Parts 200 and 1500, and if applicable, recover ineligible expenditures from the recipient. Any significant changes to the approved workplan that would result in undermining the integrity of the award competition will not be approved.

b. Substantial Federal Involvement for Cooperative Agreements

EPA will be substantially involved in overseeing this cooperative agreement, which may include, but is not limited to programmatic oversight and monitoring, reviewing project phases, approving substantive terms included in professional services contracts (EPA will not direct or recommend that the recipient enter into a contract with a particular entity), and EPA collaboration regarding scope of work and mode of operation.

c. Quarterly Performance Reporting and Final Performance Report

c.1. Quarterly Reports – Content

The recipient must submit quarterly performance reports that address the progress made to achieve the workplan commitments. The recipient must include summary information on technical progress and expenditures, and planned activities for next quarter.

In accordance with 2 CFR §200.328, the recipient agrees to submit performance reports that include brief information on each of the following areas:

- a.** a comparison of actual accomplishments to the outputs/outcomes established in the assistance agreement workplan for the period;
- b.** the reasons why established outputs/outcomes were not met; and
- c.** additional pertinent information, including, when appropriate, analysis and explanation of cost overruns or high-unit costs.

A suggested template for the quarterly reports will be provided by the PO. Additionally, the recipient agrees to inform the PO as soon as problems, delays, or adverse conditions which will materially impair the ability to meet the outputs/outcomes specified in the assistance agreement workplan arise.

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For replacement projects, each quarterly report must include the total number of scrapped and replaced, replaced-only, and/or repaired devices. As applicable, the recipient will include technical progress of other activities beyond scrappage, replacement, and/or repair activities, which may include heat-conserving weatherization activities, a seasoned dry firewood program, a wood shed program, education and outreach efforts, enforcement and monitoring, a residential yard waste collection program, deploying air cleaning devices, deploying infrared cameras, siting highway messaging signs, deploying air sensors, and/or deploying air monitoring system(s).

For road paving projects, each quarterly report must include:

- a. a detailed list of each road and/or alley segment that will be improved (with pavement);
- b. specific location identifiers, such as cross-streets; and
- c. the start/end point of each road/alley segment.

For each paved road segment, the performance report must include clear photographs of the area both before and after the road is paved, or as outlined in the recipient's approved workplan.

c.2. Final Report – Content

The recipient must submit the final performance report to the PO within 120 days after the project period end date or termination of the assistance agreement. A suggested template for the final report, similar to the quarterly report template, will be provided by the PO. As applicable, the total number of removed and/or scrapped devices, the total number of repaired devices, and the total number of new funded devices must be included in the final performance report, as applicable. The final performance report must include the following:

- a. A narrative summary of the project or activity.
- b. Project results (outputs and outcomes) as reflected in the final, approved workplan, which must include but are not limited to the following:
 - i. For demonstration projects, testing processes and results, and/or the performance of the device(s) must be provided.
 - ii. Final estimated air emissions benefit calculations for all the activities undertaken by the recipient. Estimated emissions benefits may include pollutants (e.g., PM2.5 and NOx) that affect the nonattainment status of the area where the project is located. The final estimated emission benefit calculations must be based on the actual number and type of funded devices as included in the workplan. The recipient must include the methodologies and a detailed explanation of how these estimated values were derived, as well as any assumptions or default values used for the purposes of emissions benefit calculations.
- c. Required documentation, as listed in Section II.A.3. [\[MT1\]](#) below.
- d. A description of how the project or activities contributed towards compliance with the State Implementation Plan and/or National Ambient Air Quality Standards.
- e. A discussion of the problems, successes, and lessons learned – including feedback received from project participants (e.g., program beneficiaries, members of the public, subrecipients, contractors, etc.) – for the project or activity that could help overcome structural, organizational or technical obstacles to implementing a similar project elsewhere.
- f. If any cost-share or leveraged funds were reported, the recipient must identify the source of funds.
- g. If any program income was generated, the recipient must identify the amount of program income, how it was

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generated, and how the program income was used, as described in the Program Income section below.

- h. To the extent possible, qualitative estimated health benefits achieved, which can be measured by the type of illnesses prevented, avoided health care costs, missed work/school days avoided or reduced mortality from air pollution.

c.3. Quarterly Reports – Due Dates

Quarterly reports are due according to the following schedule, or an alternative schedule with prior approval by the PO:

- October 1 - December 31; Reporting Period: report due January 31;
- January 1 - March 31; Reporting Period: report due April 30;
- April 1 - June 30; Reporting Period: report due July 31; and
- July 1 - September 30; Reporting Period: report due October 31.

This quarterly reporting schedule shall be repeated for the duration of the award agreement.

c.4. Final Report – Due Date

The recipient must submit the final performance report to the PO within 120 days after the project period end date or termination of the assistance agreement.

c.5. Subaward Reporting Requirement for Quarterly and Final Reports

A subaward means an award provided by the recipient to a subrecipient for the subrecipient to carry out part of this Targeted Airshed Grant project. It does not include payments to contractors or payments to program beneficiaries receiving participant support costs. The recipient must comply with applicable provisions of 2 CFR Part 200, 2 CFR Part 1500, and the EPA Subaward Policy, which may be found at: epa.gov/grants/epa-subaward-policy. The recipient must report on its subaward monitoring activities under 2 CFR §200.331(d). Examples of items that must be reported:

C.5.1. Summaries of results of reviews of financial and programmatic reports.

C.5.2. Summaries of findings from site visits and/or desk reviews to ensure effective subrecipient performance.

C.5.3. Environmental results the subrecipient achieved.

C.5.4. Summaries of audit findings and related pass-through entity management decisions.

C.5.5. Actions the pass-through entity has taken to correct deficiencies such as those specified at 2 CFR §200.207, 2 CFR §200.331(e), and 2 CFR §200.338 Remedies for Noncompliance.

d. Cybersecurity Grant Conditions for Recipients

d.1. State Grant Cybersecurity

The recipient agrees that when collecting and managing environmental data under this assistance agreement, it will protect the data by following all applicable State law cybersecurity requirements.

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d.1.1. EPA must ensure that any connections between the recipient's network or information system and EPA networks used by the recipient to transfer data under this agreement, are secure. For purposes of this Section, a connection is defined as a dedicated persistent interface between an Agency Information Technology (IT) system and an external IT system for the purpose of transferring information. Transitory, user-controlled connections such as website browsing are excluded from this definition.

If the recipient's connections as defined above do not go through the Environmental Information Exchange Network or EPA's Central Data Exchange, the recipient agrees to contact the PO and work with the designated Regional/Headquarters Information Security Officer to ensure that the connections meet EPA security requirements, including entering into Interconnection Service Agreements as appropriate. This condition does not apply to manual entry of data by the recipient into systems operated and used by EPA's regulatory programs for the submission of reporting and/or compliance data.

d.1.2. The recipient agrees that any subawards it makes under this agreement will require the subrecipient to comply with the requirements in D.1.1. [\[MT2\]](#) if the subrecipient's network or information system is connected to EPA networks to transfer data to the Agency using systems other than the Environmental Information Exchange Network or EPA's Central Data Exchange. The recipient will be in compliance with this condition: by including this requirement in subaward agreements; and during subrecipient monitoring deemed necessary by the recipient under 2 CFR §200.331(d), by inquiring whether the subrecipient has contacted the PO. Nothing in this condition requires the recipient to contact the PO on behalf of a subrecipient or to be involved in the negotiation of an Interconnection Service Agreement between the subrecipient and EPA.

e. Delays or Favorable Developments

The recipient agrees that it will promptly notify the PO of any problems, delays, or adverse conditions which may materially impair its ability to deliver on the outputs/outcomes specified in the workplan. This disclosure must include a statement of the action taken, or contemplated, and any assistance needed to resolve the situation. The recipient agrees that it will also notify the PO of any favorable developments which may enable meeting time schedules and objectives sooner or at less cost than anticipated or producing more beneficial results than originally planned.

f. Procurement Procedures

The recipient must follow applicable procurement procedures. EPA will not be a party to these transactions. For State recipients, if EPA funds are used to purchase goods or services, the State recipient agrees to comply with 2 CFR §200.317, *Procurement by states*; 2 CFR §§1500.9-10, *General procurement standards*; and 40 CFR Part 33, *Disadvantaged Business Enterprises Rule*.

