



MINUTES

BOARD OF DIRECTORS
Sacramento Metropolitan Air Quality Management District
700 H Street, Suite 1450
Sacramento, California

Thursday

January 25, 2024

9:00 AM

DIRECTORS

Chair
Patrick Kennedy

Vice-Chair
Sarah Aquino

Bret Daniels
Rich Desmond
Sue Frost
Eric Guerra

Patrick Hume
Caity Maple
Kevin Papineau
Sergio Robles

Phil Serna
Karina Talamantes
Donald Terry
Mai Vang

ANNOUNCEMENTS

Members of the public may participate in the meeting in-person, by video conference via Zoom, conference line, and by submitting written comments electronically by email at boardclerk@airquality.org.

Comments submitted will be delivered to the Board of Directors by staff. Public comments regarding matters under the jurisdiction of the Board of Directors will be acknowledged by the Chairperson during the meeting. Public comments will be accepted live until the adjournment of the meeting, distributed to the Board of Directors, and included in the record.

Submit public comments via email to: boardclerk@airquality.org

Zoom Meeting Link:

<https://us06web.zoom.us/j/87314130035?pwd=pTxA45BE35JssyS9bsq2AAvu2Zgaab.1>

Meeting ID: 873 1413 0035

Passcode: 101299

Call In Number

(669) 900-6833

(408) 638-0968

Teleconference Locations:

Folsom City Hall, 50 Natoma St., Folsom, CA 95630

840 S Jaye St, Porterville, CA 93257

CALL TO ORDER/ROLL CALL

Meeting was called to order.

Directors present: Sarah Aquino, Rich Desmond, Sue Frost, Patrick Hume, Patrick Kennedy, Kevin Papineau, Sergio Robles, and Donald Terry.

Directors absent: Bret Daniels, Eric Guerra, Caity Maple, Phil Serna, Karina Talamantes and Mai Vang.

Director Vang attended the meeting as a public participant. She did not vote or participate as a Board Member.

PLEDGE OF ALLEGIANCE

CONSENT CALENDAR

ACTION:

Patrick Hume Moved /Rich Desmond Seconded

Ayes: Sarah Aquino, Rich Desmond, Sue Frost, Patrick Hume, Patrick Kennedy, Kevin Papineau, Sergio Robles, and Donald Terry.

Absent: Bret Daniels, Eric Guerra, Caity Maple, Phil Serna, Karina Talamantes, and Mai Vang.

1. District Counsel Agreement 2024 - 2027

Recommendation: Authorize the Chair of the Board to approve a new Employment Agreement with Kathrine Pittard for three years, ending January 31, 2027, to continue serving as District Counsel.

Authorized

2. October 26, 2023 Board of Directors Meeting Minutes

Recommendation: Approve the October 26, 2023 Board of Director Meeting Minutes.

Approved

3. Contract with Bar None Auction

Recommendation: Authorize the Executive Director/Air Pollution Control Officer to: 1) execute a two-year contract with Bar None Auction (B NA) for salvage yard/dismantling, auctioning and salvage inspection services under the Lower-Emission Vehicle Incentive Program (LEVIP) for a total not to exceed amount of \$400,000 (\$200,000 per year), with an option to renew for two additional years in an amount not to exceed \$200,000 for each additional year, and 2) make minor revisions to the contract, in consultation with District Counsel and within the funding limits, that may be necessary to fully implement its intent.

Authorized

4. Fiscal Year 2022-23 Annual Comprehensive Financial Report and Single Audit

Recommendation: Adopt a resolution accepting 1) the Sacramento Metropolitan Air Quality Management District's Annual Comprehensive Financial Report for the Fiscal Year Ended June 30, 2023, and 2) the letter to the Board of Directors titled Auditor's Communication with Those Charged with Governance.

Resolution 2024-001

5. Targeted Airshed Grant Memorandum of Understanding with Placer County Air Pollution Control District

Recommendation: Authorize the Air Pollution Control Officer to 1) execute a Memorandum of Understanding (MOU) with the Placer County Air Pollution Control District (Placer County APCD) related to the administration of pass-through United States Environmental Protection Agency (EPA) grant funds designated for the Targeted Airshed Grant (TAG), 2) disburse TAG designated EPA pass-through grant funds to the Placer County APCD in accordance with the terms of the MOU, and 3) make minor changes to the MOU, in consultation with District Counsel, that may be necessary to fully implement their intent.

