



## MINUTES

BOARD OF DIRECTORS  
Quality Management District  
777 12th Street, Suite 300  
Sacramento, California

Thursday

January 26, 2017

9:00 AM

### DIRECTORS

**Chair**  
Steve Hansen

**Vice-Chair**  
Donald Terry

Larry Carr  
Mark Crews  
Bret Daniels  
Sue Frost

Roger Gaylord  
Eric Guerra  
Jeff Harris  
Patrick Kennedy

Steve Ly  
Don Nottoli  
Susan Peters  
Phil Serna

### CALL TO ORDER/ROLL CALL

The meeting was called to order.

Present: Directors Carr, Crews, Daniels, Gaylord, Guerra, Frost, Hansen, Harris, Kennedy, Serna, and Terry.

Absent: Director Peters.

Note: Directors Ly and Nottoli arrived at 9:22a.m.

### PLEDGE OF ALLEGIANCE

### SPECIAL PRESENTATIONS

- A. Resolution commemorating and thanking Mike McKeever for his service to the region and support of the District since 2001.

**Approved by AQMD Resolution No. 2017-001**

#### **ACTION:**

***Phil Serna Moved /Eric Guerra Seconded***

**Ayes: Carr, Daniels, Frost, Gaylord, Hansen, Harris, Kennedy, Ly, Nottoli, Terry**  
**Absent: Peters**

- B. Recognition of Director Jeff Starsky's 16 years of service to the Board.
- C. Presentation of plaque commemorating Steve Hansen's service to the District Board as Chair from January 2015 to January 2017.

# AIR POLLUTION CONTROL OFFICER'S REPORT

## CONSENT CALENDAR

### **ACTION:**

***Donald Terry Moved /Eric Guerra Seconded***

**Ayes: Carr, Crews, Daniels, Frost, Gaylord, Hansen, Harris, Kennedy, Ly, Nottoli, Serna**  
**Absent: Peters**

1. Annual Report on Companies Accepting over \$250,000 from the Low-Emission Vehicle Incentive Program

Recommendation: Receive and file report as an informational item.

**Receive and file**

2. Prosio Communications two-year contract extension for Check Before You Burn and other outreach

Recommendation: Pass a motion authorizing the Executive Director/APCO, in consultation with District Counsel, to amend the contract with Prosio Communications Inc., to 1) extend the term of the contract for two years, 2) increase the amount of the contract by \$1,200,000 for a not to exceed amount of \$4,300,000, 3) modify the scope of services to remove the Spare The Air campaign, and 4) make minor amendments to the contract that may be necessary over the contract term to fully implement its intent.

**Motion Passed**

3. Contract with Prosio Communications for the Spare The Air campaign

Recommendation: Pass a motion authorizing the Executive Director/APCO, in consultation with District Counsel, to 1) execute a three-year contract with Prosio Communications in an amount not to exceed \$1,450,000 with the option to extend this contract beyond the initial three year term for two separate one-year extensions in an amount not to exceed \$477,736 for each additional year, and 2) make minor amendments to the contract that may be necessary over the contract term to fully implement its intent.

**Motion Passed**

4. Emission Reduction Credits from the Community Bank for Precision Pulley & Idler, Inc.

Recommendation: Adopt a resolution transferring 1,364 pounds of Volatile Organic Compounds (VOCs) per year from the Community Bank to Precision Pulley & Idler, Inc.

**Approved by AQMD Resolution No. 2017-002**

5. Eastern Research Group Contract Extension

Recommendation: Adopt a resolution authorizing the Executive Director/Air Pollution Control Officer to 1) execute a two-year contract extension between the Sacramento Metropolitan Air Quality Management District (District) and Eastern Research Group (ERG) with a total funding amount not to exceed \$400,000 for the four-year contract term, and 2) execute a second, optional two-year contract extension in January 2019 without a

further increase in the total funding amount.

**Approved by AQMD Resolution No. 2017-003**

6. Fiscal Year Comprehensive Annual Financial Report and Single Audit Report

Recommendation: Adopt a resolution accepting Sacramento Metropolitan Air Quality Management District's Comprehensive Annual Financial Report and Single Audit Report for the Fiscal Year Ended June 30, 2016.

**Approved by AQMD Resolution No. 2017-004**

7. October 27, 2016 Board Meeting Minutes

Recommendation: Approve the attached minutes from the October 27, 2016 Board of Directors Meeting.