All other non-State recipients must comply with the procurement under grants standards of 2 CFR §§200.318 – 326, 2 CFR §§1500.9-10, and 40 CFR Part 33 including conducting procurement transactions in a manner providing full and open competition as set forth in the applicable regulations. Approval of a funding proposal does not relieve recipients of their obligations to compete service contracts, and conduct cost and price analyses. In addition, a subaward cannot be used if the transaction falls within the category of a procurement.

g. Competency of Organizations Generating Environmental Measurement Data

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In accordance with Agency Policy Directive Number FEM-2012-02, Policy to Assure the Competency of Organizations Generating Environmental Measurement Data under Agency-Funded Assistance Agreements, the recipient agrees, by entering into this agreement, that it has demonstrated competency prior to award, or alternatively, where a pre-award demonstration of competency is not practicable, the recipient agrees to demonstrate competency prior to carrying out any activities under the award involving the generation or use of environmental data. The recipient shall maintain competency for the duration of the project period of this agreement and this will be documented during the annual reporting process. A copy of the Policy is available online at epa.gov/fem/lab_comp.htm or a copy may also be requested by contacting the PO for this award.

h. Public or Media Events

The recipient agrees to notify the PO listed in this award document of a press release and public or media events publicizing the accomplishment of significant events related to projects resulting from this agreement and provide the opportunity for review of a press release or attendance and participation by federal representatives with at least fifteen working days' notice.

i. Program Income

Program income means gross income earned by the recipient that is directly generated by a supported activity or earned as a result of this award during the period of performance. In accordance with 2 CFR §1500.7(b), the default use of program income generated under this award is the addition method. If the recipient prefers to use the deduction method (program income is deducted from the total allowable costs to determine the net allowable costs) or use program income to meet the voluntary cost share requirement, recipient must obtain prior approval from EPA.

j. Leveraging

The recipient agrees to provide the proposed leveraged funding described in its proposal/workplan. If the proposed leveraging does not materialize during the period of award performance, the Agency may consider this factor in evaluating future applications from the recipient. In addition, if the proposed leveraging does not materialize during the period of award performance EPA may reconsider the legitimacy of the award. In addition, if EPA determines that the recipient knowingly or recklessly provided inaccurate information regarding the leveraged funding the recipient described in its final approved workplan, EPA may take action as authorized by 2 CFR Part 200 and/or 2 CFR Part 180 as applicable.

k. Voluntary Cost-Share

This award and the resulting federal funding of **\$2,742,540** is based on estimated costs requested in the recipient's final approved workplan. Included in these costs is a voluntary cost-share contribution of **\$5,298,404** by the recipient in the form of a voluntary cost-share that the recipient included in its final approved workplan. The recipient must provide this voluntary cost-share contribution during performance of this award. While actual total costs may differ from the estimates in the recipient's application, EPA's participation shall not exceed the total amount of federal funds awarded.

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If the recipient fails to provide the voluntary cost-share contribution during the period of award performance, the Agency may consider this factor in evaluating future applications from the recipient. In addition, if the voluntary cost-share contribution does not materialize during the period of award performance then EPA may reconsider the legitimacy of the award (e.g., EPA may take action as authorized by 2 CFR Part 200 and/or 2 CFR Part 180).

I. Participant Support Costs/Rebates

Participant support costs include rebates, subsidies, stipends, or other payments to program beneficiaries. Program beneficiaries cannot be a contractor, subrecipient, or employee of recipient. Participant support costs are not subawards as defined by 2 CFR §200.92 and §200.93 and should not be treated as such. Participant support costs must be reasonable, incurred within the project period and otherwise allocable to the EPA assistance agreement.

- Recipient must abide by EPA Participant Support Cost regulation(s) and guidelines including but not limited to *Interim EPA Guidance on Participant Support Costs*: www.epa.gov/sites/production/files/2018-09/documents/interim_guidance_on_participant_support_costs.pdf.
- Recipient must maintain source documentation regarding program support funds to ensure proper accounting of EPA funds.
- Recipient must enter into a written agreement with the program beneficiary that receives participant support costs. Such agreement should not be structured as a subaward agreement, and the administrative grant regulations under 2 CFR Part 200 and 2 CFR Part 1500, as well as EPA's general terms and conditions do not flow down to program beneficiaries receiving participant support costs. Such written agreement is also required if a subrecipient or contractor intends to issue participant support costs to a program beneficiary. The written agreement must:
 - Describe the activities that will be supported by rebates, stipends, subsidies or other payments;
 - Specify the amount of the rebate, subsidy, stipend, or other payment;
 - Identify which party will have title to equipment (if any) purchased with a rebate or subsidy or other payment; and
 - Specify any reporting required by the program beneficiary and the length of time for such reporting.
- Recipient must obtain the prior written approval from EPA's Award Official if it wants to provide participant support costs that were not described in the approved workplan and budget. If the recipient's request would result in undermining the integrity of the competition this grant or cooperative agreement was awarded under, EPA will not approve the request.
- Recipient must obtain prior written approval from EPA's Award Official if recipient wants to modify the amount approved (upwards or downwards) for participant support costs. If the recipient's request would result in undermining the integrity of the competition this grant or cooperative agreement was awarded under, EPA will not approve the request.

m. ACTIVITY-SPECIFIC AND PROJECT-SPECIFIC PROGRAMMATIC TERMS AND CONDITIONS

These Specific Programmatic Terms and Conditions apply to assistance agreements that fund replacement-only, repair, and scrappage and replacement project(s). Replacement-only and scrappage and replacement projects include any project

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to replace a higher-polluting vehicle, engine, equipment, device, or appliance with a cleaner, lower-polluting vehicle, engine, equipment, device or appliance (referred throughout this document as a “device”). Scrappage and replacement projects may only include scrapping a higher-polluting device and replacing a cleaner device. Replacement-only projects may only include removing a higher-polluting device from the nonattainment area as listed in the EPA approved workplan and replacing it with a cleaner device. Scrappage and replacement projects may only include scrapping a higher-polluting device and not include replacing a cleaner device. Repair projects may only include repairing a higher-polluting device and not scrapping or replacing it with a cleaner device. These devices may operate in, but are not limited to, the following applications: mobile on- and nonroad vehicles, engines or equipment, including lawn and garden equipment; or devices providing heat (i.e., woodstoves, fireplaces, heat pumps, coal or pellet stoves, etc.).

aa.1. Devices Providing Heat

For those assistance agreements that include scrappage and/or replacement activities for devices that provide heat, the recipient agrees that funds under this award will be used to repair, replace, or remove inefficient, higher-polluting devices. Consistent with the recipient’s approved workplan, the recipient will repair devices to make them more efficient and less polluting or replace devices with cleaner, lower-polluting, more efficient devices. Inefficient, higher-polluting devices include, but are not limited to wood stoves, wood burning devices, open-hearth fireplaces, coal stoves, pellet stoves, wood fueled hydronic heaters, pellet fueled hydronic heaters, masonry heaters and any other devices listed in the EPA-approved workplan. Cleaner, lower-polluting, more efficient devices include but are not limited to EPA-certified wood-burning devices, EPA-certified pellet devices, certified masonry heaters, oil devices, ENERGY STAR-certified electric devices (such as heat pumps), propane heaters, and natural gas devices and geo-thermal. The recipient agrees that cleaner, less polluting certified wood or pellet devices other than masonry heaters must be identified on the current list of EPA Certified Wood Heaters (see www.epa.gov/compliance/epa-certified-wood-heater-database) to be eligible for replacement. Masonry heaters must be included in either the approved list by the state of Colorado (see www.colorado.gov/pacific/cdphe/approved-indoor-burning-devices) or the state of Washington (see www.ecology.wa.gov/Air-Climate/Air-quality/Smoke-fire/wood-stove-info.)

If the recipient issues a subaward or contract and the subrecipient or contractor intend to issue participant support costs to program beneficiaries for EPA-funded cleaner, lower-polluting replacement devices providing heat, the recipient must ensure that the subrecipient or contractor:

train the program beneficiaries on how to properly operate the cleaner, lower-polluting replacement devices; and

ensure the program beneficiaries agree not to give away or sell the EPA-funded device during the life of the project.

These requirements must be clearly set forth in the written subaward agreement or contract.

The recipient agrees not to repair, replace, or retrofit any heating device that was previously purchased with Federal funds since January 2015, regardless of the type of device and amount of emissions that may be reduced.

The recipient may not make significant changes to the proposed activities in the EPA-approved workplan

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unless with prior written approval from EPA. The recipient shall contact the EPA PO with the proposed changes; however, depending on the type change, the Agency Award Official or Grant Management Officer may need to make the final determination. If activities or technology compatibility issues arise that cannot be resolved, EPA may elect to terminate the cooperative agreement, following the procedural requirements of 2 CFR Parts 200 and 1500, and if applicable, recover ineligible expenditures from the recipient. Any significant changes to the approved workplan that would result in undermining the integrity of the award competition will not be approved.

aa.2. Device Expansion

The recipient agrees that funds cannot be used for the purchase of devices without rendering the inefficient, higher-polluting device inoperable, as consistent with the EPA-approved workplan. Every inefficient, higher-polluting device must be fully operational and in service at time of replacement, unless described otherwise in the EPA-approved workplan. The recipient agrees that the cleaner, lower-polluting replacement device:

- a. will continue to operate in a similar manner and perform a similar function as the device that is being permanently rendered inoperable;
- b. will achieve the estimated emission reductions included in the EPA-approved workplan; and
- c. is consistent in its intended use, operation and location as described in the EPA-approved workplan.

aa.3. Rendering Inoperable and Required Documentation

To ensure the estimated air emissions reductions included in the workplan are achieved and permanent, the recipient agrees that every inefficient, higher-polluting device will be permanently removed from the recipient's respective air pollution nonattainment area(s), destroyed and rendered inoperable. Inefficient, higher-polluting devices include any device removed from service under this assistance agreement that will be replaced with a cleaner device.

Under this permanent destruction process, the recipient shall take every device to an approved licensed dismantler/recycler or the recipient will follow the process described in the EPA-approved workplan. The recipient must deliver the inefficient, higher-polluting device to the licensed dismantler/recycler within 90 days of removing the inefficient, higher-polluting device from service, or as consistent with the EPA-approved workplan. Other acceptable scrappage methods may be considered but will require prior written approval from the EPA PO. The recipient shall contact the EPA PO with the proposed changes; however, depending on the type of change, the Agency Award Official or Grant Management Officer may need to make the final determination.

The recipient must provide documentation on removing each inefficient, higher-polluting device from the nonattainment area(s). If the recipient issues a subaward, participant support cost or contract, the recipient must require this/these entity/entities provide such documentation to the recipient. The recipient is responsible for retaining all documentation for:

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- a. Each inefficient, higher-polluting device removed from the nonattainment area(s); and
- b. Each cleaner, lower-polluting replacement device as listed in the recipient's workplan.