Authorized

6. Hearing Board Vacancies Notification

Recommendation: Receive and file an informational report notifying the Board that 1) two Hearing Board member positions are open for recruitment, the member from the medical profession and the professional engineer member, and 2) the District has commenced the advertising and selection process for new appointments.

Received and filed

7. Quarterly Contracts Report (October 2023 – December 2023)

Recommendation: Receive and file a report on certain contracts executed by the Air Pollution Control Officer under the Non-Incentive Purchasing Authority for the quarter October 2023 – December 2023.

Received and filed

8. SoftChoice Contract for Microsoft Enterprise Software License and Support

Recommendation: Authorize the Air Pollution Control Officer to 1) execute an initial three-year licensing contract with SoftChoice for Microsoft Enterprise Office 365 software and support services for a total not to exceed amount of \$300,000, 2) execute up to two subsequent three-year contracts for Microsoft Enterprise Office 365 software and support services for a maximum of nine years and a total not to exceed amount of \$1,000,000, and 3) make minor revisions to the contract, in consultation with District Counsel and within the funding limits, that may be necessary to fully implement its intent.

Authorized

9. Job Classification Update - Change Division Manager Classification Title to Director

Recommendation: Approve an administrative update to the District Classification Plan, changing the title for the Division Manager classification to Director, and adopt an updated Unrepresented Personnel Resolution to reflect the change in title from Division Manager to Director.

Resolution 2024-002

10. Annual Report on Entities Accepting over \$250,000 from the Low-Emission Vehicle Incentive Program

Recommendation: Receive and file an annual report identifying all individuals and organizations accepting more than \$250,000 in incentive funding from the District within the previous five years under the Low-Emission

Vehicle Incentive Program.

Received and filed

11. Transportation Incentive Grants to Sierra Northern Railroad, Sacramento City Unified School District, and San Juan Unified School District

Recommendation: Authorize the Executive Director/Air Pollution Control Officer to execute the following agreements under the Low Emission Vehicle Incentive Program: 1) Sierra Northern Railway in an amount not to exceed \$14,443,500, 2) Sacramento City Unified School District in an amount not to exceed \$2,300,000, 3) San Juan Unified School District in an amount not to exceed \$1,850,335, and 4) San Juan Unified School District amendment in an amount not to exceed \$2,112,226.

Authorized

DISCUSSION CALENDAR

12. Community Air Protection Program Update- Transitioning South Sacramento-Florin to Emission Reductions

Recommendation: Receive and file an update on Assembly Bill 617 (AB 617) Community Air Protection Program for the South Sacramento-Florin community.

Janice Lam Snyder, Monitoring, Planning and Rules Division, gave a presentation on Community Air Protection Program - Transitioning South Sacramento-Florin to Emission Reductions.

**Public comment was received by Director Mai Vang.
Received and filed**

13. Community Air Protection Incentives Program

Recommendation: Receive and file a presentation on the Assembly Bill 617 (AB617) Community Air Protection Incentives Program efforts, challenges and future plans.

**Jaime Lemus, Transportation and Climate Change Division, gave a presentation on the Community Air Protection Incentive Program.
Received and filed**

AIR POLLUTION CONTROL OFFICER'S REPORT

14. Air Pollution Control Officer Presentation

Recommendation: Receive and file a presentation from the Air Pollution Control Officer, including the following topics: 2023 Accomplishment; 2024 Priorities; Office Relocation Update; and EPA's New Annual PM 2.5 Standard.

Jaime Lemus, Transportation and Climate Change Division, presented the Air Pollution Control Officer report on behalf of Alberto Ayala.

BOARD IDEAS, COMMENTS AND AB 1234 REPORTS

Vice Chair Aquino provided an update on the 2023 United Nations Climate Change Conference 28th Session of the Conference of Parties (COP28) in Dubai that she attended.

PUBLIC COMMENT

ADJOURN