**Approved**

8. Approval of LEVIP Agreements over \$500,000

Recommendation: Pass a motion authorizing the Executive Director/Air Pollution Control Officer, in consultation with District Counsel, to 1) execute one Low Emission Vehicle Incentive Program (LEVIP) Agreement with Matteoli Brothers in an amount not to exceed \$715,218, and 2) approve any subsequent minor changes to the agreement that may be required during the performance of the Agreement.

**Motion passed**

9. Incorporate SECAT into LEVIP and Approve MOU with SACOG

Recommendation: Pass a motion 1) incorporating the guidelines associated with the Sacramento Emergency Clean Air Transportation (SECAT) Program into the Low Emission Vehicle Incentive Program (LEVIP), 2) approving a Memorandum of Understanding (MOU) between the Sacramento Area Council of Governments (SACOG) and the Sacramento Metropolitan Air Quality Management District (District) to reobligate SECAT funding to the District, 3) authorizing the Executive Director/Air Pollution Control Officer (APCO) to execute funding agreements under these programs and the MOU, and 4) authorizing the APCO to make minor modifications to the guidelines as necessary to meet the funding source requirements.

**Motion passed**

10. Quarterly Contracting Report (October 2016 - December 2016)

Recommendation: Receive a quarterly report on certain contracts executed by the APCO under General Contracting Authority for October 2016 - December 2016.

**Receive and file**

11. January 12, 2017 Special Board Meeting Minutes

Recommendation: Approve the attached minutes from the January 12, 2017 Board of Directors Special Meeting.

**Approved**

## DISCUSSION CALENDAR

12. Selection of Chair and Vice Chair for the Sacramento Metropolitan Air Quality Management District

Recommendation: Adopt a Motion appointing a Chair and Vice Chair for Sacramento Metropolitan Air Quality Management District (District) for a two-year term for the calendar years 2017 through 2018.

**Motion passed appointing Donald Terry as Chair and Eric Guerra as Vice Chair**

**ACTION:**

***Phil Serna Moved /Patrick Kennedy Seconded***

**Ayes: Carr, Crews, Daniels, Frost, Gaylord, Guerra, Hansen, Harris, Ly, Nottoli, Terry**  
**Absent: Peters**

13. Appointment of Board members to Standing Committees of the Board and Announcement of Hearing Board vacancy

Recommendation: Pass a motion 1) renaming the standing committees of the Board from the Subcommittee for Budget and Personnel Matters to the Budget and Personnel Committee and from the Subcommittee for Selecting Hearing Board Members to Hearing Board Nomination Committee, 2) establishing the terms for the Budget and Personnel and Hearing Board Nomination Committees to be for two years, 3) selecting and appointing two Board members in addition to the Chair, Vice-chair and Past Chair to the Budget and Personnel Committee, and 4) confirming the Chair's appointment of Board members to serve on the Hearing Board Nomination Committee.

**Motion Passed**

**Directors Terry, Guerra, Hansen, Nottoli and Frost appointed to Budget and Personnel Committee**

**Directors Crews and Daniels appointed to the Hearing Board Nomination Committee**

**ACTION:**

***Eric Guerra Moved /Roger Gaylord Seconded***

**Ayes: Carr, Crews, Daniels, Frost, Hansen, Harris, Kennedy, Ly, Nottoli, Serna, Terry**  
**Absent: Peters**

14. Amend the FY16/17 Budget to fund an existing Assistant/Associate Air Quality Specialist position

Recommendation: Pass a motion amending the FY2016/17 budget to 1) move an existing Assistant/Associate Air Quality Specialist position from unfunded in the Stationary Sources Division to funded in the Program Coordination Division, and 2) authorize the Executive Director/Air Pollution Control Officer to make a Limited-Term appointment to the position.

**Motion passed**

**ACTION:**

***Phil Serna Moved /Jeff Harris Seconded***

**Ayes: Carr, Crews, Daniels, Frost, Gaylord, Guerra, Hansen, Kennedy, Ly, Nottoli, Terry**  
**Absent: Peters**

**PUBLIC COMMENT**

**BOARD IDEAS AND COMMENTS**

Director Carr requested that staff report back to him on District employees race and gender.

**ANNOUNCEMENTS**

**ADJOURN**