For each higher-polluting device removed from service, the recipient must:

1. Document that the inefficient, higher-polluting device is fully operational and in service prior to replacement, as described in the Device Expansion section above, or as consistent with the EPA-approved workplan. Acceptable documentation may include clear photographs of the installed and operating device prior to removal.
2. After dismantling/recycling, obtain and retain a receipt from the dismantler/recycler, or other approved documented proof of rendering the applicable device inoperable.
3. After installation, document the installation of the new device.

In accordance with 2 CFR §200.333, the recipient must retain all records, supporting documents, statistical records, and all other records pertinent to the cooperative agreement award for at least three years from the date of submission of the final expenditure report; however, if any litigation, claim, or audit is started before the expiration of the three-year period, the records must be retained until all litigation, claims, or audit findings have been resolved and final action has been taken. In accordance with 2 CFR §200.336, EPA, the Inspector General, the Comptroller General, and the pass-through entity, or any of their authorized representatives, have the right of access to any documents, papers, or records of the recipient which are pertinent to the cooperative agreement award. The rights of access are not limited to the required retention period, but last as long as the records are retained.

If the inefficient, higher-polluting device(s) components are to be sold, the recipient must comply with the program income requirements (see the Program Income section I above).

aa.4. Location

The recipient agrees that the EPA-funded project will be located in the recipients' respective air pollution nonattainment area(s) as indicated in the recipient's workplan and carried out in the nonattainment area(s) for the life of the project. The funded cleaner, lower-polluting, more efficient devices may not operate outside of the nonattainment area(s) for the life of the project.

bb. Road Paving

bb.1. Required Documentation

In accordance with 2 CFR §200.333, the recipient must retain all records, supporting documents, statistical records, and all other records pertinent to the grant award for at least three years from the date of submission of the final expenditure report; however, if any litigation, claim, or audit is started before the expiration of the three-year period, the records must be retained until all litigation, claims, or audit findings

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have been resolved and final action has been taken. In accordance with 2 CFR §200.336, EPA, the Inspector General, the Comptroller General, and the pass-through entity, or any of their authorized representatives, have the right of access to any documents, papers or records of the recipient which are pertinent to the grant award. The rights of access are not limited to the required retention period, but last as long as the records are retained.

If the recipient issues a subaward or contract and the subrecipient or contractor intend to issue participant support costs to program beneficiaries for EPA-funded road paving activities, the recipient must ensure that the subrecipient or contractor ensure the program beneficiaries agree not to give away or sell any EPA-funded devices during the life of this project. This requirement should be clearly set forth in the written subaward agreement or contract.

If any purchased equipment or its components are to be sold, the recipient must comply with the program income requirements (see the Program Income section above).

bb.2. Location

The recipient agrees that the funded project will be located in the recipient's respective air pollution non-attainment area(s) as indicated in the recipient's workplan. The recipient agrees that the project or activity will be carried out in the non-attainment area(s) and other locations as described in the recipient's workplan for the life of the project.

**** END OF ASSISTANCE AGREEMENT ****

Meeting Date: 1/25/2024
Report Type: CONSENT CALENDAR
Report ID: 2024-0125-6.

Title: Hearing Board Vacancies Notification

Recommendation: Receive and file an informational report notifying the Board that 1) two Hearing Board member positions are open for recruitment, the member from the medical profession and the professional engineer member, and 2) the District has commenced the advertising and selection process for new appointments.

Rationale for Recommendation: Section 40800 of the California Health and Safety Code requires that the Board of Directors establish and maintain a hearing board. The hearing board consists of five members, one attorney, one professional engineer, one from the medical profession, and two members of the general public. Each member is appointed by the Board of Directors for a three-year term.

The member from the medical profession's term expires January 23, 2024. District staff posted a Job Bulletin in October 2023; however, the long-term incumbent has retired, and no applications were received. Also, the professional engineer member position is now vacant. The term for the new Hearing Board members will be March 28, 2024, through March 27, 2027.

District staff will begin the recruiting process using the schedule outlined below. If necessary, applicants for these vacancies will be referred to the Hearing Board Nomination Committee for the selection process. District staff will facilitate this process in February in anticipation of filling the vacancies by the March 28, 2024, Board of Directors meeting.

Contact: Virginia Muller, Clerk of the Hearing Board (279) 207-1138

Presentation: No

Approvals/Acknowledgements

Executive Director or Designee: Alberto Ayala, Report Approved 1/17/2024

District Counsel or Designee: Kathrine Pittard, Approved as to Form 1/16/2024

Discussion / Justification:

The Hearing Board meets on an as needed basis (on average 2 to 3 times per year), to hear and decide petitions for variances from District rules, regulations, and permit requirements. This Board also hears petitions for abatement orders and appeals from permitting decisions made by the Air Pollution Control Officer. Each member is compensated \$75 per hearing.

A Hearing Board Nomination Committee was established to assist in the process of nominating finalists for Board consideration to serve on the Hearing Board. At the January 26, 2023, meeting Chair Patrick Kennedy selected Vice-Chair Sarah Aquino and Director Eric Guerra to serve with him on this Committee for a term of two years, commencing January 2023 and ending December 2025.

Health and Safety Code – HSC § 40801 – requires that a hearing board consist of:

- (a) One member admitted to the practice of law in this state.

(b) One member who is a professional engineer registered as such pursuant to the Professional Engineers Act (Chapter 7 (commencing with Section 6700) of Division 3 of the Business and Professions Code).

(c) One member from the medical profession whose specialized skills, training, or interests are in the fields of environmental medicine, community medicine, or occupational/toxicologic medicine.

Staff will advertise the position in the Sacramento Bee. Announcements will also be emailed to the Sac Metro Air District Board members, the various county council members, city managers, planning commission members and other public entities. Staff has established the following tentative schedule:

Dates	Action
January 14, 2024	Open date for application period.
February 9, 2024	Closing date for application period.
February 12, 2024	Application review begins.
February 26, 2024	Applications referred to Hearing Board Nomination Committee for selection process.
March 28, 2024	Submit recommendations to the Board of Directors for approval.

Meeting Date: 1/25/2024
Report Type: CONSENT CALENDAR
Report ID: 2024-0125-7.



Title: Quarterly Contracts Report (October 2023 – December 2023)

Recommendation: Receive and file a report on certain contracts executed by the Air Pollution Control Officer under the Non-Incentive Purchasing Authority for the quarter October 2023 – December 2023.

Rationale for Recommendation: The District provides quarterly reports in compliance with the District's Purchasing Policies, which requires it to report on all non-incentive purchases for more than \$50,000 and less than \$200,000. Contracts in excess of \$200,000 require Board approval.

The attached report includes executed contracts or contract amendments covering October 1, 2023 through December 31, 2023. All budget authorization is included in the FY 23/24 Approved Budget or occurred at the time of contract/contract amendment approvals.

Contact: Jammie Moens, Administrative Services Division Manager (916) 895-4544

Presentation: No

ATTACHMENTS:

2023 4th Quarter Report

Approvals/Acknowledgements

Executive Director or Designee: Alberto Ayala, Report Approved 1/17/2024

District Counsel or Designee: Kathrine Pittard, Approved as to Form 1/16/2024

ATTACHMENT 1 – 2023 4th QUARTER REPORT

This is a quarterly report covering October 2023 through December 2023. The contracts for the 4th Quarter are listed below.

2023 4th Quarter Report – Certain contracts under the Non-Incentive Purchasing Authority

Contractor	Type of Agreement	Services	Amount	Term
Sonoma Technology Inc. (2022-00000068-A)	Amendment	Street-level air monitoring services. Term extension of four months.	\$149,999 (no increase)	14 months Terminates: 1/31/2024
GovOS Inc. (2019-00000081-B)	Amendment	SeamlessDocs software subscription. Term extension of 12 months and funding increase of \$15,064.	\$68,454	5 years Terminates: 10/31/2024
Experis US LLC (2023-00000087)	New	Project management services.	\$193,700	19 months Terminates: 6/30/2025
Business Imaging Systems (2024-00000002)	New	Migration of documents from AppXtender to AiriA.	\$94,050	1 year Terminates: 6/30/2025

Meeting Date: 1/25/2024
Report Type: CONSENT CALENDAR
Report ID: 2024-0125-8.

Title: SoftChoice Contract for Microsoft Enterprise Software License and Support

Recommendation: Authorize the Air Pollution Control Officer to 1) execute an initial three-year licensing contract with SoftChoice for Microsoft Enterprise Office 365 software and support services for a total not to exceed amount of \$300,000, 2) execute up to two subsequent three-year contracts for Microsoft Enterprise Office 365 software and support services for a maximum of nine years and a total not to exceed amount of \$1,000,000, and 3) make minor revisions to the contract, in consultation with District Counsel and within the funding limits, that may be necessary to fully implement its intent.

Rationale for Recommendation: For the past six years, the Sacramento Metropolitan Air Quality Management District (District) has been utilizing Microsoft Enterprise software solutions, which encompass the Microsoft Office suite and security software and has been a reliable and innovative solution. With the current licensing agreement set to conclude on February 28, 2024, a new software contract is required.

The District recognizes the escalating cyber threats and the imperative to fortify security measures, and there is an opportunity to enhance communication efficiency and consolidate services. Consequently, the District is poised to transition to a new licensing model and proposes replacing the expiring Microsoft Enterprise G3 license with a more advanced Microsoft Office 365 G5 license and support agreement. This transition is not only prompted by the need for heightened security features but also aligns with the District's objective to integrate calling services seamlessly within a singular application for its employees. The envisioned result is a unified and efficient communication platform that caters to the evolving needs of the workforce.

The new contract amount for the G5 three-year license and renewal options exceed the purchasing authority of the Air Pollution Control Officer and requires Board approval. It's noteworthy that pricing for subsequent contracts post-transition will be subject to negotiation during the renewal period. Factors such as inflation and additional application features have been incorporated into the requested renewal contract amount and will be taken into careful consideration, ensuring that the District continues to receive optimal value from its software solutions while staying resilient against emerging challenges.

The District leverages the purchasing agreement established by the County of Riverside for its Microsoft contract pricing. The District has been utilizing this Riverside Enterprise Agreement since 2016 to access discounted pricing for Microsoft licensing as it continues to be the most competitive pricing available.

Given the fixed pricing based on the Riverside agreement, the District may select any Microsoft approved vendor with whom to partner. Over the past six years, Softchoice Corporation has been an invaluable partner to the District in meeting its technology requirements, further solidifying their reputation as a globally recognized and reputable vendor. Consequently, the District has justified the sole source procurement of the Microsoft technology with Softchoice as the ideal vendor for all the District's Microsoft product requirements. This strategic choice ensures not only continuity but also seamless compatibility, operational efficiency, and unwavering compliance with both legal and technical mandates.

Contact: Charles Wilmoth, Information Systems Manager, (279) 207-1113

Presentation: No

Approvals/Acknowledgements

Executive Director or Designee: Alberto Ayala, Report Approved 1/18/2024

Discussion / Justification:

After a comprehensive analysis of the benefits and considerations associated with upgrading from an G3 to an G5 license, it has been determined that the E5 license offers substantial advantages, including enhanced security features, advanced compliance tools, improved communication and collaboration tools, cloud voice and telephony capabilities, analytics and business intelligence, and access to future Artificial Intelligence (AI) functionality.

The G5 license not only addresses the escalating security challenges posed by sophisticated cyber-attacks but also provides a user-friendly interface, allowing the District to establish and maintain essential security protocols. Furthermore, it positions the district to integrate AI functionality into the Office suite in the future, enhancing productivity and security in the ever-evolving landscape of cybersecurity.

Considering the upcoming expiration of the current Microsoft G3 contract on February 28, 2024, and the inability to procure the phone capabilities inherent to the G5 license as an ad-hoc service, for a nominal increase in price, transitioning to the G5 license becomes a strategic opportunity. This transition allows the District to discontinue reliance on Ring Central, resulting in improved efficiency and cost savings, as the savings from the Ring Central license more than offset the increase in the G5 license. Moreover, the G5 phone services align with the ongoing trend of simplifying the calling infrastructure.

In light of the District's reliance on Microsoft Office as the cornerstone of its office productivity suite and the deep integration within the IT infrastructure, continuing with the Microsoft license and the partnership with Softchoice, a gold Microsoft partner, as the Microsoft-approved vendor will ensure continuity, seamless compatibility, operational efficiency, and compliance with legal and technical mandates. This strategic choice is in the best interest of the District's technology requirements and ongoing success.

Here are several comparison details of the G3 and G5 licenses.

1. Advanced Security Features:

G3: Provides basic security features but lacks the advanced threat protection found in G5.

G5: Offers advanced security features like Microsoft Defender for Office 365, Microsoft Defender for Identity, and Azure Advanced Threat Protection for robust threat protection.

2. Compliance and Information Protection:

G3: Offers some compliance and Data Loss Prevention (DLP) features but lacks the advanced tools available in G5.

G5: Includes advanced compliance tools like Advanced eDiscovery, Advanced DLP, and Customer Lockbox for enhanced data protection and compliance control.

3. Communication and Collaboration Tools:

G3: Offers Microsoft Teams but lacks Phone System and Audio-Conferencing features, making it less suitable for advanced communication needs.

G5: Provides advanced communication and collaboration tools, including Microsoft Teams with Phone System and Audio Conferencing, for comprehensive communication solutions.

4. Cloud Voice and Telephony:

G3: Does not include cloud voice and telephony features.

G5: Includes Cloud PBX and PSTN Calling, making it ideal for organizations needing cloud-based voice and telephony solutions.

5. Analytics and Business Intelligence (BI):

G3: Does not include Power BI Pro, limiting advanced data analysis capabilities.

G5: Features Power BI Pro for advanced data analytics and business intelligence capabilities.

Additional factors in making the choice to move to an G5 License.

- The G5 product offers a user-friendly interface, empowering District staff to establish and maintain essential security protocols. Additionally, it grants staff inclusion in Microsoft's ongoing threat analysis efforts and ensures receipt of timely security patches and updates, addressing real-time threats effectively.

- The G5 license presents the future integration of AI functionality into the Office suite once it becomes available for government agencies. This forward-looking feature has the potential to enhance the District's overall productivity and security posture.

Financial Considerations: The total not to exceed amount for the initial three-year term is \$300,000. Funds have been allocated in the current fiscal year for Microsoft license and support expenses. Continuation of the contract beyond the current fiscal year will be subject to availability of sufficient funds in the budget adopted for the applicable fiscal year.

The District leverages the purchasing agreement established by the County of Riverside for its Microsoft contract pricing. This contract, known as the Riverside County Microsoft Enterprise Agreement, covers Microsoft Product Licensing and Maintenance. The District has been utilizing this Riverside Enterprise Agreement since 2016 to access discounted pricing for Microsoft licensing. Riverside's substantial usage of Microsoft products has enabled them to secure significant discounts, which can be extended to other agencies within the state to provide them with access to competitively negotiated pricing through this contract.

The upgrade from G3 to G5 will result in a cumulative increase of \$10,000 for the initial three-year contract term. However, migrating from Ring Central (currently costing \$15,000 per year) to the Microsoft Teams Phone solution included in the G5 license may result in up to a \$35,000 net cost reduction over the three-year term of the contract.

Meeting Date: 1/25/2024
Report Type: CONSENT CALENDAR
Report ID: 2024-0125-9.

Title: Job Classification Update - Change Division Manager Classification Title to Director

Recommendation: Approve an administrative update to the District Classification Plan, changing the title for the Division Manager classification to Director, and adopt an updated Unrepresented Personnel Resolution to reflect the change in title from Division Manager to Director.

Rationale for Recommendation: The current title of Division Manager does not accurately reflect the level and responsibilities associated with the position, and therefore staff is proposing Director, e.g., Director of Administrative Services, Director of Transportation and Climate Change, etc. The process to change the classification from “Division Manager” to “Director” involves obtaining Board authorization to update the Classification Plan, replacing the title in six instances. Additionally, to ensure proper implementation of benefits to the classification, Board adoption of an updated Unrepresented Personnel Resolution (Attachment A), requiring four instances of the title change, is recommended.

Given the upcoming retirement of the District’s Administrative Services Division Manager, the District is in the process of recruiting a replacement. Although several applications were received during the initial posting, most did not meet the desired qualifications or level of experience. To address this, staff is expediting the title change and will use the new title in the reposting of the position. It is hoped that this adjustment will attract candidates who are better suited to the position and the executive search firm retained by the District to assist with the recruitment agrees with this change.

Furthermore, the decision to change the job title stems from the ongoing classification and compensation study underway. While a more comprehensive review is planned as part of the districtwide class and compensation study, the urgency of the current vacancy necessitates expedited action for the title change. Staff’s evaluation of job titles at benchmark agencies revealed that Director was the most frequently used title for comparable positions and aligns well with the District’s organizational structure. It’s important to note that this is a title change only at this time, and a more thorough review of the classification will be conducted as part of the districtwide class and compensation study.

The District currently consists of four divisions, excluding the Executive Office and the Office of District Counsel. Each division is led by a single Division Manager, whose title will change to Director upon approval by the Board. The Division Manager classification holds an exempt status and is unrepresented. Despite this, the proposed change has been communicated to the District’s employee association, adhering to the District policy concerning proposed changes to the District Classification Plan.

Contact: Denise Booth, Human Resources Officer, 279-207-1175

Presentation: No

ATTACHMENTS:

Attachment A - Unrepresented Personnel Resolution

Approvals/Acknowledgements

Executive Director or Designee: Alberto Ayala, Report Approved 1/18/2024

District Counsel or Designee: Kathrine Pittard, Approved as to Form 1/17/2024

Financial Considerations: There is no financial impact associated with this action.

RESOLUTION NO. 2024 – XXXX

Adopted by the Sacramento Metropolitan Air Quality Management District
Board of Directors

UNREPRESENTED PERSONNEL RESOLUTION

BACKGROUND:

- A. The existing Unrepresented Personnel Resolution establishing terms and conditions of employment for unrepresented employees expires on June 30, 2027.
- B. With direction from the Budget and Personnel Committee of the Board, certain benefits for unrepresented employees were discussed and agreed upon by affected employees.
- C. For the purposes of this resolution, management employees are Directors and confidential supervisory employees are the Administrative Services Division Program Manager, Controller, Information Systems Manager, Human Resources Officer, and Administrative Supervisor/Clerk of the Board.
- D. Historically, the Board of Directors (Board) has granted, and desires to continue to establish, the same pay adjustment factors and benefits of employment to the unrepresented employees as those contained in its agreements with employees represented by the Sacramento Air District Employees Association (SADEA).
- E. The new Unrepresented Personnel Resolution is proposed to be for a five-year term, consistent with the proposed agreements with employees represented by SADEA, and includes changes in benefits for the confidential supervisory group.
- F. The Board has established certain benefits that apply to management and confidential supervisory employees including vacation leave payout and administrative leave and, additionally, for management employees a management pay differential and sick leave payout.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE BOARD OF DIRECTORS RESOLVES AS FOLLOWS:

- Section 1. The term of this Unrepresented Personnel Resolution begins on July 1, 2022, and expires on June 30, 2027.
- Section 2. During the term of this Resolution, the terms and conditions of employment contained in executed agreements with the Sacramento Air District Employees Association are extended to management and confidential supervisory employees, while all other terms and conditions of employment will continue to be governed by the District's Human Resources Policies.
- Section 3. Vacation Leave Payout - Management and confidential supervisory employees may exchange unused vacation leave for the equivalent cash compensation each fiscal year subject to the limits below and may only cash out the equivalent number of vacation hours as those used during the fiscal year. Compensation for vacation paid out will be for no less than 8 hours per fiscal year. Requests for fractions of an hour are not acceptable.
 - Directors – Up to 40 hours per fiscal year
 - Confidential Managers – Up to 32 hours per fiscal year
 - Confidential Supervisors – Up to 24 hours per fiscal year

Section 4. Administrative Leave – Management and confidential supervisory employees will receive paid days (a day equals 8 hours) of administrative leave, as indicated below, which is to be used for any purpose desired by the employee and may be taken at any time during the fiscal year.

- Directors – Up to 10 days per fiscal year
- Confidential Managers – Up to 8 days per fiscal year
- Confidential Supervisors – Up to 5 days per fiscal year

The administrative leave will be credited to each eligible employee on the first day of the first full pay period in the fiscal year. Upon employment with the District, all new management or confidential supervisory employees will be credited with a pro-rated amount from the effective date of their employment through the end of the fiscal year.

Any administrative leave not taken by the end of the fiscal year will be lost. Administrative leave has no monetary value; therefore, any unused hours will be canceled upon termination. The employee's manager will authorize the taking of administrative leave subject to the convenience of the District.

Section 5. The following benefits are approved for management employees (Directors) of the District:

Management Differential – A 5% salary differential is provided to management employees.

Sick Leave Payout – Sick leave may be accumulated without limitation and management employees will be paid one-half of accrued sick leave upon retirement unless such payment is waived. Sick leave is convertible to PERS retirement service credits.

Section 6. This resolution supersedes all prior resolutions specifying terms and conditions for management and confidential supervisory employees.

ON A MOTION by Director _____, seconded by Director _____, the foregoing resolution was passed and adopted by the Board of Directors of the Sacramento Metropolitan Air Quality Management District on January 25, 2024, by the following vote:

Ayes:

Noes:

Abstain:

Absent:

ATTEST:

Clerk, Board of Directors
Sacramento Metropolitan Air Quality Management District

Meeting Date: 1/25/2024
Report Type: CONSENT CALENDAR
Report ID: 2024-0125-10.

Title: Annual Report on Entities Accepting over \$250,000 from the Low-Emission Vehicle Incentive Program

Recommendation: Receive and file an annual report identifying all individuals and organizations accepting more than \$250,000 in incentive funding from the District within the previous five years under the Low-Emission Vehicle Incentive Program.

Rationale for Recommendation: The District's Purchasing Policies require the Executive Director/Air Pollution Control Officer to provide an annual report to the Board of Directors identifying individuals and organizations accepting more than \$250,000 in incentive funding from the District within the previous five years under the Low-Emission Vehicle Incentive Program (LEVIP).

Over the past five years, 36 participants have executed one or more contracts that cumulatively resulted in receipt of \$250,000 or more directly from the LEVIP and/or indirectly from the Sacramento Emergency Clean Air Transportation Program. The participant list is included as Attachment 1.

Contact: Mike Neuenburg, Transportation and Climate Change Program Supervisor, 916-531-1119

Presentation: No

ATTACHMENTS:

Attachment 1 - LEVIP Entities Receiving Over \$250,000

Approvals/Acknowledgements

Executive Director or Designee: Alberto Ayala, Report Approved 1/18/2024

District Counsel or Designee: Kathrine Pittard, Approved as to Form 1/17/2024

Discussion / Justification: The Transportation Section, within the District's Transportation and Climate Changes Division, implements the LEVIP. The LEVIP covers projects that operate within the Sacramento Federal Non-Attainment Area (SFNA), which includes Sacramento and Yolo counties, and portions of Sutter, Placer, Solano, and El Dorado counties. The LEVIP has received administrative and project funding from agencies such as United States Environmental Protection Agency and the California Air Resources Board to implement projects throughout greater California that may periodically operate within the SFNA. Types of funded projects include new vehicle purchases, such as zero emission vehicles, as well as engine repowering, fleet modernization, compressed natural gas and electric infrastructure, and installation of emission reduction retrofits.

Emissions Impact: Over the last 25 years, the District has approved about 8,500 incentive fund projects for both on-road and off-road equipment, including agricultural irrigation pumps and locomotives, as well as infrastructure development projects. Estimated emission reductions are 10 tons per day (tpd) for oxides of nitrogen and one tpd for toxic diesel particulate matter within the SFNA.

LEVIP Participants Receiving \$250,000 or more in the Past Five Years

Name	Total Funding	Name	Total Funding
Aaron J. Beaver	\$686,201	Loren Bledsoe	\$285,553
Bay Area Air Quality Management District	\$2,230,000	New Bern Transport Corporation	\$3,400,000
Bottling Group, LLC	\$1,386,300	New Hope Dairy, LLC	\$257,858
Brian J. Kneppel	\$295,995	Pacific Global Consolidators, Inc.	\$300,000
City of Sacramento	\$1,391,774	Payne Brothers Ranches	\$260,396
Clean Energy	\$1,947,396	Reamer Farms Inc.	\$535,590
Community Resource Project, Inc.	\$854,442	Rescue Union School District	\$300,000
Dan Best Ranch Inc.	\$320,320	Sacramento City Unified School District	\$1,230,103
David Vierra	\$380,984	Shasta Linen Supply, Inc.	\$500,000
Devine & Son Trucking Co., Inc.	\$300,000	Silverdale Farms, Inc.	\$335,434
Eddie S. Demelo	\$308,902	Sutter Health	\$458,734
Elk Grove Unified School District	\$2,870,057	Teresa D. Vitoria	\$300,810
G & M Leasing Company	\$260,000	Twin Rivers Unified School District	\$11,410,256
Granite Construction Co.	\$815,823	Union Pacific Railroad Company	\$9,000,000
Green Technical Education & Employment	\$1,380,208	University of California, Davis	\$552,176
Joe Avis Farms LLC	\$1,189,209	Washington Unified School District	\$496,000
K & D Aoki, LLC	\$319,084	Winters Joint Unified School District	\$300,000
KLM Ranches Inc.	\$396,954	Zipcar, Inc.	\$1,933,998

Meeting Date: 1/25/2024
Report Type: CONSENT CALENDAR
Report ID: 2024-0125-11.

Title: Transportation Incentive Grants to Sierra Northern Railroad, Sacramento City Unified School District, and San Juan Unified School District

Recommendation: Authorize the Executive Director/Air Pollution Control Officer to execute the following agreements under the Low Emission Vehicle Incentive Program: 1) Sierra Northern Railway in an amount not to exceed \$14,443,500, 2) Sacramento City Unified School District in an amount not to exceed \$2,300,000, 3) San Juan Unified School District in an amount not to exceed \$1,850,335, and 4) San Juan Unified School District amendment in an amount not to exceed \$2,112,226.

Rationale for Recommendation: The District's purchasing authority for incentive contracts requires Board approval when an incentive contract exceeds \$1,000,000. Staff has received applications from three participants that will exceed the \$1,000,000 threshold. Funding these projects will help promote advanced technology in the Sacramento region and deploy low emission and zero-emission equipment in many communities impacted by local air pollution.

Contact: Michael Neuenburg, Transportation & Climate Change Program Supervisor, (916) 531-1119

Presentation: No

Approvals/Acknowledgements

Executive Director or Designee: Alberto Ayala, Report Approved 1/19/2024

District Counsel or Designee: Kathrine Pittard, Approved as to Form 1/17/2024

Discussion / Justification: The District is processing applications from solicitations for incentive grants to partially offset the cost of replacing combustion engines with lower or zero emission equipment or to install electric charging infrastructure. Agreements are executed with successful applicants.

Sierra Northern Railway applied to replace three switcher locomotives with hydrogen fuel cells zero emission locomotives. Sacramento City Unified School District applied to replace nine school buses with battery-electric zero emission buses. San Juan Unified School District applied to replace fifteen school buses with ultra-low NOx propane buses and to install the associated infrastructure. These applications are under final review by District staff and it is anticipated that the applicants will meet all requirements to receive the requested awards.

Additionally, San Juan Unified School District was previously awarded up to \$1,824,774 for battery electric zero emission school buses. Because of COVID related delays the original order was cancelled. The school district changed vendors and has requested to amend the agreement and increase project funding for the purchase of the electric school buses. During that time, the school district has installed the associated infrastructure with their own funds.

Financial Considerations:

The total estimated project cost and corresponding anticipated District award for each project is summarized below. The applicants are responsible for the balance of project cost exceeding the District award amount.

- Northern Sierra Railway three hydrogen fuel cell locomotives project cost \$18,358,500. District award up to \$14,443,500.

- Sacramento City USD nine battery-electric school buses project cost \$2,860,000. District award up to \$2,300,000.
- San Juan USD propane school buses project cost \$3,395,119 and infrastructure project cost is more than \$400,000. District award up to \$1,500,000 for school buses and up to \$350,335 for infrastructure.
- San Juan USD amendment would result in a project cost increase of \$287,452. The amendment would replace 6 buses with battery-electric buses up to \$2,112,226.

The actual incentive awards may be lower but will not exceed these amounts. These projects are funded from the California State Transportation Agency, the Carl Moyer Grant Program, the Community Air Protection Funding Program, and/or the Department of Motor Vehicles Surcharge depending on final review. There is sufficient funding in the budget to fund these projects.

Meeting Date: 1/25/2024
Report Type: DISCUSSION / INFORMATION
Report ID: 2024-0125-12.

Title: Community Air Protection Program Update- Transitioning South Sacramento-Florin to Emission Reductions

Recommendation: Receive and file an update on Assembly Bill 617 (AB 617) Community Air Protection Program for the South Sacramento-Florin community.

Rationale for Recommendation: This is an update on the South Sacramento/Florin community's transition towards the development of a Community Emission Reduction Program (CERP) and funding for these efforts from the state. The Community Air Monitoring Plan (CAMP) is currently being implemented. This report and presentation highlight this important next step in the District's Community Air Protection (CAP) Program and the resources and partnerships with jurisdictions needed to support this work.

Contact: Janice Lam Snyder, Program Manager, 916-491-0929

Presentation: Yes

ATTACHMENTS:

Presentation: Transitioning South Sacramento-Florin to Emission Reductions

Approvals/Acknowledgements

Executive Director or Designee: Alberto Ayala, Report Approved 1/17/2024

District Counsel or Designee: Kathrine Pittard, Approved as to Form 1/16/2024

Discussion / Justification: In 2017, Governor Brown signed Assembly Bill 617 (C. Garcia, Chapter 136, Statutes of 2017) directing the development of a new State community-focused program to reduce local exposure to air pollution and to preserve public health. The District recommended 10 communities in Sacramento to the California Air Resources Board (CARB) to be included in the program. In 2018, the CARB selected the South Sacramento/Florin Community to be a part of the State's program as a CAMP community to develop an air monitoring plan to better understand the local air pollution issues and is now one of 19 communities that are part of the State's Community Air Protection Program.

To implement the AB617 legislation locally, the District created the CAP Program, and this program has achieved the following: 1) Developed and implemented the CAMP in collaboration with a steering committee composed of people who live, work at, own a business in, or represent an organization within the community. This past April, Sac Metro Air District, the steering committee, and other community members unveiled the portable monitoring laboratory at the Fern Bacon Middle School as the last and final phase of the CAMP; 2) Expanded the District's emission inventory program to require specific businesses to report toxic chemicals they use or release; 3) Funded emission reduction projects using Community Air Protection incentive funds with community steering committee guidance, such as deploying zero emission semi-trucks and school buses along with supporting infrastructure; 4) Enhanced enforcement strategies in the South Sacramento/Florin community; 5) Funded, developed, and influenced the implementation of exposure mitigation measures such as leveraging Supplemental Environmental Program (SEP) funds to distribute Do-It-Yourself indoor air filters and support educational campaigns; and 6) Evaluated selected facilities to ensure they are implementing Best Available Retrofit Control Technologies.

As the Sac Metro Air District continues its work in the CAP program, the next phase of AB617 implementation is to request to the State that the South Sacramento/Florin community be transitioned into a CERP community. This request will be made in conjunction with and after the Community Steering Committee requests that the District make this recommendation to CARB. This designation carries important implications and will ensure that the promise of AB617 is realized through the development of community-centered emission and pollution exposure reduction strategies. To ensure the development of a CERP and the long-term success of the program, the CAP program has received the requested \$5 million in funding for the two-year project. This funding will ensure the development of a successful CERP and support key elements of this development like professional facilitation, community member stipends, outreach, community capacity building, equitable meeting logistics, language translations, and dedicated agency staff and subject matter experts to assist in the process and interact with various community members and jurisdictions.

In addition, the Sac Metro Air District will be leveraging state and federal grant programs such as the Climate Pollution Reduction Grants (CPRG) and California Jobs First and partnerships with local jurisdictions/agencies to implement and prioritize emission reduction and exposure mitigation strategies in the region's overburdened communities, including the South Sacramento/Florin community.

Financial Considerations: The funding provided by the state through CARB will be administered over two years to cover the additional costs for CERP development. Funding will be split between the 24/25 and 25/26 fiscal year budgets.

Transitioning South Sacramento- Florin to Emission Reductions

(Update on AB617 Community Air Protection Program)

Sac Metro Air District Board

Janice Lam Snyder
Director of Community Air Protection
January 25, 2024

Community Emission Reduction Program Updates



Received requested funding to support the development of the CERP –
Thank you for your support and advocacy



Work with the Steering Committee and community to officially move to a CERP, includes reviewing CERP community boundaries and potentially expanding committee membership



Start developing local strategies. **Actions are likely going to include partnerships with other jurisdictions**



Two-year clock starts to complete the CERP once CARB officially designates the community – **Anticipated in July 2024**

Steering Committee Members



www.saccleanair.com



2024 Survey:

<https://www.saccleanair.com/2024-survey>



2024 Survey

Also available online at: www.saccleanair.com/2024-survey



*What is your ZIP code? _____ *How many people live with you? _____

***Are you a:**

- ☐ Renter
- ☐ Homeowner
- ☐ Other

***How much do you and your family know about air quality or environmental health concerns? (i.e. air pollution, asthma, heart disease, cancer, and other health problems)**

- ☐ Know nothing
- ☐ Know a little
- ☐ Know a lot

***Check the air quality issues that you are most concerned about in your community:**

- | | |
|---|--|
| <input type="checkbox"/> Airplanes | <input type="checkbox"/> No safe places to walk |
| <input type="checkbox"/> Allergies | <input type="checkbox"/> Pollution from local businesses |
| <input type="checkbox"/> Asthma or related health conditions | <input type="checkbox"/> Cars |
| <input type="checkbox"/> Bad air | <input type="checkbox"/> Trucks |
| <input type="checkbox"/> Chemicals in cleaning products/furniture | <input type="checkbox"/> Power plants |
| <input type="checkbox"/> Climate change | <input type="checkbox"/> Landscaping/Lawn and garden equipment |
| <input type="checkbox"/> Community racism | <input type="checkbox"/> Second-hand cigarette smoke |
| <input type="checkbox"/> Dump sites | <input type="checkbox"/> Smoke from wildfires |
| <input type="checkbox"/> Pesticides | <input type="checkbox"/> Smoke from fireplaces or woodstoves |
| <input type="checkbox"/> Industrial sites | <input type="checkbox"/> Too many drive-thru restaurants |
| <input type="checkbox"/> Lead | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Mold | |
| <input type="checkbox"/> No trees or parks nearby | <input type="checkbox"/> None _____ |

***What do you think would be most helpful to improve air quality in the community?**

***Which neighborhoods or areas are you most concerned about air pollution in your community?**
(please see additional map at end of the survey)

If you prefer, you can use this online map here to submit: [<https://arcg.is/0C09rK>]

Please provide additional information on your area of concern here: (include any street boundaries, landmarks (near the airport), intersections (Stockton & 47th), etc.)

Examples CERP strategies



Working with local businesses
to ensure compliance with local
permits and regulations



Zero-emission vehicle programs
and Infrastructure Incentives



Rerouting truck traffic



Increasing green spaces



Improving air filtration systems

Next Steps and Invitation to Participate

- Meetings every 4th Monday of the month at 6pm-8pm - **In person with remote option**
- Invite your engagement as our board members and your local jurisdiction roles
- With Steering Committee support anticipate designation in July 2024 at CARB Board Hearing
- **Key to success: Partnerships and continued support**

Questions?

Meeting Date: 1/25/2024
Report Type: DISCUSSION / INFORMATION
Report ID: 2024-0125-13.

Title: Community Air Protection Incentives Program

Recommendation: Receive and file a presentation on the Assembly Bill 617 (AB617) Community Air Protection Incentives Program efforts, challenges and future plans.

Rationale for Recommendation: Staff will make a presentation to the Board on the AB 617 Community Air Protection (CAP) Incentives program that began in Fiscal Year 2017-2018, providing a brief description of the CAP Program guidelines and requirements; an update on community efforts to prioritize projects in Sacramento's disadvantaged communities; program challenges and limitations; the current state of affairs, and; future plans for the program.

Contact: Jaime R. Lemus, Transportation & Climate Change Division Manager, 279-207-1196

Presentation: Yes

ATTACHMENTS:

Presentation: Community Air Protection (CAP) Incentives Program

Approvals/Acknowledgements

Executive Director or Designee: Alberto Ayala, Report Approved 1/17/2024

District Counsel or Designee: Kathrine Pittard, Approved as to Form 1/16/2024

Discussion / Justification: In 2017, Governor Brown signed Assembly Bill 617 (C. Garcia, Chapter 136, Statutes of 2017) directing the development of a new State community-focused program to reduce local exposure to air pollution and to preserve public health. To implement the AB 617 legislation locally, the District created the CAP Program. The CAP program has a variety of components, including the funding of emission reduction incentive projects, such as deploying zero emission semi-trucks and school buses along with supporting infrastructure.

SACRAMENTO METROPOLITAN



Sac Metro Air District Board Meeting Community Air Protection (CAP) Incentives Program

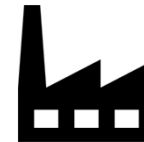
Jaime R. Lemus

Transportation and Climate Change Division Manager

January 25, 2024

Sac Metro Air District Community Incentives

- Originally aimed at transportation sources, followed Moyer and Good Movement Programs guidelines
- Later added schools and chrome plating facilities
- In 2020 allowed stationary sources for AB 617 Community Emission Reduction Plan communities



SACRAMENTO METROPOLITAN



Sac Metro Air District CAP Incentives

- Air District receives approximately \$6 million annually
- Over \$34 million in identified projects based on solicitations
- Funded over \$9 million to date
- \$25.3 million contracted, waiting on construction or vehicles
- On-Road trucks, school buses, infrastructure

Community Air Protection Program Incentives

Fiscal Year	Grant Award Amount
Year 1 - FY 17/18	\$ 3,426,562.00
Year 2 - FY 18/19	\$ 13,078,094.00
Year 3 - FY 19/20	\$ 6,210,583.62
Year 5 - FY 21/22	\$ 6,792,965.28
Year 6 - FY 22/23	\$ 6,270,429.49
Year 7- FY 23/24	\$ 6,113,669.00
Grand Total	\$ 41,892,303.39

Governor's FY 2024-2025 Budget Supports Community Air Protection

AB 617 Community Air Protection Funds

- \$195 Million for Incentives/Projects
- \$50 Million for Implementation/Operations
- \$5 Million for Community Air Grants



Community Outreach is Necessary

Survey: Community Air Protection & Investments

ABOUT YOU
 Your Community: _____ Zip Code: _____
 If you're representing a community organization, please tell us the name and a little about its mission.

COMMUNITY IDENTIFICATION
 A1. Do you live or work in a community identified in red on the heat map (A, B, C, or D)?
 Give one: Yes No If yes, which one?
 A2. If you could reduce one source of air pollution in your community, what would it be?
 A3. What information or factors should be considered in identifying communities?

A4. We used multiple factors in our preliminary community identification process, including air pollution sources, health risks, household income and access to schools and parks. How would you rate the importance of these factor groups? 1 = low, 2 = medium, 3 = high

	low	med	high
Air Pollution Sources (gas stations, power plants, cars, trucks)	1	2	3
Health Risks (heart disease, low birth weight, asthma)	1	2	3
Socioeconomic Factor (low income, unemployment, housing burden)	1	2	3
Location of Sensitive Receptors (hospitals, day cares, schools, parks)	1	2	3
Others (factors): _____	1	2	3

Please explain: _____

INVESTMENT PRIORITIES
 Different types of clean air projects exist in different levels of air pollution reductions. Here is a ranking of the potential types of projects in this program from most estimated reductions to least.

Locomotives > Farm Equipment > Harbor Craft > Trucks > Buses > Passenger Cars

A5. Rank the technologies we should pursue based on your individual preference with 1 being highest preference and 5 being the lowest:
 _____ Locomotives _____ Farm Equip. _____ Harbor Craft _____ Trucks _____ Buses _____ Cars

A6. Rank the technologies we should pursue based on your community needs with 1 being highest preference and 5 being the lowest:
 _____ Locomotives _____ Farm Equip. _____ Harbor Craft _____ Trucks _____ Buses _____ Cars

Fill out this survey online at <http://www.airquality.org/AirQualityHealth/Community-Air-Protection> or email it scanned reply to CommunityAirProtectionMonitoring@airquality.org



LET US KNOW WHAT YOU THINK!

Take a short survey about the air pollution problems in your community and you could win a FREE Chromebook.

SACRAMENTO METROPOLITAN
 AIR QUALITY MANAGEMENT DISTRICT

COMMUNITY AIR PROTECTION INCENTIVES

www.AirQuality.org



Sac Metro Air District Community – Focus

- Community Air Protection Grants Started in 2017 with Legislative Approval
 - Funds Targeting Underserved Communities by Reducing Toxic Air Pollution
 - Providing New Reliable Equipment for Businesses
 - Stimulating Economic Growth
- Promoting Innovative Technology & Creating New Markets
 - Advanced Zero and Near Zero Vehicle/Equipment Technology

Examples Include:

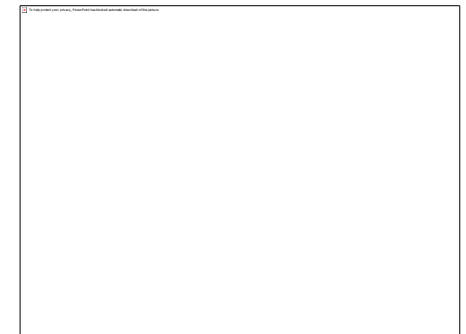
 - Pepsi Tesla Trucks with MegaWatt Chargers
 - Electric School Buses with Several School Districts
 - Electric Infrastructure Including Greentech Mobility Hub



SACRAMENTO METROPOLITAN



Sac Metro Air District Incentives - Project Highlights



TwinRivers
UNIFIED SCHOOL DISTRICT

ELK GROVE
Unified School District



SACRAMENTO METROPOLITAN

AIR QUALITY
MANAGEMENT DISTRICT

Meeting Date: 1/25/2024
Report Type: AIR POLLUTION CONTROL OFFICER'S REPORT
Report ID: 2024-0125-14.

Title: Air Pollution Control Officer Presentation

Recommendation: Receive and file a presentation from the Air Pollution Control Officer, including the following topics: 2023 Accomplishment; 2024 Priorities; Office Relocation Update; and EPA's New Annual PM 2.5 Standard.

Rationale for Recommendation: A primary responsibility of the Air Pollution Control Officer / Executive Director (APCO) is to keep the Board of Directors informed of important or incidental matters related to the Air District. Therefore, the APCO regularly presents to the Board during public meetings noteworthy items such as past successes, progress of current activities and future endeavors, updates regarding relevant legislation, anticipated media events, and material internal changes.

Contact: Alberto Ayala, Executive Director/Air Pollution Control Officer, 279-207-1122

Presentation: Yes

ATTACHMENTS:

2023 Annual Accomplishments
APCO Presentation

Approvals/Acknowledgements

Executive Director or Designee: Alberto Ayala, Report Approved 1/19/2024

District Counsel or Designee: Kathrine Pittard, Approved as to Form 1/19/2024

SAC METRO AIR DISTRICT'S 2023 ACCOMPLISHMENTS

The Sac Metro Air District is responsible for monitoring air quality, reducing air pollution, and enforcing air quality regulations, and plays a leading role in promoting decarbonization efforts through innovative programs, incentives, and projects in Sacramento County and the larger region. Below are highlights of several key air and climate policy objectives and related programmatic accomplishments for 2023. These objectives are aligned with the District's mission to achieve state and federal clean air and climate goals as we envision a clean air and low-carbon future for all.

Creating Connections

The Air District aims to forge meaningful partnerships at various levels (local, regional, state, federal, and global) to enhance public health and achieve air quality and climate goals. This involves engaging with diverse stakeholders and fostering cooperative efforts to address air quality and climate concerns.



Working towards mutual climate goals through collaboration with SacRT, SACOG, and SMUD.

Take action to reduce your exposure to wildfire smoke using Air Quality Action Charts.



SACRAMENTO METROPOLITAN
AIR QUALITY
MANAGEMENT DISTRICT

To review Air Quality Action Charts, please visit:
AirQuality.org/WildfireSmoke

Coordinating countywide wildfire emergency smoke response through specialized training and public health tools.



Fostering global partnerships by participating in COP 28 and innovating new clean air and climate initiatives in the Sacramento region.



Facilitating educational workshops and tours exploring clean air technology that can work for the Sacramento region.

Advancing Equity & Protecting Public Health

The Air District actively engages residents, businesses, public agencies, non-profit groups, and various stakeholders throughout the county to effectively address air quality concerns, with a special emphasis on the needs of underserved communities. The Air District strives to advance environmental justice principles by engaging with communities on decisions that may affect their environment or health. In addition to targeting projects in communities bearing a disproportionate burden of pollution, the Air District empowers residents with the necessary data and resources to safeguard their well-being.



Innovating equity-forward solutions with the Sacramento region's first Zero-Emission Mobility Hub. A glimpse into the sustainable future, this project is the first of 52 planned hubs for the region.



Championing innovation and educational equity with a one-of-a-kind EV Lowrider conversion project and new electric vehicle career pathway in SAVA's transportation department.



Empowering the South Sacramento-Florin Community by executing a successful Community Air Monitoring Plan (CAMP) and launching a new portable air monitoring laboratory at Fern Bacon Middle School.



Expanding the air quality data network by distributing 200 portable air monitoring sensors to residents and businesses in underserved Sacramento neighborhoods and schools throughout the city and conducting innovative street-level monitoring.



Partnering with NASA to use new satellite imagery to track air pollution under the Health and Air Quality Applied Sciences Team program.

Innovating the Future

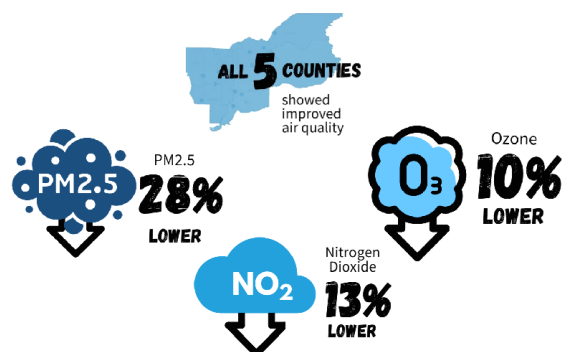
The Air District is dedicated to supporting forward-thinking projects and initiatives that reduce air pollution, adapt to climate change, and improve the livability of the region while promoting the growth of the green economy. This involves strategic planning and cooperation with partners.



Advancing agricultural biomass utilization with a comprehensive conference on its potential for improved air quality, climate impact, and regional economic growth.



Exploring the most recent technology and policy developments aimed at expanding hydrogen in the greater Sacramento region.



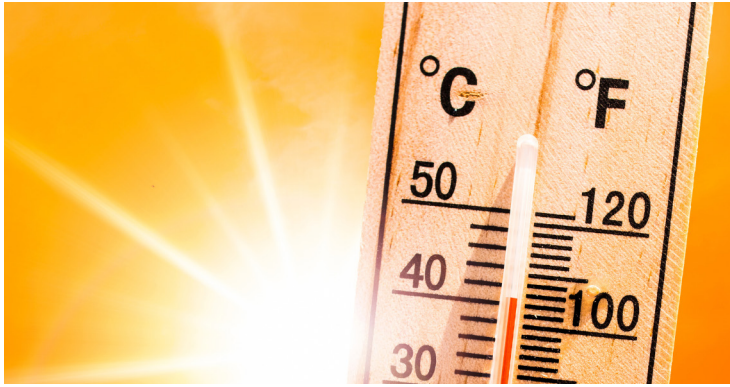
Promoting continued teleconferencing policies that significantly improve air quality in the region as demonstrated by a cutting-edge transportation study.



Participating in the Advanced Clean Transportation Expo and the 36th Electric Vehicle Symposium and Exposition conferences to track technology developments and opportunities in the transportation sector in support of the clean energy transition in the Sacramento region.

Reducing Climate Pollution

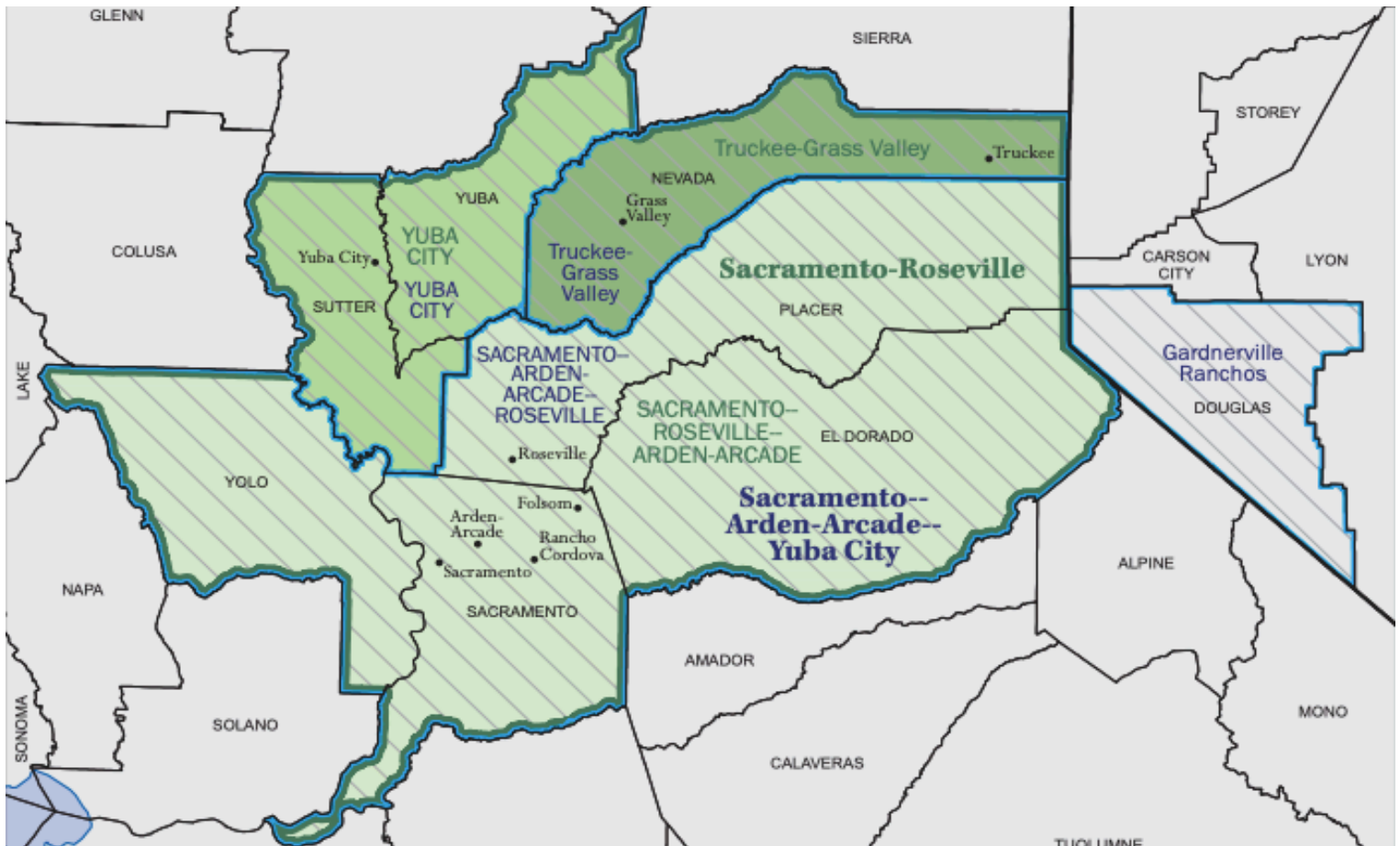
The Air District takes a leadership role in advancing climate resilience strategies, clean air solutions, and improvements to residents' quality of life. It collaborates with partners to develop comprehensive plans, provides guidance, and increases resilience to extreme heat.



Increasing extreme heat resilience through actively assessing land use and transportation plans, offering guidance to lead agencies during planning, environmental, and entitlement processes.



Leading the comprehensive update to the final GHG Handbook and the California Emissions Estimator Model (CalEEMod).



Leading the seven-county region to compete for Inflation Reduction Act funding for Climate Pollution Reduction Grant Program clean energy projects.

Advancing Zero Emission Technology

The Air District funds a variety of projects that reduce fossil fuel combustion pollution, advance federal air quality standards, and support state decarbonization goals. This includes efforts to transition to zero-emission vehicles, develop sustainable transportation infrastructure, and promote the use of zero-emission technologies in various sectors.



Supporting the nation's largest solar-powered electric truck charging depot in Sacramento County, which will foster significant air quality benefits for the region.



Transforming heavy-duty trucking in partnership with PepsiCo to replace 18 diesel trucks with zero-emission Tesla semis and construct four Tesla semi chargers.



Administering \$15.6 million in new funding for three new hydrogen locomotives in Sacramento, a decisive step in the region's clean energy transition.



Schooling the region on zero-emission school buses with the deployment of one of the largest all-electric bus fleets and every school district in Sacramento County participating.

These policy objectives and related programs highlight a comprehensive approach to environmental protection and sustainability and reflect the organization's commitment to improving air quality, reducing air pollution, addressing climate change, and promoting equity and public health in the Sacramento region.

SACRAMENTO METROPOLITAN



Air Pollution Control Officer Report

Board of Directors Meeting
January 25, 2024

2023 Agency Accomplishments

SAC METRO AIR DISTRICT'S 2023 ACCOMPLISHMENTS



The Sacramento Air District is responsible for monitoring air quality, reducing air pollution, and protecting public health by preventing and controlling emissions from air and sources in Sacramento County and the larger region. Below are highlights of our objectives and related programmatic accomplishments for 2023. These objectives are to achieve state and federal clean air and climate goals as we envision a clean air and climate future for the region.

Creating Connections

The Air District aims to forge meaningful partnerships at various levels (local, regional, and statewide) to enhance public health and achieve air quality and climate goals. It is a mission-critical effort to address air quality and climate concerns.



Working towards mutual climate goals through collaboration with local, regional, and statewide partners.



Advancing equity and protecting public health through partnerships with local, regional, and statewide partners.



Working towards mutual climate goals through collaboration with local, regional, and statewide partners.



Advancing equity and protecting public health through partnerships with local, regional, and statewide partners.

Advancing Equity & Protecting Public Health

The Air District actively engages residents, businesses, public agencies, non-profit groups, and various stakeholders throughout the county to effectively address air quality concerns, with a special emphasis on underserved communities. The Air District also works to advance environmental justice and environmental justice programs that may affect the environment or health. In addition to being communities bearing a disproportionate burden of pollution, the Air District promotes equity and justice in all its programs and activities.



Working towards mutual climate goals through collaboration with local, regional, and statewide partners.



Advancing equity and protecting public health through partnerships with local, regional, and statewide partners.

Innovating the Future

The Air District is dedicated to supporting forward-thinking projects and initiatives that reduce air pollution, address climate change, and improve the health of the region while promoting the growth of the green economy. This includes strategic planning and cooperation with partners.



Working towards mutual climate goals through collaboration with local, regional, and statewide partners.



Advancing equity and protecting public health through partnerships with local, regional, and statewide partners.

Reducing Climate Pollution

The Air District takes a leadership role in advancing climate resilience strategies, climate action plans, and programs to reduce greenhouse gas emissions and improve the quality of life in the Sacramento region. This includes strategic planning and cooperation with partners.



Working towards mutual climate goals through collaboration with local, regional, and statewide partners.



Advancing equity and protecting public health through partnerships with local, regional, and statewide partners.

Advancing Zero Emission Technology

The Air District funds a variety of projects that reduce fossil fuel combustion pollution, advance federal air quality standards, and support state clean transportation goals. This includes efforts to transition to zero-emission vehicles, develop sustainable transportation infrastructure, and promote the use of zero-emission technologies in various sectors.



Working towards mutual climate goals through collaboration with local, regional, and statewide partners.



Advancing equity and protecting public health through partnerships with local, regional, and statewide partners.



Working towards mutual climate goals through collaboration with local, regional, and statewide partners.



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These policy objectives and related programs highlight a comprehensive approach to environmental protection and sustainability and reflect the organization's commitment to improving air quality, reducing air pollution, and promoting equity and justice in the Sacramento region.

2024 Agency Priorities



Inflation Reduction
Act -
Climate Pollution
Reduction Grant
(CPRG)
*leading 7-county
region*



Next phase of
AB 617
Community Air
Protection – *targeted
emission reductions*



Planning activities for
new national ambient
air quality standards
for ozone and PM

*leading 5 air district
effort*



Growing our
connections

Office Relocation Update

- Marketing of current building began early November 2023
- Two interested parties have toured the facility, others expressing interest
- Search underway for new headquarters; real estate agent indicates market looking good for lease / purchase options
- Tenant fully vacating April 2024

New US EPA's Annual PM_{2.5} National Ambient Air Quality Standard (NAAQS)

